

Present 2015/0041	Cllr D Tanner (chair), Cllr B Drinkwater, Cllr Natasha Thiebaut, Cllr Joseph Hodges, Cllr Frank Spencer, Cllr Paul Firth. Cllr James Clarke Parishoners: Joe Goward, June Goward, Frank Mahon, Chris Coombs, Michael Mazillius, Edi Smockum
Apologies 0042	Cllr Simon Townsend, Cllr Doreen Weingart
Declaration of interest personal - prejudicial 0043	Nil
Minutes of meeting 1 <sup>st</sup> and 3 <sup>rd</sup> September 2015 0044	The minutes of the meeting dated 1 <sup>st</sup> September 2015 were confirmed as correct and signed by the Chair. Proposed Cllr Spencer seconded Cllr Thiebaut. The minutes of the extra ordinary meeting dated 3 <sup>rd</sup> September were confirmed as correct and signed by the Chair. Proposed Cllr Clarke, seconded Cllr Thiebaut.
Edi Smockum – Petitioner SCPC Hs2 mitigation 0045	Edi Smockum was asked to provide a brief summary of current position. Edi and Cllr Tanner together with members of BucksCC had had meeting with Hs2 and discussion re proposed station and other asks for mitigation. Notes from meeting were available. 1 <sup>st</sup> appearance at select committee in London will be on 13 <sup>th</sup> October and also on the 21 <sup>st</sup> which is more village related. Slide presentation would detail village, why station justified for whole area and why Hs2 should pay for it bearing in mind published benefit / cost ratio of 1.86 against 1.2 ratio phase 1 HS2. Has had meeting with QC to discuss. All transcripts are available on line. Support from parishoners at select committee would be appreciated. (Cllr Firth advised the PC that he would be representing the sailing club by petitioning.). Edi would be briefing Mr Bercow's assistant.
Parish Clerk report 0046	Clerk asked that if Councillors receive personal contact through media (FaceBook etc) and it refers to Parish Council business please make no response but refer the matter to him. Stop on

cheque favour AVDC necessary as lost in post. Clerk to liaise with Cllr Spencer re dual fuel and fixing price for 2016 – Clerk had contact details. Clerk answered querie regard current tariff. E'on prepared to do 45 min review to try and establish further fuel savings. Cost of £150 may be refundable dependant on annual spend. Mr and Mrs Carroll have left employ of the Parish Council – accountants aware and P45 produced. Bank Balances as at 30<sup>th</sup> September £142,581, £50k in Lloyds, £21009 in Barclays deposit, £5501 old tennis court account and NSC's £5258. Precept monies (1/2 year) had just been received. Transfer to NSC's still outstanding. Clerk would try and update balances available for each sub heading. Clerk asked Parish Councillors to approve cheques for signature totalling £10, 520 and details given. Included, cheque for water leak would be released only on conclusion and to the complete satisfaction of the Chair. Agreed by Chair. Proforma invoice with 10% discount re firework novelties had been agreed. Cheques to be signed and released, proposed Cllr Tanner, seconded Cllr Spencer.

As per outstanding from previous meeting, Clerk advised that he had referred to the file and advised that a discussion with the PC solicitor had taken place in September 2014 re Land at corner of Meadoway and Chaloners Hill. In the solicitors opinion fencing off by the PC would inevitably be a risky strategy and if someone else fenced it the PC would have to decide whether and how it was going to oppose them. As the PC is accountable for public money and could be potentially asked to finance a dispute situation it did not pursue the matter. Clerk advised that internal rules and regulations (standing orders). Trying to achieve a more detailed document. Clerk and Chair are working on amendments and rough draft would be circulated before voting on.

Revised code of conduct had been circulated and it was now appropriate to formally adopt this code. Cllr Firth would check for typos. *Proposed Cllr*

	<p><i>Tanner, seconded Cllr Hodges that said document be adopted. All agreed. A copy would be retained with the minute book. Clerk made reference to letter from Bucks Home Choice detailing their wish for parish Council to maintain a register of interest for applicants for housing under the rural exception scheme. Clerk and chair had spoken with Peter Brown at AVDC and agreed that interest would be forwarded at time rather than maintain register. All agreed this action.</i></p>
<p>Public Participation 0047</p>	<p>Frank Mahon advised Pensioners lunch would be on 6<sup>th</sup> December and asked about Christmas tree and would this be provided this year and would it be decorated. Clerk mentioned Bucks care often liked to be involved with this as well. Frank Mahon offered two long sets of lights which he would have PAT tested. Discussions ongoing. Chris Coombs asked about Great Horwood concerns re AVDC disregard of their Neighbourhood Plan in recent decision and asked for a robust response from SCPC to Secretary of State and AVDC. To be covered later in meeting.</p>
<p>Working Groups update 0048</p>	<p><u>Finance</u> Review of utility bills in hall to be done. Street lights costs. Need to start to look at precept recommendation and Clerk would need to spend time on figures so informed judgment could be made.</p> <p><u>People and Assets</u> Cllr Drinkwater spoke on behalf of the working group. Some tests done on heating system but not working equally throughout building and wish to call out heating engineer to review. To link into survey and annual service. Proposed Cllr Drinkwater, seconded Cllr Thiebaut. All agreed. Brian to take lead. Thanks to Civic pride group for starting to maintain cottage garden and ongoing with well. Cllr Firth questioned if remainder should be held over to confidential section but considered security matter</p> <p><u>Neighbourhood and Development including Planning</u> Cllr Firth addressed the meeting.</p>

