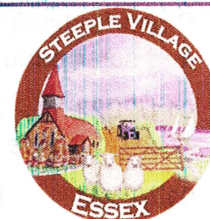


Steeple Parish Council

Parish Clerk / RFO: Kevin B. Money
 7 Roach Vale Colchester Essex CO4 3YN
 Tel: 07810781509 email steepleparishcouncil@gmail.com
www.steeplepc.co.uk



Dear Councillor

You are summoned to attend the forthcoming meeting of Steeple Parish Council to be held on

WEDNESDAY 8th. MARCH 2023 at 7pm in the Village Hall

for the purpose of transacting the business ONLY shown on the agenda

KB Money

Kevin B. Money – Parish Clerk to the Council – 1st. March 2023

The Press and Public are welcome to attend

FULL COUNCIL MEETING AGENDA

001/2023 Chairman welcome

002/2023 Apologies for Absence

003/2023 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

004/2023 **To approve the Minutes of the last Full Council meeting of Steeple Parish Council**

To receive and agree the minutes of the last STPC meeting held on 9th. November 2022

005/2023 **Public Participation Session**

The Chairman will invite questions and observations from members of the public present.

A maximum time of **15 minutes** will be allowed

a) **STPC website** – The Clerk to update Councillors on costing for the GoDaddy website and to discuss alternative website arrangements

b) Letter from a Canney Road resident

c) Highways Issues

d) May Elections – update from Parish Clerk

006/2023 **Essex County Councillor report – ECC Cllr W. Stamp**

a) Important Changes to Recycling Centre

007/2023 **District Councillor report – MDC Cllr P. Channer**

008/2023 **Planning Application/s**

22/01218/LDP - Lullings Maldon Road Steeple Essex

Claim for lawful development certificate for a proposed flat roof dormer to the rear, addition of roof lights and solar panels.

Response sent by STPC on 12th. January 2023 prior to the MDC deadline for responses

STPC objects to this planning application as there is a privacy and intrusive problem for the Haven

22/01189/HOUSE - Carolinas The Street Steeple Essex

Single storey front/side extension. Additions to the roof including gable dormer to the front and flat roof dormer to the rear to provide a habitable room in the roof.

Response sent by STPC on 13th. February 2023 prior to the MDC deadline for responses

STPC Support this planning application

23/00098/HOUSE - Lullings Maldon Road Steeple Essex

Proposed front extension to the property to provide an additional bedroom to the first floor
 Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=23/00098/HOUSE>

009/2023 **Planning Appeals affecting Steeple**

010/2023 **Planning Decision/s made by MDC affecting Steeple**

LDP/MAL/22/01218 - Lullings Maldon Road Steeple Essex

Agenda for Full Council meeting on Wednesday 8th. March 2023 in the Village Hall

Claim for lawful development certificate for a proposed flat roof dormer to the rear, addition of roof lights and solar panels. **APPROVE** subject to conditions

011/2023 Playing Field/Play Equipment/Outside Gym/Community Group Garden

- a) Update from Community Group

012/2023 Finance

- 1) To receive the Bank reconciliations as at 28th. February 2023
- 2) To receive the comparison of Actual to Budget 2022/23
- 3) To retrospectively approve the payment of Accounts for December 2022 and January 2023 and to agree a transfer of funds to meet the Parish Council's financial requirements
- 4) To approve the payment of Accounts for February and March 2023 and to agree a transfer of funds to meet the Parish Council's financial requirements

013/2023 Items for Next Agenda

**014/2023 Date of Next Full Council meetings – Wednesday 10.05.23 F/C AGM starting 7pm then onto Annual Parish Assembly starting at 7.15pm then onto Full Council meeting at 8pm
Future meeting dates: 12.07.23: 13.09.23: 08.11.23**

015/2023 Closure of the Meeting

To Close the meeting having considered and determined all items of business

Steeple Parish Council

Parish Clerk / RFO: Kevin B. Money
7 Roach Vale, Colchester, Essex. CO4 3YN
Tel: 07810781509 email steepleparishcouncil@gmail.com
Website: www.steeplepc.co.uk



Minutes of the Parish Council meeting on Wednesday 9th. November 2022 at 7pm in Steeple Village Hall.

Present: Cllrs K. Davey (Chairman), J. Partridge (Vice-Chairman), K. Potten and Kevin B. Money Parish Clerk.
There were no members of the public present.

