



Steeple Claydon Parish Council

Notice of the MARCH 2026 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at;

The Village Hall, 48 Queen Catherine Road, MK18 2PY

To be held on **Tuesday 03 March 2026 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Welcome by Chair

2. Apologies - To note any Councillor's apologies

3. Declarations of Interest -To receive declarations of interest and dispensations in respect of matters contained in this agenda

4. Minutes - To approve and sign the minutes of the meeting held on; 03 February 2026

a. Matters arising from the minutes

5. Councillor Co-Option – a. to consider any co-option applications received

6. Chairman's Comments - To receive a report on matters not on the agenda but of interest to the Council and Parish

7. Update from Unitary Ward Cllr – Cllr F Mahon

8. Public Participation: The PC meeting will close for this section.

9. Clerk report: February 26 monthly report

10. Caretakers update: February 26 monthly report

11. Action Point List – to go through and update completed PC actions for the last month.

12. Neighbourhood Watch – any update

13. Road Safety Strategy - Any update

14. Working Groups Update on activities and recommendations:

A. Planning and Development – *includes; Planning, Developments and Roads / Street Furniture / EWR & HS2 / Neighbourhood Plan / B/K Village;*

a. NHPlan any update – Cllr Le Tissier

b. Best Kept Village 2026 competition - Clerk

c. Fingerpost – style to be confirmed by Cllrs - Clerk

Reference: PL/25/5367/OA

Application type: Outline Planning Permission

Location: Herds Hill, Herds Hill, Steeple Claydon, Buckinghamshire, MK18 2EJ

Proposal: Outline planning consent for a single two storey dwelling (all matters reserved)

The statutory 21-day period for this application ends **4 March 2026**.

B. Properties and Facilities – *includes; Village Hall, Cottage & Library / Recreation Ground / Vicarage Orchard / Pavilion Project*

a. Pavilion refresh tenders to be chosen – Clerk / Cllr Le Tissier

b. Tractor & Fireworks shed roller door update: Clerk / Cllr Le Tissier

c. Quotes for negative tree survey – Clerk

Quotes for Fire Safety Survey - Clerk

d. Saplings/Fairy doors & wildflower planting in VO/rec update – Clerk

e. Grit bins x2 locations update – Cllr Le Tissier

f. Etesia has been recently repaired - Council to consider selling? - Cllr Le Tissier

g. Sanitary bins at hall/pavilion - trial 'binny bins' - Clerk

h. Extra bin requested by NERd car park as no waste bins by football pitch that side - Clerk

C. Finance

a. To approve the payments listed in the finance run for March 2026 - RFO

b. Cllr to approve BACS run before Friday 06 March 2026

c. Data Map and Risk Assessment for AGAR for Council review – RFO / Cllr Watts

d. Set date for 25/26 AGAR pre-meeting – RFO / Cllr Proffitt

e. Calenso online booking diary issues and Scribe – Clerk / Cllr Watts

D. Youth Council

a. SCYC any update - Cllr Shergold

E. Communications – a. any update from working group – Cllr Watts

b. Monthly magazine article to be produced – Cllr Le Tissier

c. IT policy – Cllr Watts / Clerk

F. Events

a. Farmers Market – any update Cllr Le Tissier

b. Music event – Saturday 15 August 2026 – any update Cllr Proffitt

c. Annual Parish Meeting - Saturday 09 May 2026 – set planning meeting date

15. Rosefield Solar Farm – any update - Cllr Mahon

16. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.

17. Date of next meeting: Tuesday 07 April 2026 at the Village Hall

18. Confidential Items - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Ms Hannah Holmes

Clerk to the Council

26/02/2026

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.