

HS2 / Fusion /
EK
2018/358

HS2 - Cheryl Snudden, HS2 Community Engagement Manager covering Waddesdon to Turweston.

Cheryl advised that on 06/Jun there would be a comprehensive community event in Calvert, 11am-8pm, covering movement of traffic, education, construction, E/W Rail etc., at which many parishioners questions/concerns could be addressed.

Fusion (enabling contractor)- Simon Griffiths

Fusion are responsible for preparing the route for the main works, for HS2. They will commence archaeological trenching off Queen Catherine Road on 20/Jun and will advise the Council if they find anything.

Fusion is working with the local community – the school to implement utility crossings, with Great Moor Sailing Club and with the Parish Council, preparing an ecology report on Vicarage Orchard.

Fusion are due to hand over to EK, for the main works to commence, in Spring 2019. Some Fusion works will run alongside and have an obligation to maintain ecology and mitigation sites until 2020.

Simon confirmed that the current gas pipe diversion work is for HS2 but is being done by a separate contractor. It was agreed that they are doing a good job, opening footpaths at weekends.

Simon advised that all community investment is on hold at the moment for financial reasons. Last year Fusion made no money.

Eiffage Kier (EK) – Chris James & Nicola Gotsime (Community Engagement Manager).

EK were appointed in July '17 and are currently engaged in Phase 1, planning development & design) until March '19. Currently agreeing method of construction and agreed target costs. The target is to start in one year, 3.5 years of work ending late 2022, with 4 years of work after the civils are completed, including track, systems. Electrifications and gantries. All works completed and line open between London and Birmingham by 2026.

EK are responsible for civil engineering for a 50 mile stretch of track from Great Missenden to Southam, for over 75 bridges, 17 viaducts, 22km of road diversions and 5km of green tunnels. They will extract 24 million cubic metres of soil during the earthworks, enough to fill the Royal Albert Hall 220 times.

EK advised they are thinking and planning to minimise traffic on roads and will continue to revisit in the future to update what's changed.

Cheryl, Simon, Chris and Nicola took questions from parishioners and Councillors.

A parishioner asked when the depot was happening. EK are doing the groundworks and preparing the footprint but not building the depot. They confirmed that, once operational, the depot will operate 24 hours a day. They confirmed that the acceptable parameters for light and noise pollution are addressed in the Environmental Policy.

Cllr MacPherson asked how it worked, having two Community Engagement Officers, and who questions should be directed to. Cheryl confirmed all questions to her and that she would forward to EK if required.

Cllr Chilver asked for clarification on the scope of the main works – bridges, landscaping, temporary railway and asked for confirmation that as many materials as possible would be transferred by rail not road, to minimise road impact.

EK advised they do not plan to use rail at all. HS2 plan to excavate in wagons. EK will use a road alongside the route of HS2 and excavate into the dump trucks. Ballast etc. is not part of the enabling works/civils.

EK advised their construction methodology is to use as much precast material as possible, to reduce movement of aggregates etc. but acknowledged it is not cost effective.

EK advised they sometimes set up compounds away from site, in local towns, and use a park and ride system to minimise traffic. Chris advised an estimate of traffic influx and vehicle movements will be published later in the year.

A parishioner asked how noise parameters will be measured, whether they will be monitored from day one, and from where they will be monitored. Chris advised there is a Code Of Construction Practice / HS2 Standards of Construction which include noise procedures and the process for evaluation. Section 6 agreement of local environmental health department agree the parameters.

Chris was asked how EK would manage their contractors, how they would cascade their parameters to their own supply chain. He confirmed working hours would be 8am – 6pm Mon-Fri, 8am – 1pm Sat, but with one hour either side to allow people to get there. Construction will not be 24 hours a day. The depot will be.

A parishioner asked what percentage of EK staff are employed vs contracted.

Chris advised that there would be a construction compound for 200 people but he doesn't yet know where it will be.

Cheryl confirmed that HS2 bought Manor Farm, a contractor is doing it up for Savills to rent out as a house. It is not HS2 offices.

Cllr Price asked if Calvert Bridge is being knocked down / closed for 6 months. Simon said he didn't know and would find out. Cllr Price advised he has been told that on two previous occasions. Simon confirmed the bridge is included in Fusion works and will be closed. He will contact Cllr Price to advise when.

Cheryl advised that road closure details would be available at the community event on 06/Jun.

