

STEEPLE CLAYDON PARISH COUNCIL
Minutes of meeting 4th April 2017

Present 2017/204	Cllr Firth (asked to Chair the meeting by other Councillors) Cllr Weingart. Cllr Smith, Cllr Hodges, Cllr Price, Cllr Mahon, Cllr Spencer and Cllr Barrett. Cllr Barrett, having just been co-opted, introduced himself to the public. Parishoners present: L Mazillius, M Mazillius, K Trevitt, L King, N King, A Dalley, J Allen, H Price, B Robertson, T Weston, M Broadbent, D Tanner, A Macpherson, L O'Dell, L Piper, G Baldwin
Apologies 2017/205	All Councillors were present.
Declaration of interest personal - prejudicial 00206	Cllr Price declared an interest in reimbursement of £216 re skateboard repair against receipt and Cllr Hodges declared an interest in reimbursement £ 42.47 re shed guttering against receipt.
Minutes of meeting 7th March 2017 00207	The minutes of the meeting dated 7 th March 2017 were confirmed as a true record and signed by the Chair. Proposed Cllr Weingart seconded Cllr Smith. The Clerk confirmed the meeting would be recorded for assistance in preparing the minutes.
Presentation by James Shuttleworth Bovis Homes 00208	Mr Shuttleworth addresssed the meeting. He brought with him and shared plans showing the details of the development of 60 houses and discussed the arrangements for paving down North End.(between 1.8 and 2 metres wide. It would not reduce the width of the highway). He confirmed hedgerows and trees to stay (and indeed to be supplemented in the former). Likely to start on site early Autumn 2017. Cllr Firth asked if new footpath could be established before the old one was closed. Bovis agreed it was up to them to manage HGV vehicle movements and they did not intend to put traffic through the village. There was debate about this and the reality of this statement. There will be wheel washing facilities on site and an assurance that they will call for road cleaning machine as necessary. Site manager details will be provided. Discussion re house design and bedroom numbers in what is a commercial development. Cllr Firth asked about Considerate Constructor scheme and assurances given that Bovis would look after the neighbours. Confirmed work times would be 8am – 6pm Monday to Fridays and 8am to 1pm Saturdays. No working Sundays or Bank Holidays. Plan for continuous build, likely project time 18 months.
Public Participation 00209	Mr Trevitt updated the PC regarding the AED at the Co-op which was still functioning. There is an issue removing from electrical power but this is still being considered. Request for clarification re cycle racing at speed through the village and an accident waiting to happen. Clerk to investigate.
Parish Councillor appointment Update 00210	With co-option of Cllr Barrett, there still remained a vacancy for a further Councillor. Clerk confirmed position had been advertised and period for potential call for election had expired. Parish Council was now free to co-opt a 9 th person. Clerk explained that at May meeting roles for Councillors for following 12 months would be agreed. It was resolved that Joseph Hodges should be appointed Vice Chair of the Parish Council with immediate effect – in place of Brian Drinkwater who had resigned. Proposed Cllr Weingart, seconded Cllr Mahon - Unanimous. Clerk would keep the 9 th Councillor position under review.

<p>Library</p>	<p>The Parish Council announced that Pat Butler was resigning as Librarian. Her last day of work will be on Tuesday 11th April. It was agreed that there would be a small party in the library on the 26th April at 4pm to wish her well. Resolved that a total budget of £250 be agreed . Proposed Cllr Weingart, seconded Cllr Smith – Unanimous. (with abstention Cllr Hodges). Cllr Firth called for discussion re the ongoing function of the library. Cllr Weingart asked that Library Assistant be offered the Tuesday and Friday hours pending appointment of new Librarian. Job description would also need to be agreed. The new village hall team of Councillors considered the library should be now their immediate responsibility. Cllr Firth asked if the team would take responsibility for the role description for Brian in the short term and develop proposals going forward. Agreed that advert for new librarian would be prepared by team.</p>
<p>Parish Clerk – correspondence 0211</p>	<p>Clerk advised that council tax responsibility for the cottage had transferred from the Parish Council to the Caretaker. Business Rates for both Village hall and Sports pavilion attracted 100% relief – Nil payable. Clerk had received hardcopy of powerpoint presentation with regard recent meeting 30th March 2017 Bucks County Council – “ HS2 through Buckinghamshire” – copies circulated to Councillors. Clerk had received correspondence from 2 Parishoners with regard to proposed further development at 4a Chestnut Leys which was referred to at the meeting. Clerk had received e mail from AVDC asking for recommendation for sports /leisure project under s106 should Planning be given for plot east of Buckingham Road. Clerk had received responses from Gladman, AVDC, Historic England re Neighbourhood Plan Pre-submission and had passed to Cllr Firth and circulated to Councillors. PC gave permission for Rec Ground to be used for car boot sale for Medical Detection Dogs on 16th July from 10am to 5pm. Clerk had confirmed to supplier wish to purchase Mower and strimmer with associated safety wear for use by new Caretaker as instructed by PC. Parishoner e mail requesting answers to questions regarding future running of library – discussed and Clerk to respond.</p>
<p>Working group update on activities 0212</p>	<p>HS2 Cllr Firth summarised. Hs2 Community drop in at Village Hall Tuesday 18th April between 3pm and 7:30pm. Whole village had been circulated with info. Hs2 group actively considering actions. Further meeting planned after Easter. Group looking for more volunteers. It was reported that Hs2 would now apparently be looking to use concrete for rail line bed rather than ballast and such this should reduce the size of the IMD. Council would be interested to know how noise would be mitigated.</p> <p>Neighbourhood and development Planning application First floor side extension. Planning Application 4A Chestnut Leys Steeple Claydon Buckinghamshire MK18 2RR Ref. No: 17/00762/APP The Parish Council listened to the objections from local residents. It was resolved that there was no objection to the planning application but comments would reflect the feelings of the objectors. Proposed Cllr Hodges, Seconded Cllr Firth. Unanimous.</p> <p>Neighbourhood planning Cllr Firth advised the consultation period for the draft neighbourhood plan was now closed. Responses from a wide variety of people received including many of the statutory consultees. Very pleased with mainly positive responses. Village shows development on Molly’s Field far preferred to Buckingham Road. Plan for submission to AVDC for onward development progressing. Cllr Firth was congratulated by</p>

