## STEEPLE CLAYDON PARISH COUNCIL

# Minutes of Parish Council meeting 7<sup>th</sup> November 2017

Present	Councillor Paul Firth, Councillor Tony Barrett, Councillor Joseph Hodges,	Action Points
2017/269	Councillor Frank Mahon, Councillor Dan Price, Councillor Trevi Smith Councillor Frank Spencer and Councillor Doreen Weingart.	ACTION TOWNS
Apologies and	Apologies Cllr Chilver. Councillor Mahon asked to be excused from voting or	
declarations of	being involved in planning application for the Phoenix public house to follow.	
interest	Councillor Hodges would take no part in discussion with regard to the Addison	
2017/270	Road planning application	
Minutes of last	With regard to funding for youth club mentioned in last months minutes	
meeting	amendment made to show vote was not unanimous, there was one vote against.	
2017/271	Friends of Steeple Claydon day club had made the donation in the sum of £250	
	to the youth club and this was amended. Minutes proposed Councillor Weingart seconded Councillor Spencer. Unanimous.	
Chairman's	Councillor Firth addressed the meeting. Matters arising would no longer	
Comments	feature on the agenda as points should be resolved or put forward to the agenda	
2017/272	for the following month. Guidance had been sought with regard to public	
2017/272	participation and it is agreed that this should be limited to the agenda item.	
	Information would be accepted from parishioners during the course of the	
	meeting however if asked for.	
Public	Parishoner asked for update re litter bin repair and lack of weed control by	
Participation	Council on highway. Suggested approach to TfB. Shrubbery down lane side of	
2017/273	Recreation Ground to be looked at. Agenda for this meeting needs to be more	
	high profile on web site. Concerns voiced over lack of Hs2 group meeting.	
	Councillor Barrett identified work that needed to be done and would action.	
	Parishioner advised that authority had been received to set up a community car	
	scheme and funding was in place. Discussions held with regard to the	
	remembrance tree planting for Betty McBride. Library would be used for	
	refreshments. Discussion re-frequent road closures in our area and lack of web	
Parish Clerk –	advice.  Enquiry with regard to D of E scheme passed to librarian. Message received re-	
Correspondence	access to Prospect Farm for internal maintenance and not considered necessary	
2017/274	for response. Request from the Sportsmans club who will run the pensioners	
2017/274	party in December. Last year there were insufficient electrical sockets and ask if	
	this could be resolved in 2017. Clerk had a copy of letter from swan practice	
	doctor surgery detailing changes they intend to make in Buckingham. There	
	were no intended changes in Steeple Claydon.	
Bovis Homes –	Discussion re street lighting on this new development and as to whether this	
street light	should be adopted by the Parish Council. SCPC would be eligible for a	
adoption and	'commuted sum' for each lamp post installed likely to be in the sum of £440 per	
street names	lamppost. ( one off payment – sinking fund ) to cover future maintenance costs	
2017/275	etc. Lights would be LED. Agreed more investigation on costing to take place.	
	Street names for the new development were needed – Parish Council asked to	
	provide. Cllr Weingart recommended that 4 previous Parish Council Chairmen	
	be recognised (Messrs Mitchinson, Becketts, Welford and Hobbs) - they had all	
VALP	done tremendous work for the village in the past.  Parish Council invited to take part in the review of the VALP. Would look to the	
	North Bucks North Parishes Planning Consortium to take the lead here and	
Responses 2017/276	woud not be submitting a separate response.	
No calling zones	Parishoner concerned certain roads in village were being targeted for doorstep	
2017/277	fraud. A need to see if there was an interest in being supported and the best	
	way forward. Trading standards have been involved re distribution of stickers	
	but is this a priority. Discussion re metal signs being procured. There was some	
	concern about making every street in village a 'no calling zone'. It was resolved	
	that the Parish Council would be supportive of such an initiative and would	
	await further action including the receipt of stickers for distribution.	
CCTV management	It was confirmed that there was now a fully functional and commissioned CCTV	
2017/278	system at both the Recreation Ground and the Village Hall. Paperwork would be	
	reviewed and Chair asked for someone within the PC to assist. Cllr Price offered	
	his support in this matter and would assist.	
	SCPC had not entered the BKVC in 2017 but would consider for 2018.	
Best Kept Village		
Competition	Parishioner provided a summary slide presentation showing historic figures.	
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Wreath for british   legion (£25)								
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131								
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December		131	John Spencer	Reimburse cost of	£57.38			
132								
133   Fire Safety Services   Risk assessment   £522.00     134   Michelle Dench   Village hall cleaning				firework night				
133		132	Ultimate supplies	Janitorial invoice	£131.71			
133				75273 (£5.35);				
134   Michelle Dench   Village hall cleaning - weeks 23/10/17 and 30/10/17   135   E'on   New lamp North   £912.00				75193 (£126.36)				
- weeks 23/10/17   and 30/10/17   and 30/10/17		133	Fire Safety Services	Risk assessment	£522.00			
- weeks 23/10/17   and 30/10/17   and 30/10/17		134	Michelle Dench	Village hall cleaning	£102.00			
and 30/10/17   135   E'on   New lamp North   £912.00   End				- weeks 23/10/17				
135								
End   £234.00     136		135	E'on		£912.00			
136				*				
137   Frank Mahon   Reimbursement for cottage carpet cleaning (Roberts cleaning services)		136	Bunting and Co		£ 234.00			
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cleaning services)  138								
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2018 – payment for					£1500			
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outreach service								
				outreach service				