Cllr Smith asked what job opportunities there would be for the village. Chris advised that local employment targets are set and 20 apprentices would be employed. They also favour using local contractors and will organise a recruitment event.

Cllr Hodges asked how they can be held to account on their Environmental statement, i.e. exceeding traffic movements / care of soils. Chris replied that the proof is in what they do. EK are used to working on large infrastructure projects like Crossrail and the Olympics. HS2 are their client and HS2 will police EK. Chris expects to be held to account by HS2. He also confirmed a number of authorities will police them – Highways, Environmental Health (control of pollution, protocols, S61 etc.).

	<p>Cher advised people can raise issues with her and it is her job to police them. Cllr Hodges said that in his experience to date, it is too late when they act as the damage has already been done.</p> <p>Cheryl advised that there will be a drop in session on 2nd July, 2-6pm in Calvert and on every 2nd Friday of the month in Steeple Claydon.</p> <p>Cllr Firth thanked all representatives for attending the meeting.</p>	
	<p>THE MEETING WAS PAUSED AT 8.45pm TO ALLOW EVERYONE TO HAVE A BREAK.</p>	
<p>Parish Clerk – Correspondence 2018/359</p>	<p>The Clerk presented correspondence received from parishioners since last meeting.</p> <p>These included concerns about the planning development on land adjacent to 34 North End Road, the groundworks in the fields, Japanese knotweed near Kingsbridge, the grid at the entrance to the Children’s play area and the railings outside a house on St Michaels Way.</p>	<p>Clerk</p>
<p>Election of Vice Chair 2018/360</p>	<p>Nominations were invited for the role of Vice Chair.</p> <p>Cllr Smith nominated Cllr Hodges and Cllr Spencer seconded the nomination.</p> <p>Cllr Hodges confirmed that, as per the discussion at last meeting, he would happily give way if someone else wanted to take the role on but that he would continue if required.</p> <p>Cllr Barrett put himself forward for the role.</p> <p>Cllr Weingart suggested that Council have two Vice Chairs. All Cllrs agreed that this was an excellent proposal as the two candidates had complimentary skills and would be a great support to the Chair.</p> <p>Cllr Weingart proposed and Cllr Spencer seconded this suggestion.</p> <p>Cllr Hodges and Cllr Barrett were duly both elected to the role of Vice Chair. Declaration of Acceptance forms to be signed.</p>	<p>Clerk</p>
<p>GDPR 2018/361</p>	<p>Cllr Barrett discussed his GDPR document and agreed to circulate it to all Councillors to read / review. He based the paper on the ICO 12 point checklist. He asked the Councillors to respond to him prior to next meeting.</p> <p>A full audit of retained information will be done in the summer months.</p>	<p>Cllr Barrett</p>
<p>Bucks Best Kept Village Competition 2018/362</p>	<p>Judging has begun and they may visit the village anytime.</p> <p>Some verges have been cut but most haven’t. Cllr Barrett to investigate which authority is responsible for which areas.</p> <p>The village hall is looking fantastic, owing to the efforts of Cllr Smith and her husband, who did all the planters. Cllrs asked the Clerk to write a letter of thanks to Mr Smith.</p>	<p>Cllr Barrett</p> <p>Clerk</p>

