## **Steeple Parish Council**

Parish Clerk / RFO: Kevin B. Money
7 Roach Vale Colchester Essex CO4 3YN
Tel: 07810781509 email steepleparishcouncil@gmail.com
www.steeplepc.co.uk



**Dear Councillor** 

You are summoned to attend the forthcoming meeting of Steeple Parish Council to be held on

## WEDNESDAY 11th. JANUARY 2023 at 7pm in the Village Hall

for the purpose of transacting the business ONLY shown on the agenda

KEMoney

Kevin B. Money – Parish Clerk to the Council – 5<sup>th</sup>. January 2023

The Press and Public are welcome to attend

# **FULL COUNCIL MEETING AGENDA**

001/2023 Chairman welcome

002/2023 Apologies for Absence

003/2023 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

**To approve the Minutes of the last Full Council meeting of Steeple Parish Council**To receive and agree the minutes of the last STPC meeting held on 9<sup>th</sup>. November 2022

005/2023 Public Participation Session

The Chairman will invite questions and observations from members of the public present. A maximum time of **15** minutes will be allowed

006/2023 Essex County Councillor report – ECC Cllr W. Stamp

007/2023 District Councillor report – MDC CIIr P. Channer

008/2023 Planning Application/s

22/01218/LDP - Lullings Maldon Road Steeple Essex

Claim for lawful development certificate for a proposed flat roof dormer to the rear, addition of roof lights and solar panels.

Documents can be found at

https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=22/01218/LDP

009/2023 Planning Appeals affecting Steeple

010/2023 Planning Decision/s made by MDC affecting Steeple

011/2023 Playing Field/Play Equipment/Outside Gym/Community Group Garden

a) Update from Community Group

012/2023 Finance

1) To receive the Bank reconciliations as at 31st. December 2022

2) To receive the comparison of Actual to Budget 2022/23

3) To approve the payment of Accounts for December 2022 and January 2023 and to agree a transfer of funds to meet the Parish Council's financial requirements

013/2023 Items for Next Agenda

014/2023 Date of Next Full Council meetings – Wednesday 8<sup>th</sup>. March 2023 at 7pm Future meeting dates: 10.05.23: 12.07.23: 13.09.23: 08.11.23

015/2023 Closure of the Meeting

To Close the meeting having considered and determined all items of business

## Steeple Farish Council

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## WEDNESDAY 11". JANEARY 2003 at I pm in the Village Hall

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003/2023 Excisistion of interest

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3) To approve the regment of appropriation December 2022 and Johnson 2023 and identification of the residence of the policy o

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# **Steeple Parish Council**

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7 Roach Vale, Colchester, Essex. CO4 3YN
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Website: www.steeplepc.co.uk



Minutes of the Parish Council meeting on Wednesday 9th. November 2022 at 7pm in Steeple Village Hall.

Present: Cllrs K. Davey (Chairman), J. Partridge (Vice-Chairman), K. Potten and Kevin B. Money Parish Clerk. There were no members of the public present.

125/2022 Chairman welcome. The Chairman welcomed everyone to the meeting

126/2022 Apologies for Absence were received from MDC Cllr P. Channer

127/2022 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda Cllr K. Davey declared an interest in any item relating to the Community Group

128/2022 To approve the Minutes of the last Full Council meeting of Steeple Parish Council To receive and agree the minutes of the last STPC meeting held on 12<sup>th</sup>. October 2022. All Agreed

#### 129/2022 Public Participation Session

The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** was allowed. No questions from the public

#### 130/2022 Essex County Councillor report – ECC Cllr W. Stamp

a) Update on Locality Fund application. The Clerk updated Councillors that the application is still progressing through.

#### 131/2022 District Councillors report – MDCs Cllr P. Channer

Cllr P. Channer submitted a report, prior to the meeting, for the period of August 2022 to 7<sup>th</sup>. November 2022 It can be found on STPC website at https://steeplepc.co.uk/minutes

#### 132/2022 Planning Application/s

22/00309/FUL - Land adjacent to Grange Cottage The Street Steeple

New detached house

**RESOLVED**: Steeple Parish Council Supports this application

If, however, MDC are mindful to grant this application then can some conditions below be included in the granting of the application

- a) "do we need infill"
- b) The problem with the access to the proposed site still exists.
- c) There is no room to turn a vehicle around so it will either have to reverse in or reverse out, either of which would be incredibly dangerous on that very busy junction.
- d) Constraints as to working day times, mud on the roadway to be removed daily, work vehicles to be parked off road and surface water addressed
- e) No waste materials should be burnt on the site

#### 133/2022 Planning Appeals affecting Steeple No appeals had been submitted affecting Steeple

134/2022 Planning Decision/s made by MDC affecting Steeple No planning decisions have been made by MDC affecting Steeple

#### 135/2022 Playing Field/Play Equipment/Outside Gym/Community Group Garden

a) Update from Community Group. The community Group had supplied at report prior to the meeting. It read: I can confirm that the Wednesday club have fixed the goal posts. 2 new trees have been purchased to put in at the park. All rubbish collected and is clear. All is well at the park

A resident made an un-official complaint to a Councillor that a dog was off the lead in the recreation ground and pinned another dog down.