Cllr Weingart for his hard work.

Communication and events

Fireworks meeting diarised 19th April. Newsletter details confirmed. Keen for fresh topic each month. Library changes and thanks to be highlighted and perhaps details of meeting with Bovis to be included. NP details / update to be included. PF would provide.

Finance

The months cheque run details discussed.

105038	Pat Butler	Library Expenses	£33.94
5039	HMRC	Tax and NI	£425.64
5040	OakPark Alarms	Repair library door	£1,740.00
5041	Dan Price	Reimbursement of payment made to Oakhirst metals re skateboard park repair	£216.00
5042	David Griffiths	Rec Ground Maintenance	£428.60
5043	Paul Steggall	Completion of cctv fitting 25 hours @£20ph and 5 hours handover to Caretaker as agreed + materials £111.16	£711.16
5044	North Bucks Parishes Planning Consortium	subscription	£20
5045	E'on	Street light repair Vicarage Close	£2,731.20
5046	Joseph Hodges	Reimbursement for guttering village hall shed supplied through Nicholls	£42.47
5047	Acme Pest Control	Moles - Rec Ground	£ 162.00
5048	E'on	Street light repair (Meadoway, Buckingham Road, Vicarage Lane)	£ 84.48
5049	Shaw and Sons	New receipts and payments book	£76.74
5050	BALC	Annual subscription 2017/18	£348.60
5051	contractor	Plastering Work, village hall kitchen area	£750.00

Wage payments to Clerk, Caretaker, Mr Bennion and Mr Holliday.

Proposed Cllr Mahon, seconded Cllr Smith.

Signing mandate for banks still to be amended.

	<p>Bank balances as at 3^{1st} March 2017 – c/a £63,652.46, tracker £21,027.70, NSC's £5329.88, Lloyds £50,000 Old Tennis Court Account £5506.66</p> <p>Recreation Ground Cllr Spencer advised there were some shocks being received in shower area a contractor had been called and Clerk confirmed that a follow up visit awaited. Meeting to be called with Pavillion Caretaker, Football Club and Groundsman and position re painting of Pavillion to be discussed. To report back to next meeting. Skateboard Park repair was quickly dealt with.</p> <p>Village Hall and Cottage Team had met on the 29th March. Equipment for caretaker had been arranged. Discussed Librarian's resignation. Team had discussed the booking system and since that meeting Cllr Smith had met with Caretaker and she now felt confident in being able to use it (in his absence). Will review other functions of system (like ability of hirer to pay direct) to maximise use. Clerk would order all cleaning materials to keep an eye on expenditure and accounts. Caretaker will keep walls clear of staples and sticky tape. Had decided that some painting would be done but no great capital expenditure planned for coming year. Would look into purchase of new tables as stock was worn. Clerk mentioned defects list which needed populating so that Caretaker had regular work stream. Refreshments now available in kitchen for general use. Cllr Spencer provided a smartphone (free of charge) which can now be used by Caretaker. Sim card would be required. Cllr Firth congratulated Caretaker on new noticeboards he had made.</p>
<p>Matters of a confidential nature 0213</p>	<p>The public were asked to leave before this item on the agenda Public meeting closed at 9:40pm</p>

Signed..... Dated.....