125/2022 Chairman welcome. The Chairman welcomed everyone to the meeting

126/2022 Apologies for Absence were received from MDC Cllr P. Channer

127/2022 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
Cllr K. Davey declared an interest in any item relating to the Community Group

128/2022 To approve the Minutes of the last Full Council meeting of Steeple Parish Council

To receive and agree the minutes of the last STPC meeting held on 12th. October 2022. **All Agreed**

129/2022 Public Participation Session

The Chairman will invite questions and observations from members of the public present.
A maximum time of **15 minutes** was allowed. No questions from the public

130/2022 Essex County Councillor report – ECC Cllr W. Stamp

a) **Update on Locality Fund application.** The Clerk updated Councillors that the application is still progressing through.

131/2022 District Councillors report – MDCs Cllr P. Channer

Cllr P. Channer submitted a report, prior to the meeting, for the period of August 2022 to 7th. November 2022
It can be found on STPC website at <https://steeplepc.co.uk/minutes>

132/2022 Planning Application/s

22/00309/FUL – Land adjacent to Grange Cottage The Street Steeple

New detached house

RESOLVED: Steeple Parish Council Supports this application

If, however, MDC are mindful to grant this application then can some conditions below be included in the granting of the application

a) "do we need infill"

b) The problem with the access to the proposed site still exists.

c) There is no room to turn a vehicle around so it will either have to reverse in or reverse out, either of which would be incredibly dangerous on that very busy junction.

d) Constraints as to working day times, mud on the roadway to be removed daily, work vehicles to be parked off road and surface water addressed

e) No waste materials should be burnt on the site

133/2022 Planning Appeals affecting Steeple No appeals had been submitted affecting Steeple

134/2022 Planning Decision/s made by MDC affecting Steeple No planning decisions have been made by MDC affecting Steeple

135/2022 Playing Field/Play Equipment/Outside Gym/Community Group Garden

a) Update from Community Group. The community Group had supplied at report prior to the meeting. It read: I can confirm that the Wednesday club have fixed the goal posts. 2 new trees have been purchased to put in at the park. All rubbish collected and is clear. AI is well at the park

A resident made an un-official complaint to a Councillor that a dog was off the lead in the recreation ground and pinned another dog down.

Can the Clerk contact MDC (Lee Williams) to see if they can supply signs reading "Dogs must be kept under control"

136/2022 Finance

- 1) To receive the Bank reconciliations as at 31st. October 2022

Councillors noted the Bank reconciliations as at 31st. October 2022

- 2) To receive the comparison of Actual to Budget 2022/23

Councillors noted the comparison of Actual to Budget 2022/23

- 3) Received a grant donation of £1200 from the Community Group

Councillors noted the grant donation of £1200 from the Community Group

Cllr J. Partridge proposed thanking the Community Group for the donation. Cllr K. Potten seconded. **All Agreed**

- 4) To approve the payment of Accounts for November 2022 and to agree a transfer of funds to meet the Parish Council's financial requirements. **All Agreed**

- 5) To add the Clerk, Kevin B. Money, as an authorised signatory

Councillors and the Clerk signed the Unity Trust Bank signatory form. The Clerk to electronically send the form to UTB for updating

137/2022 2023/2024 Budget

Councillors to discuss the Council's anticipated expenditure for 2023/2024

The Councillors confirmed the 2023/2024 budget expenditure. This produced a Precept of £11064. Using MDC Tax base figure of 189.3 equated to a Band D property figure of £58.44p per year for 2023/2024.

The RFO was authorised to submit the Precept demand form to MDC by 6th. January 2023

138/2022 Items for Next Agenda

139/2022 Date of Next Full Council meetings – Wednesday 11th. January 2023 at 7pm

Future meeting dates: 08.03.23: 10.05.23: 12.07.23: 13.09.23: 08.11.23

140/2022 Closure of the Meeting

To Close the meeting having considered and determined all items of business

The Chairman then closed the meeting at 7.50pm and thanked everyone for attending.

A message from your Steeple Parish Council contact form.

1 message

Steeple Parish Council <notice@godaddy.com>

25 February 2023 at 09:59

Reply-To: Ann@arbortrading.co.uk

To: steepleparishcouncil@gmail.com

Steeple Parish Council has received a new message.

Name

Ann Hillmam

Email

Ann@arbortrading.Co.uk

How can we help you get more involved with our community?

Hi I w we I see if you can help we understand for several months now that a company has been running a carpet business from Steeple Gall Farm Canney Road which seems to have been ignored I am not aware of any change of use variation and I now see that they are advertising storage space to let. The traffic along Canney Road (single track) is already substantial especially as this services the caravan park with traffic racing down the road, we would be interest to obtain the parishes views on this matter as we feel this business seems to be developing without proper aothorisatiin

Device

mobile

Language

en-GB

Submitted from

Contact us

Reply to this email to respond.