Can the Clerk contact MDC (Lee Williams) to see if they can supply signs reading "Dogs must be kept under control"

Page 1 of 2

#### 136/2022 Finance

- 1) To receive the Bank reconciliations as at 31<sup>st</sup>. October 2022 Councillors noted the Bank reconciliations as at 31<sup>st</sup>. October 2022
- 2) To receive the comparison of Actual to Budget 2022/23 Councillors noted the comparison of Actual to Budget 2022/23
- 3) Received a grant donation of £1200 from the Community Group Councillors noted the grant donation of £1200 from the Community Group
- Cllr J. Partridge proposed thanking the Community Group for the donation. Cllr K. Potten seconded. All Agreed
- **4)** To approve the payment of Accounts for November 2022 and to agree a transfer of funds to meet the Parish Council's financial requirements. **All Agreed**
- 5) To add the Clerk, Kevin B. Money, as an authorised signatory Councillors and the Clerk signed the Unity Trust Bank signatory form. The Clerk to electronically send the form to UTB for updating

#### 137/2022 2023/2024 Budget

Councillors to discuss the Council's anticipated expenditure for 2023/2024

The Councillors confirmed the 2023/2024 budget expenditure. This produced a Precept of £11064. Using MDC Tax base figure of 189.3 equated to a Band D property figure of £58.44p per year for 2023/2024.

The RFO was authorised to submit the Precept demand form to MDC by 6th. January 2023

#### 138/2022 Items for Next Agenda

139/2022 Date of Next Full Council meetings – Wednesday 11<sup>th</sup>. January 2023 at 7pm Future meeting dates: 08.03.23: 10.05.23: 12.07.23: 13.09.23: 08.11.23

#### 140/2022 Closure of the Meeting

To Close the meeting having considered and determined all items of business

The Chairman then closed the meeting at 7.50pm and thanked everyone for attending.



#### Re: DRAFT agenda

1 message

Annie Baines <annieable@gmail.com>
To: "Kevin B. Money" <steepleparishcouncil@gmail.com>

3 January 2023 at 15:03

Hi Kevin,

Happy new year to you too.

I popped over the park a couple of days ago and all is good. It is starting to get quite soft under foot but to be expected with the amount of rain we've had. Bins are being emptied and it looks like the children mud kitchens are well used.

I had one rogue poo 🚵 to pick up sadly but that's it. So all good.

Kind regards Annie

Sent from my iPhone

On 3 Jan 2023, at 13:32, Kevin B. Money <steepleparishcouncil@gmail.com> wrote:

Good afternoon and a happy New Year to you all

Attached is the agenda for the meeting on Wednesday 11th. January 2023 at 7pm

Does any Councillor wish to add or delete any item on the agenda - please let me know ASAP as this agenda will be sent out to Councillors/MDC Councillors and the website tomorrow morning

ANNIE

May I please have the Community Group report ASAP

Much appreciated

Speak with you soon

Kevin

Kevin B. Money

Parish Clerk / RFO to Steeple Parish Council

Office Hours 9am - 12noon Monday, Tuesday, Thursday, Friday

Tel: 07810781509

email: steepleparishcouncil@gmail.com

website: https://steeplepc.co.uk/

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<01. 11th. January 2023.docx>

	BANK RECO	NCILITION		
Financial year ending 31.03.23				
Bank Balance as at	30.04.22	31.05.22	30.06.22	31.07.22
Unity Trust Bank - Current account	£ 13,755.83	£ 12,713.30	£ 12,464.65	£ 10,848.60
Total	£ 13,755.83	£ 12,713.30	£ 12,464.65	£ 10,848.60
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	3
Net Bank Balances as at	£ 13,755.83	£ 12,713.30	£ 12,464.65	£ 10,848.60
CASH BOOK				
Balance as at 01.04.22	£ 3,941.70	The state of the s	£ 3,941.70	£ 3,941.70
Plus Receipts	£ 10,726.40		£ 10,726.40	£ 10,792.40
Total	£ 14,668.10		£ 14,668.10	£ 14,734.10
Less Payments	£ 912.27	£ 1,954.80	£ 2,203.45	£ 3,885.50
Grand Total	£ 13,755.83	£ 12,713.30	£ 12,464.65	£ 10,848.60
Difference	£ 0.00	£ -	£ 0.00	£ 0.00
Financial year ending 31.03.23			The State Secretary and the Secretary Secretar	
Bank Balance as at	31.08.22	30.09.22	31.10.22	30.11.22
Unity Trust Bank - Current account	£ 10,848.60	£ 10,830.60	£ 10,637.46	£ 9,649.61
Total	£ 10,848.60	£ 10,830.60	£ 10,637.46	£ 9,649.61
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	3
Net Bank Balances as at	£ 10,848.60	£ 10,830.60	£ 10,637.46	£ 9,649.61
CASH BOOK	0 0044 70	0 0044.70	0 0044.70	0 0044.70
Balance as at 01.04.22	£ 3,941.70	£ 3,941.70	£ 3,941.70	NAME AND POST OF THE PARTY OF T
Plus Receipts  Total	£ 10,792.40	£ 10,792.40 £ 14,734.10	£ 11,992.40	£ 12,867.40
AND THE PROPERTY OF THE PROPER		£ 3,903.50	£ 5,296.64	THE RESERVE THE PROPERTY OF THE PARTY OF THE
Less Payments Grand Total	£ 3,885.50 £ 10,848.60		£ 10,637.46	£ 7,159.49 £ <b>9,649.61</b>
Difference	£ 0.00	£ 0.00	£ 10,037.40	£ 0.00
Financial year ending 31.03.23	2 0.00	0.00		2 0.00
Bank Balance as at	31.12.22	A-100 A-		
Unity Trust Bank - Current account	£ 9,631.61			
_				
Total	£ 9,631.61			
Less Unpresented cheques	£ -			
Total of unpresented cheques	£ -			
Net Bank Balances as at	£ 9,631.61			
CASH BOOK				
Balance as at 01.04.22	£ 3,941.70			
Plus Receipts	£ 12,867.40			
Total	£ 16,809.10			
Less Payments	£ 7,177.49			
Grand Total	£ 9,631.61			
Difference	£ 0.00		ALL SECULAR CONTRACTOR OF THE PROPERTY OF THE	

