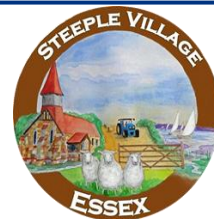


# Steeple Parish Council

Locum Parish Clerk / RFO: Joanna Jeffery  
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Dear Councillor

You are requested to attend the forthcoming meeting of Steeple Parish Council to be held on

**Wednesday 11<sup>th</sup>. February 2026 at 7pm in the village hall**

for the purpose of transacting the business ONLY shown on the agenda

*Joanna Jeffery*

— Joanna Jeffery – Locum Parish Clerk to the Council – 4<sup>th</sup> February 2026

The Press and Public are welcome to attend

## **AGENDA**

If members of the press or public are present.

Does any member of the public or press wish to film or otherwise record the meeting?

You are reminded that:

- Members of the public or officers present at a meeting may not be filmed without their consent
  - Any persons under the age of 18 may not be filmed regardless
  - Any recording must be done in a way that does not disrupt the meeting
  - No oral commentary is permitted during the meeting and
  - No recording is permitted of any part of a meeting which is closed to the public.
- Anyone who objects to being filmed, recorded, photographed or otherwise reported, and children and vulnerable adults now have an opportunity to declare their presence.

**016/2026 Apologies for Absence**

**017/2026 Declaration of Interest**

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

**018/2026 To approve the Minutes of meeting held 14<sup>th</sup> January 2026**

To approve minutes of meeting held 14<sup>th</sup> January 2026.

**019/2026 Public Participation Session.** The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed

**020/2026 Highways issues**

**021/2026 Planning Application/s**

**022/2026 Planning Appeals affecting Steeple**

**023/2026 Planning Decision/s made by MDC affecting Steeple**

**024/2026 Finance**

- 1) To receive the Bank reconciliations as at 31<sup>st</sup>. December 2025 and 31<sup>st</sup> January 2026.
- 2) To receive the comparison of Actual to Budget 2025/2026
- 3) To approve the payment of Accounts for January and February 2026 and to agree a transfer of funds to meet the Parish Council's financial requirements

**025/2026 Essex Pension Fund**

"As required by legislation, notice is hereby given that the Clerk will be eligible for membership of the Local Government Pension Scheme operated by Essex County Council, following the necessary 7 days public notice."

To discuss and pass any resolution as necessary.

**026/2026 Standing Orders**

To review Standing Orders

To discuss and pass any resolution as necessary.

**027/2026 Financial Regulations**

To review Financial Regulations

To discuss and pass any resolution as necessary

**28/2026 Statement of Internal Control**

To discuss and review Statement of Internal Control.

To discuss and pass any resolution as necessary.

**029/2025 Asset Register**

To update, to discuss and pass any resolution as necessary.

**030/2025 Steeple Playing Field**

To discuss quotes received.

To discuss and pass any resolution as necessary.

**031/2025 Date of Next Full Council meetings – Wednesday 11<sup>th</sup> March 2026**

**032/2025 Councillors to note the 2026 meeting dates: 11.03.26: 08.04.26: 13.05.26: 10.06.2026: 08.07.2026: 12.08.2026: 09.09.2026: 14.10.2026: 11.11.2026 and 09.12.2026.**

**033/2025 Any other business****034/2025 Items for Next Agenda****035/2025 Closure of the Meeting**

To Close the meeting having considered and determined all items of business