



STEEPLE CLAYDON PARISH COUNCIL

Minutes of Parish Council meeting on 08 January 2019

<p>Present: Cllr Paul Firth (in the chair), Cllr Frank Mahon, Cllr Doreen Weingart, Cllr Trevina Smith, Cllr Tony Barrett, Cllr Dan Price, Cllr Joseph Hodges.</p> <p>In attendance: Hannah Holmes, Parish Clerk and 3 members of the public.</p> <p>The meeting held in the Library was opened by Cllr Firth at 19.33</p>	
<p>1. Apologies There were no apologies as all Counsellors were present. Cllr Smith is involved in the WI meeting but will join us later.</p>	
<p>2. Declarations of interest Cllr Weingart - has one reimbursement cheque in cheque run and will abstain from the North End planning debate</p>	
<p>3. Minutes</p> <p>Cllr Price wanted it noted he had previously abstained any of the Bus Shelter discussions in the December meeting. Cllr Weingart noted the Beacon was not built by Geoff. Cllr Firth amended hard copy minutes and signed off.</p> <p>Cllr Weingart proposed, Cllr Barrett seconded – all in favour that the minutes were a true representation of the meeting. Cllr Mahon and Cllr Hodges were not present at last meeting so abstained.</p>	
<p>4. Chairman's comments</p> <p>Cllr Firth noted that we have had a tough time in the village in run up to Christmas with some youngsters, Police were called on a number of occasions – there was damage to the hall planters, glass in the recreation ground, a skate park fire and a poo-bin fire. One offender has been taken into care and another youth was reprimanded by the Police. It was noted that the Police have been proactive. Our local PCSO has been invited to the February meeting by the Clerk.</p> <p>Village hall looks brilliant after redecoration. Vicarage Orchard – looks fantastic and will be discussed later.</p> <p>Power for the Memorial Clock – we have repaired the shed where the power comes into the Recreation Ground. Just waiting for an Eon appointment to make it live.</p> <p>It is important we plan for how we work together as a parish council and work effectively as a team in order to take the Village forwards. We will discussing the SCPC vacancies later in the meeting.</p>	



<p>Cllr Firth confirmed that there will be no election this year; it is postponed until 2020 because of the new Unitary Authority.</p> <p>Bovis have now paid £1,000 donation for the Village planters and have updated their brochure as requested to show the land across North End Road as agricultural rather than future potential development. This is supported by us having a neighbourhood plan in place.</p> <p>Cllr Firth informed us he is attending a North Bucks planning meeting next week which will discuss the East West Expressway and other matters.</p> <p>This meeting was closed at 19.44pm and public participation was invited at this time.</p>	
<p>5. Public participation</p> <p>Parishioner 1 – New Library opening times were noted. Cllr Firth replied there were revised times due to winter weather and youth incidents. Timings will change back when the clocks change.</p> <p>Parishioner 1 - Noticeboard at the Recreation Ground needs repairing- the lock has been forced It was agreed the Clerk and Caretaker will investigate and repair.</p> <p>The public participation was closed at 19.47 pm.</p>	Clerk / Caretaker
<p>6. Clerk's report</p> <ol style="list-style-type: none"> a. To receive a summary report from the Clerk of all significant activities and correspondence since the last meeting b. Winslow Community Bus donation request <p>December 2018</p> <ul style="list-style-type: none"> • Meeting with PF & TB & NO on 06.12.18 to discuss setting next year's SCPC precept and methodology • Meeting with TB on 20.12.8 regarding precept and allocation titles. • Contacted Eon & site visit booked for 09.01.19 for re-instating clock power – shed to be repaired first • Meeting on 07.01.19 with JH, DW, FM regarding precept. <p>Administration</p> <ul style="list-style-type: none"> • Year to date reconciled for 2018 • Updated Accounts with December 18 spend • Financial Year to date spend available via categorisation • Preparation of monthly transactions for January meeting • Prepared monthly invoicing for Village Hall for December • Reconciled Hall invoices & updated accounts spread sheet • Cancelled & re-issued cheque for Bunting & co from July. 	