146	T Fishlock	Emergency Repair central Heating	£85.00
147	E'on	Qtly maintenance street light charge	£613.44
148	David Griffiths	Rec ground maintenance	£481.75
149	HMRC	Tax and NI	£415.00

Wages paid electronically

Proposed Cllr Smith, seconded Cllr Hodges - Unanimous.

Clerk had prepared spreadsheet showing near completion of the finances for the firework night celebrations.. \*Donations on the night were £2,597.40, light stick sales brought in £1,380. Awaiting sundry costs from Firers. Stock take last night had shown good supply of novelties remaining for future use. \* donations would go towards all weather pitch.

#### Library

Automatic door fault – Cllr Price would look at with view to repair. Cllr Firth commended Pat Serle for the great work she had done in the library. Shelving for the porch area had been ordered. Other bookcases – awaiting quote. A new printer has been purchased for the library.

#### Recreation ground

Cllr Price confirmed it had been a quiet month but a meeting with other Councillors was due. Arranging for clearance of container – ongoing. – Cllr Smith and Weingart were meeting. There were old tressle tables and chairs which would need to be scrapped/removed.Metal stakes to be returned to tractor shed.

## Village Hall and Cottage

Temporary cleaning arrangements working well. Hall booking system is operative and being overseen by Cllr Firth. Entrance system is working well with no issues - further fobs bought. Fire inspection has taken place and action points were being addressed. There had been some damage in the men's toilet area and this problem would be resolved. Cllr Mahon believed some hirers were not taking sufficient responsibility for securing premises. Hirers must be incentivised to take more responsibility. Where problems are identified they must be followed up by a representative of the Parish Council. Cllr Mahon will be put on the Booking system so he can monitor usage. Cllr Firth suggested there was a rota in the short term to cover the basics at the hall until new Caretaker was appointed. Alternatively PC could employ someone to open up and confirmed secure at end of nights bookings and probably lock the gate to deny entry to the property in the small hours. Cllr Firth asked that those with direct responsibility for the village hall work out a detailed action plan and implement. Clerk had provided an electronic copy of the fire assessment to all Councillors. Clerk would print out master list to be used by team with responsibility

### **Communication and events**

Cllr Firth wished to thank Cllr Spencer and the whole of the firework team for a magnificent show. There had been some very positive responses from Parishoners. A debrief meeting would be held next week. Newsletter entries discussed.

#### <u>Hs2</u>

The 4 parishes who share the £1m fund for their benefit because of Hs2. AVDC will be administering the fund and had called a meeting. Design approval of proposed Hs2 works first part of meeting and Parishes asked if they could have a role in the process. Much debate as to how the fund should be allocated. Some support for 25% split but alternative suggestions more in line with Parishoner numbers put forward. Hs2 mitigation scheme still not revealed and this would impact on decision making. Discussions to be continued. Afternoon meeting planned for last week had been cancelled at the 11th hour and would be rescheduled. Cllr Barrett gave detailed debrief of meeting he had attended at Waddesdon

## **Planning Applications**

Erection of building for vehicle repair garage

#### **business**

Planning Application

Land Adj Herds Hill Steeple Claydon Buckinghamshire

Ref. No: 17/01132/APP

The Parish Council has already objected to this application which was now resubmitted with more accurate drawings. It saw no reason to change its response. Proposed Cllr Hodges, seconded Cllr Mahon

Conversion of public house into residential dwelling

Planning Application

The Phoenix Ph 11 Queen Catherine Road Steeple

Claydon Buckinghamshire MK18 2PZ

	Ref. No: 17/04116/APP    The Parish Council considered change of use from public house to residential dwelling with reference to the consultants report. The Parish Council had no objection. Proposed Cllr Hodges, seconded Cllr Barrett – in favour 6 with 2 abstentions. Carried.  Outline application with access to be considered and all other matters reserved for a residential development of upto 110 dwellings, an A1 convenience store up to 280sqm and new D2 health facility.  Planning Application  Land Adjacent Addison Road Steeple Claydon Buckinghamshire Ref No 17/01010/APP  More documents lodged showing where affordable housing to go. The Parish Council had already registered no objection to this application on 1st submission. Cllr Price felt that the Parish Council should be giving more attention to the amendments as they came due despite it being outline planning only. It was agreed that if necessary an EGM would have to be called to continue discussions.  No further discussion took place.  Neighbourhood Plan Update  Referendum to be held on the 30th November.	
Matters of a confidential nature 2017/284	The public were asked to leave before this item on the agenda. Public meeting closed.	