	EARMARKED RESERVES					
Date	Detail	Training	Election Expenses		Total	
The second control of					£ -	
29.12.22	Street lighting			£ 850.00	£ 850.00	
CONTROL OF THE PERSON OF THE P	Training	£ 500.00			£ 1,350.00	

			Total				A	nticipated
				ncome /	Left In		left in	
		Budget	jet Spend to		Budget as		budget for	
		2022/23	Jan '23		at Jan '23		2022/23	
Income	Precept	10531	£	10,531.00				
	Other Income/Grants/VAT Refund	66	£	2,336.40				CONTRACTOR STATE OF THE STATE O
	Interest	0	£	***		The second secon		
	TOTAL	10597	£	12,867.40				
Ехр.								No. and Michigan Company and Addition of Participation of
Staff	Salary	2648	£	2,206.50	£	441.50	£	0.20
	Office Allowance	216	£	_	£	216.00	£	216.00
	TOTAL	2864	£	2,206.50	£	657.50	£	1,549.00
Adm.	Admin / IT	100	£	75.93	£	24.07	£	24.07
	Audit Fees	80	£	80.00	£		£	The contract of the contract o
taga ta Pagariga a Pingkaran Nakan Pagarin da Jungan ang atawa a sa Saba	TOTAL	180	£	155.93	£	24.07	£	131.86
General	Grass Cutting	3500	£	2,524.00	£	976.00	£	439.50
	Meeting cost	176	£	60.00	£	116.00	£	96.00
and the later to the particular of the second later to the second	Street Lighting	850	T/	F to EMR	£	MI.	£	**
	Insurance	430	£	414.48	£	15.52	£	15.52
	EALC/NALC Subscriptions	165	£	156.38	£	8.62	£	8.62
	Training	500	£	15.00	£	485.00	£	***
	Donations & S137	40	£	25.00	£	15.00	£	15.00
	Tru Cam	250	£		£	250.00	£	None
	Website	160	£	•	£	160.00	£	**
	Travel Expenses	50	£	544	£	50.00	£	50.00
	Noticeboards	0	3	_	£		£	-
	Playing Field	1300	£	447.30	£	852.70	£	500.00
	Bank Charges	72	£	54.00	£	18.00	£	
	Playing Field Inspection	60	£	62.00	-£	2.00	-£	2.00
	Playing Field Equipment	0	£	1,009.50				4 4 4 4 4 4 4
	TOTAL	7553	£	4,767.66	THE RESERVE AND ADDRESS OF THE	2,944.84	£	1,122.64
	GRAND TOTAL	10597	Ł	7,130.09	Ł	3,466.91	-	
	Total VAT reclaim		£	732.10	Andread Co. A support. Tops co.	and delicated the Third (Version) is an applicable control of the second the second specific property and		
	TOTAL in Expenditure account		£	7,862.19				

	STPC FINANC	AYMENTS						
Chq No.	Income:							
	Invoice No.	Payee	Cost	VAT	Total	STPC Ref. No.		
		Unity Trust Bank - Service Charge	£ 18.00	£ -	£ 18.00	103		
BACS	Dec '22 & Jan '23	Kevin B. Money - Salary	£ 441.30	£ -	£ 441.30	104		
BACS	2022-080	Steeple V.H. Meeting cost 09.11.22	£ 10.00	£ -	£ 10.00	105		
BACS	5821	MSJ Garwood - Grass cutting	£ 179.50	£ 35.90	£ 215.40	106		
BACS	5346342379	EALC - Clerk Election training	£ 15.00	£ 3.00	£ 18.00	107		
		TOTAL:	£ 663.80	£ 38.90	£ 702.70			