

# Steeple Parish Council

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## Minutes of the Parish Council meeting on Monday 15<sup>th</sup>. January 2024 at 7pm in Steeple Village Hall

Present: Cllrs K. Davey (Chair), J. Partridge (Vice-Chair), K. Potten, MDC Cllr L. Haywood and Kevin B. Money Parish Clerk. There were 3 members of the public present.

**001/2024 Chairman welcome.** The Chairman welcomed everyone to the meeting

**002/2024 Apologies for Absence** were received from ECC Cllr W. Stamp

### **003/2024 Declaration of Interest**

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

**None Declared**

### **004/2024 Co-Option**

The Candidate having completed a short application form and confirmed their eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79). Forms have been returned to the Parish Clerk by the prescribed deadline 31<sup>st</sup>. December 2023.

The eligible candidate was invited to attend a meeting with Councillors and speak for a maximum of five minutes.

Cllr J. Partridge proposed Mrs Margaret Findlay to be co-opted onto Steeple Parish Council. Cllr K. Potten seconded. **All Agreed.** Margaret Findlay then signed the Declaration of Acceptance of Office, E-Consent form and was given the Register to Interest form. Cllr M. Findlay then took her seat as a Parish Councillor

### **005/2024 To approve the Minutes of the last Full Council meeting of Steeple Parish Council**

To receive and agree the minutes of the last STPC meeting held on 15<sup>th</sup>. November 2023. **All Agreed**

**006/2024 Public Participation Session.** The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed

No questions from the public

### **007/2024 Essex County Councillor report – ECC Cllr W. Stamp**

No report was given but all communication from Cllr W. Stamp had been forwarded to Councillors

### **008/2024 District Councillor report – Cllr L. Haywood**

New MDC Councillors are still settling in. MDC is trying to get a balanced budget for 2024/2025.

The LDP is being worked on but will not be in place until 2025/2026. The plan has been revisited again as it was not 100% accurate.

### **009/2024 Highways issues**

“Fix my Street” is a good website to go onto to register the highways problem. Continue to use Essex Highways website. Footpath bridge has collapsed at the bottom of Batts Road hill. The pavement opposite The Sun & Anchor PH is impassable.

Cllr L. Haywood left the meeting

### **010/2024 Planning Application/s**

**HOUSE/MAL/23/00098** - Lullings Maldon Road Steeple Essex

Proposed single storey front extension, alteration to porch roof, fenestration alterations and new steps to door. The above application, upon which STPC have previously been consulted, has been amended by the submission of a revised plan(s) and/or information

**RESOLVED:** Refuse this application due to scale, bulk and design. Lack of parking. Building line affected. Building work to rear is causing disruption to traffic and builders vans parking on a blind bend causing a dangerous hazard. A Steeple rule is that no building should be permitted to the front of the existing building line.

**011/2024 Planning Appeals affecting Steeple.** No planning Appeals have been submitted affecting Steeple

**012/2024 Planning Decision/s made by MDC affecting Steeple**

**HOUSE/MAL/23/00948** - The Malt House Maldon Road Steeple Southminster  
Single storey porch, replacement cladding on principal elevation. **APPROVE** subject to conditions

**HOUSE/MAL/23/00933** - 1 Rosedene Cottage The Street Steeple Southminster  
Demolition of existing rear extension and erection of single storey rear extension

**REFUSE** for the following reason:-

The development, as a result of its architectural design and materials, would result in harm to the significance and special character of the listed building, contrary to Policy D3 of the approved LDP, Section 16 of the Planning (Listed Buildings and Conservation Areas) Act 1990 and Section 16 of the NPPF.

**013/2024 Playing Field/Play Equipment/Outside Gym/Community Group Garden**

Update from the Community Group. No update from Community Group

**014/2024 Finance**

1) To receive the Bank reconciliations as at 31<sup>st</sup>. December 2023  
Councillors noted the Bank reconciliations as at 31<sup>st</sup>. December 2023

2) To receive the comparison of Actual to Budget 2023/2024  
Councillors noted the comparison of Actual to Budget 2023/2024

3) To approve the payment of Accounts for December 2023 and January 2024 and to agree a transfer of funds to meet the Parish Council's financial requirements. **All Agreed**

4) Councillors to discuss the outstanding British Gas bill for the street lighting  
Cllr K. Davey proposed that Cllr K. Potten to create a response to British Gas to ascertain why no contact / bills / late payment charges have been sent to the Parish Clerk. Cllr J. Partridge seconded. **All Agreed**

**015/2024 Councillors to agree the 2024 meeting dates 13.03.24: 08.05.24: 10.7.24: 11.09.24: 13.11.24**

**016/2024 Items for Next Agenda**

Cllr K. Davey gave her apologies for the 13<sup>th</sup>. March 2024 meeting. Cllr J. Partridge to Chair the meeting.  
British Gas update

**017/2024 Date of Next Full Council meetings – Wednesday 13<sup>th</sup>. March 2024**

**018/2024 Closure of the Meeting**

To Close the meeting having considered and determined all items of business

The Chairman then closed the meeting at 8.45pm and thanked everyone for attending.