

Steeple Parish Council

Parish Clerk / RFO: Joanna Jeffery
31 Burnham Road, Latchingdon, Essex CM3 6EU
Tel: 07954370846 email: clerk@steepleparishcouncil.gov.uk
<https://e-voice.org.uk/steepleparishcouncil/>



Dear Councillor

You are summoned to attend the forthcoming meeting of Steeple Parish Council to be held on

WEDNESDAY 13TH MAY 2026 immediately after the Annual Parish Assembly in the Village Hall

for the purpose of transacting the business ONLY shown on the agenda

J Jeffery — Joanna Jeffery – Parish Clerk to the Council – 06th May 2026

The Press and Public are welcome to attend

ANNUAL MEETING AGENDA

075/2026 Election of Chair for the municipal year 2026/27

The Chair to sign the Declaration of Acceptance of Office form

076/2026 Election of Vice-Chair for the municipal year 2026/27

The Vice-Chair to sign the Declaration of Acceptance of Office form

077/2026 Apologies for Absence

078/2026 Co-option

Councillors are requested to receive written applications for the office of Parish Councillor and co-opt a candidate to fill the vacancies for the Steeple Parish Council

The Candidates having completed a short application form and confirmed their eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79).

079/2026 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

080/2026 To approve the Minutes of meeting held 08th April 2026

To approve minutes of meeting held 08th April 2026.

081/2026 Public Participation Session. The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed

082/2026 Essex County Councillors report – Report sent prior to the meeting. It can be found at <https://e-voice.org.uk/steepleparishcouncil/supporting-documents/2026/>

083/2026 Maldon District Councillors report

084/2026 Highways issues

085/2026 Planning – including any Current Planning Applications requiring a response

086/2026 Planning Decision/s made by MDC affecting Steeple

087/2026 Finance

- 1) To receive the Bank reconciliations as at 36th. April 2025
- 2) To receive the comparison of Actual to Budget 2026/2027
- 3) To approve the payment of Accounts for May '26 and to agree a transfer of funds to meet the Parish Council's financial requirements
- 4) To receive audit update.

088/2026 Trucam/Speedwatch

To receive an update.

To discuss and pass any resolution as necessary

089/2026 Dog Waste Bin

To receive an update.

- 090/2026 Defibrillator**
To receive an update.
- 091/2026 Date of Next Full Council meetings – Wednesday 10th. June 2026 at 7pm**
- 092/2025 Councillors to note the 2026 meeting dates:**
08.07.2026: 12.08.2026: 09.09.2026: 14.10.2026: 11.11.2026 and 09.12.2026.
- 093/2025 Items for Next Agenda**
- 094/2025 Closure of the Meeting**
To Close the meeting having considered and determined all items of business