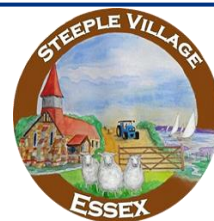


# Steeple Parish Council

Parish Clerk / RFO: Vacancy  
email [steepleparishcouncil@gmail.com](mailto:steepleparishcouncil@gmail.com)  
[www.https://e-voice.org.uk/steepleparishcouncil](https://e-voice.org.uk/steepleparishcouncil)



Dear Councillor

You are hereby summonsed to attend the meeting of Steeple Parish Council to be held on

**Wednesday 12<sup>th</sup>. November 2025 at 7pm in the village hall**

for the purpose of transacting the following business.

*jjeffery* — Joanna Jeffery – Locum Parish Clerk Steeple Parish Council – 6<sup>th</sup>. November 2025

The Press and Public are welcome to attend

## **AGENDA**

**090/2025      Apologies for Absence**

**091/2025      Declaration of Interest**

To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registerable Interests and Non-Registerable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.

**092/2025      To inform of the resignation of Locum Parish Clerk Mr Kevin Money and notification of new Locum Clerk Mrs Joanna Jeffery.**

**093/2025      To approve the Minutes of the last Full Council meeting of Steeple Parish Council**

To receive and agree the minutes of the last STPC meeting held on 10<sup>th</sup>. September 2025

**094/2025      Public Participation Session.** The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed

**095/2025      To discuss and agree the Civility and Respect Pledge.**  
To discuss and pass any resolution as necessary.

**096/2025      Finance**

- 1) To receive the Bank reconciliations as at 31<sup>st</sup>. October 2025
- 2) To receive the comparison of Actual to Budget 2025/2026
- 3) To approve the payment of Accounts for October and November and to agree a transfer of funds to meet the Parish Council's financial requirements
- 4) To discuss and agree the purchase of a laptop for the Clerk.

**097/2025      2026-2027 Budget –** Councillors to discuss 2026-2027 budget and any projects with costings for 2026-2027

**098/2025      Asset Register**

To update, to discuss and pass any resolution as necessary.

**099/2025      MDC Cllr I. Haywood report**

**100/2025      To discuss and agree adoption of Biodiversity Duty Statement**

To discuss and pass any resolution as necessary.

**101/2025      To discuss and agree adoption of IT Policy**

To discuss and pass any resolution as necessary.

**102/2025      To discuss and agree adoption of Press and Social Media Policy**

To discuss and pass any resolution as necessary.

**103/2025      To discuss and agree creation of a Facebook Page for Steeple Parish Council**

Cllr C. Poulter to update

To discuss and pass any resolution as necessary.

- 104/2025**      **Highways issues**
- 105/2025**      **Speed watch update**
- 106/2025**      **Steeple Playing Field – Moat Housing update**  
To receive an update
- 107/2025**      **Steeple Community Group**  
To receive an update
- 108/2025**      **Councillors to discuss moving emails and website over to .gov.uk - Clerk**
- 109/2025**      **Councillors to discuss moving meetings back to monthly meetings**  
To discuss and pass any resolution as necessary.
- 110/2025**      **Planning – including any Current Planning Applications requiring a response**
- 111/2025**      **Planning Decision/s made by MDC affecting Steeple**
- 112/2025**      **Date of Next Full Council meetings – To be confirmed**
- 113/2025**      **Items for Next Agenda**
- 114/2025**      **Closure of the Meeting**  
To Close the meeting having considered and determined all items of business