This message came from your website contact form, <http://steeplepc.co.uk>.

Sent via Websites + Marketing

You now need
Photo ID to
vote at a
Polling station

Find out more at

electoralcommission.org.uk/voterID

No ID? You can apply for free voter ID

Voter ID: A summary

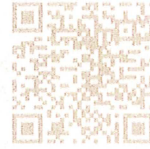
On **Thursday 4 May 2023**, local elections are taking place across 230 councils in England.

At these elections, you will need to bring photo ID to be able to vote at a polling station. A wide range of photo ID will be accepted, including passports, driving licences and cards with a PASS Mark.

If you don't have an accepted form of photo ID, you can apply for a free voter ID document known as a Voter Authority Certificate.

Visit electoralcommission.org.uk/voterID, call **0800 328 0280**, or scan the QR code below to find out more, including:

- **Whether elections are taking place in your area in May**
- **The full list of accepted forms of photo ID**
- **How to apply for a Voter Authority Certificate (if you need one)**
- **What will happen at the polling station**



Election Timetable 4 May 2023-Parishes

Publication of Notice of Election	Monday	13-Mar-23
Pre-Election Period starts	Monday	13-Mar-23
Nominations open 10am to 4pm daily from	Tuesday	14-Mar-23
Poll card dispatch	Thursday	23-Mar-23
Deadline for receipt of nominations 4pm	Tuesday	04-Apr-23
Last day for withdrawals of candidature 4pm	Tuesday	04-Apr-23
Publication of statement as to persons nominated 4pm	Wednesday	05-Apr-23
Last day for notice of appointment of election agents midnight	Tuesday	11-Apr-23
Last day for registering to vote at this election Midnight	Monday	17-Apr-23
Deadline for requests for a new postal vote or to change an existing postal vote 5pm	Tuesday	18-Apr-23
Postal Vote dispatch	Tuesday	18-Apr-23
Final postal vote dispatch	Monday	24-Apr-23
Poll card dispatch	Tuesday	25-Apr-23
Publication of Notice of Poll	Tuesday	25-Apr-23
Deadline for new applications to vote by proxy (not postal proxy) 5pm	Tuesday	25-Apr-23
Last day for notice of appointment of polling and counting agents midnight	Wednesday	26-Apr-23
Last day to issue replacement spoilt or lost postal ballot papers 5pm	Thursday	04-May-23
Last day for new applications to vote by proxy on grounds of a medical emergency 5pm	Thursday	04-May-23
Day of Poll 7:00 am to 10:00 pm Thursday 4 May 2023	Thursday	04-May-23
Last day for the receipt of return of PARISH election expenses	Thursday	01-Jun-23
Last day for the receipt of return of Parish candidates election expenses if the declaration of result is before 12 midnight on polling day	Thursday	15-Jun-23
Last day for the receipt of return of Parish candidates election expenses if the declaration of result is after 12 midnight on polling day	Friday	16-Jun-23

IMPORTANT CHANGES TO YOUR RECYCLING CENTRE

From **Monday 13 March 2023** you will have to book a slot online in advance to visit an Essex County Council recycling centre.

Pedestrians and blue badge holders do not need to book in advance.



For full details, please visit:
[loveessex.org/bookings](https://www.loveessex.org/bookings)

Why has a booking system been introduced?

Introducing a trial booking system means that we can better manage demand and reduce queuing at peak times.

How do I book a slot?

Please visit [loveessex.org/bookings](https://www.loveessex.org/bookings)

What do I need to bring with me?

You will need to bring proof of address and your booking confirmation. You will also need to bring a copy of the hire agreement if using a hire car.

What happens if I do not have a booking?

Vehicles without a booking confirmation will be refused entry. For more information, please visit [loveessex.org/bookings](https://www.loveessex.org/bookings)

How can I reduce my waste?

For inspiration on how to reduce your household waste, please visit [loveessex.org/reduce](https://www.loveessex.org/reduce)

We have a zero tolerance approach to violence, aggression and unacceptable behaviour directed towards site staff.

Customers who are aggressive towards staff will be refused access to recycling centres and may be reported to the police.

Community group .

1 message

Councillor Davey <cllrDavey.stpc@gmail.com>

3 March 2023 at 09:56

To: Kevin Money <steepleparishcouncil@gmail.com>

The play park is free of rubbish. Dog walkers are not picking up poo , maybe something can be done , not sure what.