	<p>Sign cleaning – Terry Levitt has been working hard to clean all signs in the village.</p> <p>Gate painting – Thanks to Cllr Barrett and Terry Levitt for their work in repainting the white gates at the entrances to the village.</p> <p>Brick planters at entrance to village. Cllr Firth confirmed that Bovis are giving SCPC £1000 towards to cost of rebuilding the brick planters are the entrances to the village. One quote had been received and Council discussed the acceptance of this quote in light of not having two others to use as comparison. It was resolved to open this quote and this was done by the Clerk. The quote was for £1650.</p> <p>Council discussed that the net cost of SCPC would be £650 as Bovis are giving £1000 for this work. It was therefore agreed that, as the amount payable by the Council would be less than £1,000, it was suitable to accept this quote and ask the contractor to proceed with the work.</p> <p>Cllr Hodges proposed and Cllr Mahon seconded accepting this quote. Six Councillors voted in favour. Cllrs Weingart and Price abstained.</p> <p>It was resolved to accept the quotation and instruct the contractor to undertake the work.</p> <p>Bus timetables. It was resolved to update relevant information at bus stops.</p> <p>Councillors discussed whether the caretaker was insured to trim grass in public areas. Cllr Hodges confirmed that he is covered under the Public Liability Insurance policy.</p> <p>It was resolved to provide the caretaker with appropriate PPE clothing.</p>	<p>Clerk</p> <p>Cllr Price</p> <p>Caretaker</p>
<p>Village Project Plan 2018/363</p>	<p>Cllr Firth is concerned that if we continue as we are, with no specific plan in place for the S106 monies, nothing will happen. Village Project Plan working group to be Cllrs Firth, Weingart, Barrett and Hodges.</p> <p>Cllr Weingart asked Cllr Price to also be part of this group. Cllr Price confirmed he was happy to but was unsure how much time he would be able to commit to it.</p> <p>Cllr Smith sought clarification that all working groups are to meet separately and bring information back into the main PC meetings.</p> <p>It was suggested that other representatives from the village be involved in the working groups.</p> <p>Cllr Barrett would like to undertake an outreach survey to ascertain what the residents of the village want to happen in their village.</p> <p>It was resolved that Cllr Barrett prepare a proposal for this and bring it to the next meeting.</p>	<p>Cllr Barrett</p>
<p>Working Group updates 2018/364</p>	<p>Finance</p> <p>The security of PC funds in financial institutions was discussed. It was resolved to move £20,000 from the Barclays account to the Lloyds account, in order to ensure there is under £75,000 in any on bank.</p>	<p>Clerk/ Cllr Spencer</p>

Cllr Spencer requested the Clerk re-send wage details to him in the format needed by Barclays, in order to be able to make the transfers.

Clerk

Clerk presented current bank balances and cheque run.

Balances as at 31st May 2018 - c/a £60,165.43, Tracker £21,041.88, NSC's £5355.00, Lloyds Treasurers account £ 50,000, old tennis club account £5,510.38.

Cheque run May 2018. Proposed Cllr Firth, Seconded Cllr Hodges.

105227	Alchemy Fireworks	New firework firing system	£3408.96
105228	Royal British Legion	Silent Soldier Silhouette	£100.00
105229	Bucks CC	DBS checks	£36.00
105230	Oakpark Alarms	Works to emerg lighting system in V/Hall	£360.00
105231	J Baughan	Gutter repairs, V/Hall	£115.00
105232	LBA Electrical	Hand dyers & new socket in V/Hall	£60.00
105233	Ian Hand	External tap at V/Hall	£87.00
105234	Bunting & Co	PAYE services ¼ ended 31.03.18	£234.00
105235	T Fishlock	Emergency call out to leak in V/Hall kitchen	£85.00
105236	Playsafety Ltd	RoSPA Inspection of play area	£184.80
105237	D Martin	Maintenance of Vicarage Orchard (Mar/Apr/May '18)	£240.00
105238	D Price	Reimbursement of expenses	£37.01
105239	HMRC	PAYE May '18	£836.36
105240	RT Machinery	Repairs to brush cutter	£102.11
105241	D Griffiths	Maintenance of Rec Ground	554.50
105242	J Baughan	Repairs to Tractor Shed roof at Rec Ground	£70.00
105243	Oakpark Alarms	Annual Maintenance Charge	£948.00
105244	T Smith	Reimbursement of expenses – swing bins, flowers/planters for BBKV.	£412.75

Library

It was **resolved** to incorporate Library under the Village Hall and Cottage working group in the future.

Clerk

Pat Serle (Librarian) requested 100 additional library cards as she has already run out of the ones from the initial order. It was **resolved** that these be ordered.