<ul style="list-style-type: none"> Total of 18 reported since 10.10.18 Three are currently being repaired with replacement LED lanterns/brackets 			
<p>9. Working Group update on activities and recommendations:</p> <p>9.1 Finance</p> <p>i. To discuss the setting of the village precept.</p> <p>Cllr Hodges led detailed discussions regarding last year's finances and discussed previously agreed level of reserved funds and their allocations.</p> <p>Cllr Firth asked attending public's thoughts;</p> <ul style="list-style-type: none"> Parishioner 2 was pleased to see future planning and a sensible approach being taken. <p>Cllr Price highlighted which street lights SCPC are responsible for and the reserves were discussed to be adequate. £12,500 is operational costs not replacement costs for which we have reserves.</p> <p>At 20.28 the Clerk left the room as staff wages were to be discussed and the Dictaphone was switched off. Clerk returned 20.36</p> <p>It was RESOLVED to request a precept of £101,050.00 by 18.01.19 It is a 0.07% increase to Parishioners Gives SCPC 7.86% more increased in total funding</p> <p>Cllr Weingart proposed Cllr Firth seconded Cllr Barrett abstained</p> <p>It was agreed that the current new Clerk and previous Clerk NO should have a meeting to discuss reserved funding allocations.</p> <p>It was agreed to look at funding allocation titles going forwards, particularly the Miscellaneous column.</p> <p>ii. To approve the payments listed in the cheque run for the month</p>			
		Clerk	
		Clerk	
		All Cllr's	
Payee	Details	Chq Number	Gross
Doreen Weingart	Reimburse for remembrance wreath	325	£25.00
Trevi Smith	Reimburse float for light sticks / christmas tree/ tester paints	326	£184.68
David Martin	Vicarage Orchard Sept/ Oct / Nov 18	327	£240.00



PPL PRS Ltd	Music licence for hall	328	£136.18
HMRC	PAYE	329	£348.00
Pat Serle	Wages	Electronic	
Terry Levitt	Wages	Electronic	
Hannah Holmes	Wages	Electronic	
Pat Serle	Book allocation	330	£35.38
Hannah Holmes	CCTV posting x 2 / new ink cartridges from library printer	331	£93.19
Ultimate Supplies	Janitorial goods	332	£41.33
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Oakpark Alarms	Maintenance charge for fire extinguishers	333	£42.00
Christopher Trigg	Insurance for Special Vehicle types (etesia) little mower machine and the tractor	334	£377.20
Sean Cox	Electrical work at v/hall	335	£591.00
Quest	repair shed roof drill bits / cutting discs	336	£23.63
Quest	screwdrivers / washers/	337	£52.70
Green mechanical Solutions	supply & install 2 port valve head & wire pump	338	£228.00
M Simmonds	Redecorating hall	339	£8,682.00
AVDC	DBS check E G - Library	340	£18.00
AVDC	Empty & 1/4 rental of 1100 waste bins	341	£254.10
Wicksteed	Accompanied inspection of playpark/skatepark	342	£85.20
Bunting & Co	Re-issue of July 18 - previous cheque cancelled	343	£234.00
Eon	Eon / streetlight repairs and maintenance for 1/4 ending Dec 18	344	£669.76
Terry Levitt	Janitorial goods	345	£370.23
Barclays	Cancellation of cheque 105258	Electronic	£12.50
Eon	Library - Elec	D/D	£194.23
Eon	Pav - Elec	D/D	£82.26
Village Networks	Internet Library	D/D	£30.00
Village Networks	Internet Pav	D/D	£30.00
BT	Library phone	D/D	£261.92
			£16,224.72



