

# Steeple Parish Council

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Dear Councillor

You are requested to attend the forthcoming meeting of Steeple Parish Council to be held on

**Wednesday 11<sup>th</sup>. March 2026 at 7pm in the village hall**

for the purpose of transacting the business ONLY shown on the agenda

*Joanna Jeffery* — Joanna Jeffery – Parish Clerk to the Council – 4<sup>th</sup> March 2026

The Press and Public are welcome to attend

## **AGENDA**

If members of the press or public are present.

Does any member of the public or press wish to film or otherwise record the meeting?

You are reminded that:

- Members of the public or officers present at a meeting may not be filmed without their consent
- Any persons under the age of 18 may not be filmed regardless
- Any recording must be done in a way that does not disrupt the meeting
- No oral commentary is permitted during the meeting and
- No recording is permitted of any part of a meeting which is closed to the public.

Anyone who objects to being filmed, recorded, photographed or otherwise reported, and children and vulnerable adults now have an opportunity to declare their presence.

**036/2026 Apologies for Absence**

**037/2026 To note resignation of Cllr Karen Potten.**

**038/2026 Declaration of Interest**

To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.

**Members are requested to review and update declarations of interest if necessary.**

**039/2026 To approve the Minutes of meeting held 11<sup>th</sup> February 2026**

To approve minutes of meeting held 11<sup>th</sup> February 2026.

**040/2026 Public Participation Session.** The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed

**041/2026 Highways issues**

**042/2026 Planning Application/s**

25/01119/OUTM PP-14574871

Outline application with all matters reserved other than access for the erection of up to 198 dwellings, provision for non-residential uses comprising of uses within use class E, F1 or F2, with associated open space, allotments and infrastructure.

Land West of Hurndall Avenue North Fambridge Essex

26/00129/FUL PP-14719344

Proposal: Proposed development of 6 dwelling houses on the site of the former Sun and Anchor Public House.

Location: Former Sun and Anchor The Street Steeple Essex

**043/2026 Planning Appeals affecting Steeple**

**044/2026 Planning Decision/s made by MDC affecting Steeple**

**045/2026 Finance**

- 1) To receive the Bank reconciliations as at 28<sup>th</sup> February 2026.
- 2) To receive the comparison of Actual to Budget 2025/2026
- 3) To approve the payment of Accounts for February and March 2026 and to agree a transfer of funds to meet the Parish Council's financial requirements

**046/2026 Risk Register**

To review Risk Register

To discuss and pass any resolution as necessary

**047/2026 Personnel Committee**

To discuss the creation of a Personnel Committee

To discuss and pass any resolution as necessary.

**048/2026 Website**

To discuss quote received for a .gov.uk website.

To discuss and pass any resolution as necessary.

**049/2026 Change of meeting night/time.**

To discuss change of meeting night/time.

To discuss and pass any resolution as necessary.

**050/2025 Steeple Playing Field**

To discuss quotes received.

To discuss and pass any resolution as necessary.

**051/2025 Date of Next Full Council meetings – Wednesday 08<sup>th</sup> April 2026**

**052/2025 Councillors to note the 2026 meeting dates: 08.04.26: 13.05.26: 10.06.2026: 08.07.2026: 12.08.2026: 09.09.2026: 14.10.2026: 11.11.2026 and 09.12.2026.**

**053/2025 Items for Next Agenda**

**054/2025 Closure of the Meeting**

To Close the meeting having considered and determined all items of business