There were no further planning applications at this time for consideration. There had been meeting of North Bucks Planning Group however after this note sent round suggesting comment be sent to secretary of state and AVDC regarding re decision referred to by Mr Coombs above in public participation. It was agreed PF would prepare for signature by the Clerk Letter to John Chilver, AVDC, Secretary of State cc John Bercow. These were read aloud. Mr Firth referred to the AVDC training seminar he attended led by Carol Paternoster with Head Of Planning in attendance. also Peter Williams person responsible for the development of the local plan. Cllr Firth had commented re Steeple Claydon Neighbourhood plan was costing a lot in time and money and was given assurance this was appropriate. Llew Monger was inviting a consultation and mention made of Housing and Economic Development Needs Assessment (HEDNA) re local plan. PF has responded positively to his availability.

1 interim meeting to look at Consultants. (NP). NP team was required to get quotes for the consultancy services. Cllr Firth advised that effectively NP activities had been suspended until consultant appointed. PF had circulated a comprehensive document in which RcoH recommended after three competitive quotes requested and analysed. In depth quote details of the analysis undertaken shared with the Parish Council. The importance of getting our plan through an inspector was highlighted. Unsure as to whether an strategic environmental assessment required but costs of this discussed as well. Cllr Hodges asked about payment details and Cllr Firth said there would be money to pay at start and there were natural milestones in process which we would want to associate with (stage payments). Cllr Hodges asked about the grant of £8k which was a Government Grant. (from Locality). Cllr Firth explained the procedure and was happy that we would get the grant as we could not be refused. Clerk advised he would not fill in the application

	<p>without PC prior knowledge and agreement. Clerk would monitor NP expenses and report running total at regular intervals. It was proposed by Cllr Spencer and seconded by Cllr Thiebaut that the rCoh quote be accepted and vote was unanimous.</p> <p><u>Communications and events</u></p> <p>Mr and Mrs Vine invited to meeting with fireworks team, fire officer and representative of firework company . Glowstick order, insurance requirements discussed. Asked for helpers. Guidance to be given. Civic Pride have been asked for volunteers. Collecting ( Charity) buckets with lids were needed. Agreed 8 buckets – Proposed Cllr Thiebaut, seconded Cllr Tanner. Cllr Thiebaut would lead on this.</p> <p>Clerk would ring insurance company as previously. Draft communication plan is being worked on. Web site progress delayed but hopefully further update in December. Facebook – probably would contribute to established site rather than create own. Clerk would check items before publishing. Cllr Thiebaut endorsed previous comment re Facebook with regard to comment by Parish Councillors.</p> <p><u>Hs2 and East West rail working group</u></p> <p>Cllr Tanner advised EWR had had a consultation in Winslow last week. She had brought back brochures re consultation which were distributed. Hs2 – Edi Smockum had provided update earlier. Cllr Firth made comment on predicted reduction in lorry movements on Perry hill. (A41?).</p> <p><u>Devolved Services</u></p> <p>Nothing to report</p>
<p>Matters of confidential nature – 049</p>	<p>Members of the public were asked to leave prior to this item.</p> <p>During this session the following was discussed and agreed.</p> <ol style="list-style-type: none"> <li>1.) General discussion regarding strip of land on corner Meadoway and Chaloners Hill. Parish Council did not wish to be involved.</li> <li>2.) General discussion lead by Cllr Firth asking that we try and minimise amount of discussion that goes to private session notwithstanding there</li> </ol>

	<p>would be times when this could not be avoided.</p> <p>3.) SCPC would be bringing in cottage into the village hall arrangements for negating council tax liability and paperwork was in hand. This could be reversed in the future should it be appropriate.</p> <p>4.)It had been agreed that a door entry system be provided for the village hall and one of the quotes costing £3168 and system maintenance £191 would be purchased. Proposed Cllr Spencer, seconded Cllr Firth – unanimously agreed.</p> <p>5.)Lights in kitchen would be replaced with covered ones to satisfy health and safety – proposed Cllr Drinkwater, seconded Cllr Thiebaut.</p> <p>6.)Contract Cleaners had quoted to clean hall and one quote had been accepted at cost of £720pm exc vat. Proposed Cllr Spencer, seconded Cllr Tanner, unanimously agreed.</p> <p>7.)Pavilion glazing was discussed and one quote of £3,054 was agreed Proposed Cllr Drinkwater, seconded Cllr Thiebaut.</p> <p>8.) The Parish Council had spent £2,538 on having water leak repaired at village hall.</p>
--	--