Alls well .

	BANK RECONCILIATION			
Financial year ending 31.03.23				
Bank Balance as at	30.04.22	31.05.22	30.06.22	31.07.22
Unity Trust Bank - Current account	£ 13,755.83	£ 12,713.30	£ 12,464.65	£ 10,848.60
Total	£ 13,755.83	£ 12,713.30	£ 12,464.65	£ 10,848.60
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 13,755.83	£ 12,713.30	£ 12,464.65	£ 10,848.60
CASH BOOK				
Balance as at 01.04.22	£ 3,941.70	£ 3,941.70	£ 3,941.70	£ 3,941.70
Plus Receipts	£ 10,726.40	£ 10,726.40	£ 10,726.40	£ 10,792.40
Total	£ 14,668.10	£ 14,668.10	£ 14,668.10	£ 14,734.10
Less Payments	£ 912.27	£ 1,954.80	£ 2,203.45	£ 3,885.50
Grand Total	£ 13,755.83	£ 12,713.30	£ 12,464.65	£ 10,848.60
Difference	£ 0.00	£ -	£ 0.00	£ 0.00
Financial year ending 31.03.23				
Bank Balance as at	31.08.22	30.09.22	31.10.22	30.11.22
Unity Trust Bank - Current account	£ 10,848.60	£ 10,830.60	£ 10,637.46	£ 9,649.61
Total	£ 10,848.60	£ 10,830.60	£ 10,637.46	£ 9,649.61
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 10,848.60	£ 10,830.60	£ 10,637.46	£ 9,649.61
CASH BOOK				
Balance as at 01.04.22	£ 3,941.70	£ 3,941.70	£ 3,941.70	£ 3,941.70
Plus Receipts	£ 10,792.40	£ 10,792.40	£ 11,992.40	£ 12,867.40
Total	£ 14,734.10	£ 14,734.10	£ 15,934.10	£ 16,809.10
Less Payments	£ 3,885.50	£ 3,903.50	£ 5,296.64	£ 7,159.49
Grand Total	£ 10,848.60	£ 10,830.60	£ 10,637.46	£ 9,649.61
Difference	£ 0.00	£ 0.00	£ -	£ 0.00
Financial year ending 31.03.23				
Bank Balance as at	31.12.22	31.01.23	28.02.23	
Unity Trust Bank - Current account	£ 9,631.61	£ 8,946.91	£ 8,946.91	
Total	£ 9,631.61	£ 8,946.91	£ 8,946.91	
Less Unpresented cheques	£ -	£ -	£ -	
Total of unpresented cheques	£ -	£ -	£ -	
Net Bank Balances as at	£ 9,631.61	£ 8,946.91	£ 8,946.91	
CASH BOOK				
Balance as at 01.04.22	£ 3,941.70	£ 3,941.70	£ 3,941.70	
Plus Receipts	£ 12,867.40	£ 12,867.40	£ 12,867.40	
Total	£ 16,809.10	£ 16,809.10	£ 16,809.10	
Less Payments	£ 7,177.49	£ 7,862.19	£ 7,862.19	
Grand Total	£ 9,631.61	£ 8,946.91	£ 8,946.91	
Difference	£ 0.00	£ -	£ -	

STPC FINANCE DECEMBER '22 & JANUARY '23 PAYMENTS

Income:

Chq No.	Invoice No.	Payee	Cost	VAT	Total	STPC Ref. No.
		Unity Trust Bank - Service Charge	£ 18.00	£ -	£ 18.00	103
BACS	Dec '22 & Jan '23	Kevin B. Money - Salary	£ 441.30	£ -	£ 441.30	104
BACS	2022-080	Steeple V.H. Meeting cost 09.11.22	£ 10.00	£ -	£ 10.00	105
BACS	5821	MSJ Garwood - Grass cutting	£ 179.50	£ 35.90	£ 215.40	106
BACS	5346342379	EALC - Clerk Election training	£ 15.00	£ 3.00	£ 18.00	107
TOTAL:			£ 663.80	£ 38.90	£ 702.70	

STPC FINANCE FEBRUARY & MARCH '23 PAYMENTS**Income:**

Chq No.	Invoice No.	Payee	Cost	VAT	Total	STPC Ref. No.
BACS	Feb & Mar '23	Kevin B. Money - Salary	£ 441.30	£ -	£ 441.30	108
BACS	1179	A. Craig - GoDaddy Website	£ 160.55	£ 32.11	£ 192.66	109
TOTAL:			£ 601.85	£ 32.11	£ 633.96	