<p>These were confirmed as an accurate record, proposed by Cllr Barrett and seconded by Cllr Mahon</p>	
<p>It was agreed that in future we will not pay to cancel cheques unless in exceptional circumstances</p>	Clerk
<p>It was agreed to get a Voice Over IP phone instead of landline in the library due to high costs</p>	Cllr Firth
<p>9.2 Recreation Ground</p>	
<p>i. To receive report from the Recreation Ground Working Group</p>	
<p>Cllr Price reported on the repairs he and Terry have recently done at the skate park – the created ‘den’ underneath has been blocked off using welded box section.</p>	
<p>Cllr Price went through the received Wicksteed report on the playpark. Main expense being the Roundabout it requires new bearings at £540.00 agreed repair to be done by Wicksteed Cllr Price noted the Spindle may need replacing which would cost £1,080.00. This has been planned for in the agreed precept.</p>	
<p>It was RESOLVED that Cllr Price would contact Wicksteed and query some findings and negotiate on price, but the Parish Council were happy to use Wicksteed for some selected jobs then Caretaker Terry and PC to repair rest as required. Cllr Price will draw up a suggested list for each.</p>	Cllr Price
<p>Clock power update, Cllr Price and Terry have repaired/secured the shed roof. One panel short – Terry ordering and will fit.</p>	Caretaker
<p>It was RESOLVED to host a Lighting of the clock ceremony once up and running – Cllr Firth will invite the Verney’s</p>	Cllr Firth
<p>9.3 Village Hall, Library and cottage</p>	
<p>i. To receive report from the Village Hall Working Group</p>	
<p>The hall, toilets, bar area and corridor have been decorated over the Christmas holidays and it looks wonderful! A good choice of colours by Cllr Smith. Fantastic workforce. Happy to give references and thank them.</p>	
<p>Village Hall committee will investigate grants as they are looking to replace the hall kitchen. It was agreed they would start to investigate possible grants.</p>	Cllr Smith / Cllr Weingart
<p>Cllr Mahon – noted the strimmer & mower are due their annual inspection and should be checked by VH committee soon. It was agreed that Cllr Weingart will do the annual inspection with Terry.</p>	Cllr Weingart



<p>ii. CCTV update – propose additional HD camera</p> <p>We’ve replaced the CCTV recorder and improved the cameras to make sure that we have full coverage of this facility.</p> <p>It was agreed to buy a replacement CCTV recorder for the Pavilion and HD camera/s as required for the Village Hall.</p> <p>iii. Planters</p> <p>Clerk requested that the two recently vandalised large planters be replaced, for outside front of the Village Hall.</p> <p>It was agreed that Cllr Smith and Cllr Weingart will arrange purchase of two large plastic planters</p> <p>iv. Police invited to PC meetings</p> <p>As a result of recent problems with youths at the village hall the Police have agreed to come to drop in sessions in the village – dates will be published on the SCPC website.</p>	<p>Cllr Firth</p> <p>Cllr Smith / Cllr Weingart</p>
<p>9.4 Communications and Events</p> <p>v. To receive report from the Communications and Events Working Group</p> <p>Cllr Weingart would like to contact Geoff, John and invite Frank Spencer regarding the Fireworks to arrange a post event meeting</p> <p>It was agreed that Cllr Weingart will arrange a meeting.</p> <p>vi. To agree topics for next month’s Parish Magazine</p> <p>Cllr Firth has produced an article for Parish Magazine – summary of PC meeting.</p> <p>It was agreed Cllr Firth would continue to do this monthly.</p>	<p>Cllr Weingart</p> <p>Cllr Firth</p>
<p>9.5 Planning</p> <p>vii. To receive report from the Planning Working Group</p> <p>viii. To review the following planning application</p> <p>18/04609/APP – Land at North End Farm – Substitution of dwellings on plots 49-54 and 57-60 with an updated house type. Dwellings from 10no to 17no (amendment to planning permission 17/00543/ADP)</p> <p>Cllr Firth summarised it was the Bovis site development – it is the last part of the site to be developed – a change from 10 substantial houses to a mixed development of 17 units. It was a 60 unit development it would now be 67 units.</p>	