Clerk

	<p>Pat also asked the Council for another new bookcase. It was resolved to reconfirm cost of most recent bookcase and ask for a quote for a new one.</p> <p>Another parishioner has applied to be a volunteer. DBS check to be undertaken.</p> <p>Recreation Ground</p> <p>Cllrs Price and Mahon have reviewed the works to be done. Tractor shed – graffiti removal and repainting of doors. Terry Levitt confirmed he’d be happy to get the paint and do the work. Cllr Mahon asked if Terry could have petty cash to enable him to buy materials. The Clerk advised that this is not a preferred option. Councillors discussed setting up trade accounts at various local merchants. Cllr Hodges offered to do this and so it was resolved that accounts be set up.</p> <p>Two quotes had been received for the necessary works to the Rec Ground. Councillors discussed, at length, whether to open the two quotes or to obtain a third. It was confirmed by the Clerk that both contractors had received the same specification against which to price and so the two quotes should therefore be comparable.</p> <p>It was resolved that, as part of the work is of an urgent nature, the two quotes should be opened and one contractor selected.</p> <p>Cllr Hodges opened Quote A, and the Clerk opened Quote B and the figures were read out.</p> <p>The quotes were not like for like as one contractor (Quote B) had omitted to price for one element and had used their own quantities for another, rather than those given.</p> <p>Cllr Mahon was concerned that the Council had agreed to pay £1600 for brick planters, with only one quote, and are now considering spending more on Quote A, without having three quotes.</p> <p>Council discussed and concluded that Quote B was invalid as the contractor didn’t include all he had been asked to, so there was really only one quote to vote on.</p> <p>Council discussed at length whether a third quote should be sought but resolved that one of these two quotes would have to be selected, as a third quote would be unlikely to be impartial as the other two figures were now in the public domain, and this work needed to be completed with some urgency. It was agreed that sufficient process could be demonstrated as to why this decision was made.</p> <p>Cllr Weingart proposed that Quote A be accepted. Cllr Smith seconded the proposal. Five Councillors voted in favour so the proposal was accepted. Cllrs Barrett, Spencer and Mahon abstained from voting.</p> <p>It was resolved to accept Quote A, and for the Clerk to instruct the contractor to undertake the work as soon as possible.</p> <p>Village Hall and Cottage</p> <p>The AVDC Heritage Officer had met with the working group to discuss planned works/materials and a very satisfactory report had been received from her.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr Hodges</p> <p>Clerk</p>
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	<p>Village Hall working group to obtain three quotes for the works and seek advice on the radiators. Cllr Smith advised that he working group would be looking in to grants to assist and that a meeting to discuss was planned for week commencing 11/Jun.</p> <p>It was resolved to obtain a maintenance contract with British Gas for the Cottage.</p> <p>Clerk updated Cllrs on the renegotiation of the Sanitary/Nappy bins. Three quotes had been obtained: PHS (existing supplier) £1469.00, Initial Rentokil £507.00 and Ultimate Supplies £364.19. Cllr Spencer proposed switching to Ultimate Supplies, Cllr Price seconded. All Councillors voted in favour.</p> <p>It was resolved to give notice to PHS and switch provider to Ultimate Supplies from 16/Sept.</p> <p>Communication and Events</p> <p>Cllr Spencer advised that plans for the two Firework events on 10th and 11th November are on-going and the production of signage is in progress.</p> <p>Cllr Spencer has amended wording for parish magazine to include notification of the closure of the mobile library and an increase in advertising of the Parish Library.</p> <p>Cllr Barrett suggested a team from HS2 attend the Village Fete. It was resolved that Cllr Barrett would speak to Cheryl Snudden and Cllr Smith would speak to Karl.</p> <p>HS2 & Project development</p> <p>HS2 was covered in great detail earlier in the Council meeting. Councillors were pleased with the representatives who attended and felt that they had a positive reaction.</p> <p>It was good to hear that they confirmed there will be local job opportunities as a result of HS2.</p> <p>Councillors discussed how to best engage the parish.</p> <p>Planning Applications</p> <p><u>Land adjacent to 34, North End Road</u></p> <p>Cllr Firth summarised the AVDC committee meeting which was attended by Cllr Firth and a parishioner.</p> <p>The Council had previously objected to this application. The applicant wrote to the Secretary of State on the grounds of non-determination and the Secretary of State appointed an Inspector. He required AVDC give them their view of the application, therefore they effectively have reviewed the application which was presented to the Development Committee the week prior to the Council meeting.</p> <p>Prior to attending the meeting, Cllr Firth had consulted Neil Homer for his advice, which was that the application was effectively in keeping with the Neighbourhood Plan. This was confirmed by Susan Kitchen during the committee discussions.</p>	<p>Village hall Working Group</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Barrett Cllr Smith</p>
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	<p>The Council's objection had been based on representing the view of the villagers who had expressed their objections, and our interpretation of the Neighbourhood Plan to justify our objection.</p> <p>Cllr Firth reported that some members of the committee spoke very well to support Neighbourhood Plans in principle, and speaking in defence of our objection, until the experienced officer Susan Kitchen explained the detail of the wording in the Neighbourhood Plan and the Examiner's amends, which effectively mean that the application is within the provisions of the Neighbourhood Plan.</p> <p>Councillors discussed whether we pursue our objection. It was resolved to leave the application in the hands of the Planning Inspector.</p> <p>Meeting closed 10.20pm</p>	
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Signed.....

Date.....