



## Steeple Claydon Parish Council

### Notice of the APRIL 2026 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

**You are hereby summoned** to attend a meeting of the Parish Council at;

The Village Hall, 48 Queen Catherine Road, MK18 2PY

To be held on **Tuesday 07 April 2026 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

#### AGENDA

**1. Welcome by Chair**

**2. Apologies** - To note any Councillor's apologies

**3. Declarations of Interest** -To receive declarations of interest and dispensations in respect of matters contained in this agenda

**4. Minutes** - To approve and sign the minutes of the meeting held on; 03 March 2026

a. Matters arising from the minutes

**5. Councillor Co-Option** – a. to consider any co-option applications received

**6. Chairman's Comments** - To receive a report on matters not on the agenda but of interest to the Council and Parish

**7. Update from Unitary Ward Cllr** – Cllr F Mahon

**8. Public Participation:** The PC meeting will close for this section.

**9. Clerk report:** April 26 monthly report

**10. Caretakers update:** April 26 monthly report

**11. Neighbourhood Watch** – any update

**12. Road Safety Strategy** - Any update

**13. Working Groups Update on activities and recommendations:**

**A. Planning and Development** – *includes; Planning, Developments and Roads/Street Furniture / EWR & HS2 / Neighbourhood Plan / B/K Village;*

a. NHPlan any update – Cllr Le Tissier

b. Best Kept Village 2026 competition - Clerk

c. Broken bench on the spinney - Clerk

d. Town and Country Planning (General Permitted Development) (England) Order 2015, as amended - Part 16 - Notice Of Intention To Install Telecommunication Equipment

**Reference: PL/26/01177/RM**

Application type: Prior approval of proposed development by telecommunications code systems operators

Location: Land Adjacent Shepherds Furze Farm Off, Calvert Road, Steeple Claydon, Buckinghamshire,

Proposal: Proposed Base Station installation comprising of installation of a 24m high Valmont AWTG Tower, complete with 4No.

antennas and 2No. 0.6m dish. Proposed installation of cabinet on concrete base at ground level, surrounded by a 1.8m high palisade fence.

The Council has received an application for the development described above. Prior Notification from one of the Government's Licence Telecommunication Code Operators is not a planning application. The telecommunication equipment proposed in this case is 'permitted development' under national legislation and does not therefore require planning permission from the Council. The only matters on which the Council may comment or raise objection are being the specific siting or appearance of the proposal.

Comments by 02 April 26 – extension agreed until 08/04/2026

**e. Reference: PL/26/01185/VRC**

**Application type:** Removal or variation of a condition following grant of planning permission

**Location:** The Camp House, 1 Queen Catherine Road, Steeple Claydon, Buckinghamshire, MK18 2PZ,

**Proposal:** Variation of condition 2 (approved plans) attached to planning permission 24/03755/APP (Conversion and alteration of redundant barns with addition of link to provide a single residential dwelling, provision of new shared access following closure of existing access, landscaping of existing access and driveway) to allow for changes to the building layout,

Officer: Anna Souter Email: [planning.comments.csb@buckinghamshire.gov.uk](mailto:planning.comments.csb@buckinghamshire.gov.uk)

Tel: 01494 732950 / 01895 837210 Comments by 08/04/2026

**f. Reference: PL/26/02158/VRC**

**Application type:** Removal or variation of a condition following grant of planning permission

**Location:** The Camp House, 1 Queen Catherine Road, Steeple Claydon, Buckinghamshire, MK18 2PZ,

**Proposal:** Variation of condition 2 (approved plans) attached to planning permission 24/03706/ALB (Listed building application for conversion and alteration of redundant barns with addition of link to provide a single residential dwelling, provision of new shared access following closure of existing access, landscaping of existing access and driveway) to allow for changes to the building layout.

Comments by 08/04/2026

**B. Properties and Facilities** – *includes; Village Hall, Cottage & Library / Recreation Ground / Vicarage Orchard / Pavilion Project*

a. Pavilion refresh update – Cllr Le Tissier

b. Water station options/quotes - Clerk

c. Cottage – caretaker request to remove x1 shed due to mould and get in a skip for waste – caretaker/Clerk

**C. Finance**

a. To approve the payments listed in the finance run for April 2026 - RFO

b. Cllr to approve BACS run before Friday 10 April 2026

c. First Aid refresher course for staff x2 to be approved and booked - Clerk

d. Request received from St Michaels churchyard - Cllrs

e. Request received from Seniors Christmas lunch – Cllrs

f. Cllr Mapplethorpe to be added to banking mandate - RFO

**D. Youth Council**

a. SCYC any update - Cllr Shergold

b. Donation from SC Community Fund received for SCYCC - RFO

**E. Communications** – a. any update from working group – Cllr Watts

b. Monthly magazine article to be produced – Cllr Le Tissier

**F. Events**

a. Farmers Market – any update Cllr Le Tissier

b. Music event – Saturday 15 August 2026 – any update Cllr Proffitt

i. Discuss event plan – Cllr Proffitt

ii. Nominating local charity discussion – Cllr Mahon

c. Annual Parish Meeting - Saturday 09 May 2026 – any update Cllr Le Tissier

**14. Rosefield Solar Farm** – any update - Cllr Mahon

**15. Future agenda Items** - Councillors are invited to propose items for consideration for the next agenda.

**16. Date of next meeting: Tuesday 05 May 2026 at the Village Hall**

**17. Confidential Items** - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

a. Staffing update

**Ms Hannah Holmes**

**Clerk to the Council**

**30/03/2026**

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.