

STEEPLE CLAYDON PARISH COUNCIL
DRAFT Minutes of Parish Council meeting 6th March 2018

Present 2018/322	Cllrs Firth (Chair), Hodges, Weingart, Mahon, Smith, Price, Spencer. Caretaker, Librarian, and six members of the public.	ActionPoints
Apologies and declarations of interest 2018/323	Cllr Barrett. Cllr Firth and Smith received reimbursement of expenditure undertaken on behalf of the Parish Council – see finance section.	
Minutes of last meeting 6 th February 2018/324	The minutes of the Parish Council meeting dated 6 th February were confirmed as a true record and signed by the Chair. Proposed Cllr Price seconded Cllr Weingart. Unanimous. The minutes for the meeting on 2 nd January had not been formally confirmed at the last meeting due to an oversight and were ratified retrospectively. Proposed Cllr Weingart seconded Cllr Smith.	
Chairman's Comments 2018/325	Parishoners welcomed. PF had been to Parish Conference and had written report to be posted on website.	PF to website
Public Participation 2018/326	Nil	
Parish Clerk – Correspondence 2018/327	1. A Parishoner wished to discuss the possibility of an electric car charging point for the village. He provided by e mail reasoning for such a scheme and was also at meeting. There remained questions to be answered and it was agreed he would provide Clerk with additional information and is hoping the Parish Council can raise to the appropriate body. 2. There was a letter from Parishoner group asking for donation. It was agreed that this whole subject would be deferred until Annual Parish Meeting in May together with discussion of free hire of hall allowances to village charity groups. 3. Another Parishoner highlighted the poor state of footpaths especially Victory Road, The Paddocks and Vicarage Lane – letter to be sent to TfB. 4. Cllr Mahon had asked for details of the Designated Public Place Order as granted in 2008 – Copy to be provided. 5. Librarian wished to discuss possibility of 'safe place scheme' in library which would be subject to closer scrutiny. 6. Clerk confirmed next meeting would be 10 th April.	Electric car point WIP Report footpaths DPP0 to FM
Parish Clerk – plans for retirement of present Clerk in 2018/328	On course, Nick Osgerby and Rachel Taylor had started working together on 1 st March and a 3 month handover period had been agreed. During this time audit would be completed.	ongoing
Bucks Best Kept Village Competition 2018/329	Further meeting planned by BBKV working group to progress application and identify all elements required. It was noted judging likely between 1 st June and mid July. Map being prepared and Clerk holds cheque ready for submission of entry. Planters and gates discussed – volunteers requested. Grounds of village hall discussed for improvement and vicarage orchard with Fusion expressing an interest in supporting.	Map and paperwork to be sent re entry
Village Project Plan inc SCAPE agreement	AED outside Co-op to be moved and update from people involved to be chased. SCAPE agreement sent to solicitors for their opinion. Entry for website to be sent. VPP document to be discussed by Councillors at	AED update