<p>A parishioners received comments were read out. 'May I ask SCPC to object to Bovis application "LAND AT NORTH END FARM, 18/04609/APP No convincing arguments are given for this change of types of houses. There will also be an additional 7 houses wile (sic) the permission was grant for "up to 60 houses". I see this as a backdoor strategy to increase the number of houses on this estate thereby even further increasing the pressure on SC infrastructure and surrounding roads.'</p> <p>Whilst it was recognised that this would lead to more houses in the village the council resolved not to object as this would result in more smaller, more affordable houses in the village.</p> <p>Cllr Mahon proposed no objection Cllr Barrett seconded Proposal carried – No objections It was RESOLVED No Objections - Clerk to process before deadline of 18.01.19 Cllr Weingart abstained</p>	<p>Clerk</p>
<p>10. HS2 / E-W Rail / E-W Expressway</p> <p>a. Update</p> <p>HS2 – there are lots of questions being asked in the current political climate. We will await their updates.</p> <p>EW Rail – There is a public enquiry in February – Cllr Firth will be attending it as private representative lobbying for a cycleway between Steeple Claydon and Winslow</p> <p>Cllr Weingart raised the 'Plaque for Airmen' – waiting on Network Rail for an update by Steve Hade</p> <p>EW Expressway – Cllr Firth will update next month after the upcoming meeting</p> <p>Clerk collected Cllr Smith from WI meeting</p> <p>Regarding Booking Bug – Cllr Firth will arrange a meeting with the Clerk and Andre. Clerk to send round list of Booking Bug queries to PC for comments in advance of the meeting.</p> <p>Bus Shelter – Cllr Smith & Cllr Firth are having a site meeting with BCC Paul Goodwin on 09.01.19 at 2pm to go through it all. It was RESOLVED that we can then order it at agreed cost of £2,577.00 plus VAT including installation.</p> <p>Regarding the Redecorating Cllr Smith confirmed we had indeed received 3 quotes and it had been previously agreed – it was agreed to book the outside</p>	<p>Clerk</p> <p>Cllr Firth / Cllr Smith</p> <p>Cllr Smith</p>



re-decorating for May 2019 with agreed company.
 – Cllr Smith to check if outside rotten wood is included

11. Vicarage Orchard 2019

- a. Update re progress by working party
- b. Possible grant application
- c. To remind the council that the freehold of this land should be secured by the parish council in March 2019.

Brought forward at 20.54pm

Duncan has kindly led a team of people to transform the Vicarage Orchard from the wilderness it was to a more sustainable environment.

They now have four defined areas – the bramble has been cleared – you can now open the bottom gate, they have done various repairs, laid 5 new long pipes, a tonne of logs and sticks to create a hedgehog play area etc. Has long term plans to become a release site working with local hedgehog rescues.

Duncan is setting up an email address and Vicarage Orchard Facebook page for recruiting volunteers – was just waiting until after the chainsaws and diggers were off site.

Regarding the possible Government grant for a micro-environmental site application that had been sent onto him – after consideration and looking at the criteria he feels this is unsuitable. It has a lot of criteria to meet and be accountable for, with many clauses.
 Cllr Firth agreed with Duncan that it was disproportionate to what we wanted.

Duncan would request that the SCPC to speak to Fusion JV to ask them to contribute financially and with help to come and do the fencing.
 Duncan would like x3 benches for the site as they want to create a suntrap for all the Villagers to enjoy.
 He suggested steel benches with bases like the SC Remembrance Garden, which Cllr Mahon informed him, are £140.00 each, (3x =£420.000) previously ordered from the Willen Hospice shop in Buckingham.

They would like about £140 for four fruit trees
 John & Duncan offered to buy one tree each – requested a donation from SCPC to buy 2 more trees.

Duncan queried the limitations of the Orchard boundary lines for future hedging and who is responsible for what? A tree surgeon has offered his services to Duncan for free for the Orchard if any trees need tidying.
 It was **RESOLVED** that Cllr Firth would accompany him to establish the limitations of the property

Cllr Firth



<p>Dave Martin is paid to help – he meets with Duncan on a Saturday morning and they plan the required work together. Steve Howe provided a mini digger and has been huge amount of help. Thanks too to John O’Dwyer who has been a huge help.</p> <p>Cllr Hodges proposed x2 trees up to value of £70.00 Cllr Weingart seconded – all were in favour, motion carried. It was RESOLVED to purchase two fruit trees.</p> <p>Regarding the benches, Cllr Firth RESOLVED to look into taking this forward</p>	<p>Clerk / Duncan</p> <p>Cllr Firth</p>
<p>12. Future agenda items</p> <p>Councillors are invited to propose items for next month’s agenda.</p> <p>The meeting was closed at 21.32 pm.</p>	

Signed.....

Date.....