2018/330	meeting on 20 th March.																																																		
Working Group update on activities 2018/331	<p>Finance</p> <p>March 2018 cheque run</p> <table border="1" data-bbox="502 369 1235 913"> <tr> <td>105189</td> <td>HMRC</td> <td>Tax and NI</td> <td>£ 371.48</td> </tr> <tr> <td>190</td> <td>Trevina Smith</td> <td>Reimbursement re ladder v/h, cooker v/hall and signage</td> <td>£426.25</td> </tr> <tr> <td>191</td> <td>Bunting and Co</td> <td>Tax and NI</td> <td>£234.00</td> </tr> <tr> <td>192</td> <td>contractor</td> <td>Heating repair and wiring</td> <td>£175.00</td> </tr> <tr> <td>193</td> <td>BucksCC</td> <td>DBS Checks</td> <td>£62.00</td> </tr> <tr> <td>194</td> <td>contractor</td> <td>Emergency roof repairs</td> <td>£80.00</td> </tr> <tr> <td>195</td> <td>E'on energy solutions ltd</td> <td>Street light repair west street</td> <td>£444.00</td> </tr> <tr> <td>196</td> <td>Ultimate supplies</td> <td>Janitorial supplies</td> <td>£12.07</td> </tr> <tr> <td>197</td> <td>contractor</td> <td>Vic orchard maintenance</td> <td>£240.00</td> </tr> <tr> <td>198</td> <td>Spectrum print and plastics</td> <td>Library cards</td> <td>£222.00</td> </tr> <tr> <td>199</td> <td>Paul Firth</td> <td>Reimburse bar codes and scanner</td> <td>£195.24</td> </tr> <tr> <td>200</td> <td>Green Mechanical Solutions Ltd</td> <td>Heating repair v/h</td> <td>£96.00</td> </tr> </table> <p>All wage payments paid electronically.</p> <p>Library. New bookcase had arrived and large carousel to be disposed of. Scanner and bar code equipment had arrived and would check if GDPR issue re new database. Further discussion ' safe places scheme'. Terms and conditions for the library are being checked by PF and he would circulate.</p> <p>Recreation Ground. Moles on football pitch receiving attention. It was resolved that 2 new red dog bins would be purchased as AVDC were not accepting orders at this time. PC would be responsible for erection and Caretaker would empty. Planned working party to clear sheds prior to BBKV competition. New hosepipe for cleaning Pavillion would be purchased.</p> <p>Village Hall and cottage. Booking system discussed and Rachel incoming Clerk would champion. Review of keys in progress as it was agreed Caretaker needed to have access to all sheds and cupboards. Skip to hired to clear rubbish from outside hall before BBKV. Piano to be given away. Heritage Officer to be engaged re hall refurb. Discussion re stump removal and planting scheme on land by village hall. Holiday cover discussed.</p> <p>Communication and Events Fireworks and commemorative beacon were discussed – dates to be 10th and 11th November but exact details to be arranged after meeting. Silent soldier campaign – Clerk to arrange and send donation (amount to be confirmed.) PF to write articles re BBKV and Rachel Taylor new Clerk. All Councillors encouraged to provide articles for website and send to Ian Millard. Link on website relating to all TfB updates would be useful. PF and FS to talk about updating website. PF to update (in case of emergency) flow chart re village hall with Caretaker details. Public liability updated.</p> <p>HS2 Meeting in village hall 9th March – Fusion visiting school and Vicarage Orchard. PF raising with AVDC how to move forward with HS2 fund. PF to liaise with Angela MacPherson on same subject. EWR response still awaited at time of meeting (subsequently received). TWAO was discussed and action required by SCPC.</p>		105189	HMRC	Tax and NI	£ 371.48	190	Trevina Smith	Reimbursement re ladder v/h, cooker v/hall and signage	£426.25	191	Bunting and Co	Tax and NI	£234.00	192	contractor	Heating repair and wiring	£175.00	193	BucksCC	DBS Checks	£62.00	194	contractor	Emergency roof repairs	£80.00	195	E'on energy solutions ltd	Street light repair west street	£444.00	196	Ultimate supplies	Janitorial supplies	£12.07	197	contractor	Vic orchard maintenance	£240.00	198	Spectrum print and plastics	Library cards	£222.00	199	Paul Firth	Reimburse bar codes and scanner	£195.24	200	Green Mechanical Solutions Ltd	Heating repair v/h	£96.00	<p>PF terms and conditions</p> <p>GDPR is issue</p> <p>Red bins</p> <p>hosepipe</p> <p>Skip arrange</p> <p>Clerk to arrange heritage visit</p> <p>Clerk – silent soldier</p> <p>PF flowchart</p> <p>PF liaise with AVDC re Hs2 fund</p>
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	<p>Planning Applications</p> <p>Development authorised by High Speed Rail (London - West Midlands) Act 2017 - pressure reduction station</p> <p>Planning Application</p> <p>Land To East Of Perry Hill Road Steeple Claydon Bucks</p> <p>Ref. No: 18/00641/HS2PS</p> <p>The Parish Council would not enter a response</p>	
<p>Matters of a confidential nature 2018/332</p>	<p>Any Parishioners were asked to leave before this item on the agenda. Public meeting closed at 10:30pm</p>	

Signed.....
Date.....

[Handwritten Signature]
10/4/18