



Steeple Claydon Parish Council

Notice of the FEBRUARY 2026 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at;

The Village Hall, 48 Queen Catherine Road, MK18 2PY

To be held on **Tuesday 03 February 2026 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

AGENDA

1. Welcome by Chair

2. Apologies - To note any Councillor's apologies

3. Declarations of Interest -To receive declarations of interest and dispensations in respect of matters contained in this agenda

4. Minutes - To approve and sign the minutes of the meeting held on; 06 January 2026

a. Matters arising from the minutes

5. Councillor Co-Option – a. to consider any co-option applications received

6. Chairman's Comments - To receive a report on matters not on the agenda but of interest to the Council and Parish

7. Update from Unitary Ward Cllr – Cllr F Mahon

8. Public Participation: The PC meeting will close for this section.

9. Clerk report: January 26 monthly report

10. Caretakers update: January 26 monthly report

11. Action Point List – to go through and update completed PC actions for the last month.

12. Neighbourhood Watch – any update

13. Road Safety Strategy - Any update

14. Working Groups Update on activities and recommendations:

A. Planning and Development – *includes; Planning, Developments and Roads / Street Furniture / EWR & HS2 / Neighbourhood Plan / Best Kept Village;*

a. NHPlan any update – Cllr Le Tissier

b. NHPlan questionnaire / Leaflet / Poster / Webpage for approval – Cllr Le Tissier

c. PL/25/5275/FA

Application type: Full Planning Permission

Location: 38 Queen Catherine Road, Steeple Claydon, Buckinghamshire, MK18 2PY

Proposal: Demolition of existing dwellinghouse and outbuildings and the construction of 4 detached dwellinghouses and a 2-storey building comprising of 4 no. Apartments together with associated garages and carport, construction of vehicular access and closure of existing vehicular access and hardstanding and landscaping works.

The statutory 21-day period for this application ends 2 February 2026. Extension granted until 04/02/2026

d. Proposed Installation at: Claydon West Junction, Shepherds Furze Farm, Steeple Claydon MK18 2HH (NGR: E469086, N225692) a proposed upgrade of the telecommunications equipment at the above site.

e. PL/25/3045/HS2 High Speed Rail (London - West Midlands) Act 2017 – Approval of details

Application type: Infrastructure project - HS2 application , Plans and Specifications - Schedule 17

Location: Land From Sheepphouse Wood (South Of Calvert) To The East Of Portway Farm, Buckinghamshire,

Proposal In accordance with requirements of Paragraph 9(4)(b) of Schedule 17 to the HighSpeed Rail (London - West Midlands) Act 2017, the nominated undertaker hereby requests approval of a SCHEME OF MITIGATION for Work No. 2/49 (in part), 2/75A, 2/78, 2/79, 2/80, 2/80A (in part), 2/81, 2/91 (in part) and 2/91A described in Schedule 1 of the HS2 (London – West Midlands) Act 2017. This letter is to inform you that the Council has received the above application. The details relating to this submission (**reference PL/25/3045/HS2**), including plans and any supporting documents, can be viewed electronically on the Council's Public Access System for the East and South Planning Areas at www.southbucks.gov.uk/viewplanning. Please be advised that this letter is for **information purposes only** and the Council is not requesting comments in relation to this submission. However, if you have any concerns or questions regarding the submitted details, please contact HS2 Limited directly.

f. PL/26/00311/TP

Application type: Works to trees subject to a Tree Preservation Order (TPO)

Location: Three Gables , 26 North End Road, Steeple Claydon, Buckinghamshire, MK18 2PG

Proposal: T1 Horse chestnut - remove torn/hanging limbs and reduce crown by 2m. T2 - T5 Poplar - re-pollard crown back by removing approximately 3m of new growth and 1m of rotten stem. (TPO 13, 1993)

g. Buckinghamshire Highways have just launched a consultation today (**Thursday 29th January 2026**), and this will run until **Thursday 26th February 2026**, for a period of 4 weeks.

These proposed amendments have been identified following the making of the HS2 Act and the preliminary and detailed design completed by HS2 with engagement with Buckinghamshire Council. All the Traffic Regulation Orders (TROs) have been identified as required by relevant design standards (Design Manual for Roads & Bridges, The Traffic Signs Regulations and General Directions 2016) as a result of:

- changes to existing TROs where the layout on the highway has changed
- new traffic regulation orders as required by the new design and mandatory standard

The proposed TROs have been agreed in principle with Buckinghamshire Council & Buckinghamshire Highways and in the case of Speed Limits agreement with Thames Valley Police has been confirmed.

The consultation survey will close at **11:59pm on Thursday 26th February 2026**.

Full details of the proposals for both HS2 and SEALR can be found via our consultation page on Your Voice Bucks - <https://yourvoicebucks.citizenspace.com/roads-parking/hs2-and-sealr-tros/>. Following the consultation, we will analyse the responses received and provide the Leader with a Key Decision Report with our recommendations.

Should you have any further queries, please do not hesitate to contact us at bhcomms@atkinsrealis.com,

B. Properties and Facilities – *includes; Village Hall, Cottage & Library / Recreation Ground / Vicarage Orchard / Pavilion Project*

a. Tractor & Fireworks shed roller door update: Clerk / Cllr Le Tissier

b. Pavilion refresh brief onto Gov portal update: <https://www.find-tender.service.gov.uk/Notice/003738-2026>
- Clerk

c. Tree planting x30 and MUGA flowers – Clerk update

d. Grit bins x2 locations – Cllr Le Tissier

C. Finance

a. To approve the payments listed in the finance run for February 2026 - Clerk

b. Cllr to approve BACS run before Friday 06 February 2026

c. Data map and risk assessment for Council review – Clerk / Cllr Watts

d. Clerk homeworking allowance request – Clerk

e. Quotes for leaflet for NHPlan - Clerk

D. Youth Council

a. SCYC any update - Cllr Shergold

E. Communications – a. any update from working group – Cllr Watts

b. Monthly magazine article to be produced – Cllr Le Tissier

c. To review and agree privacy policy – Cllr Watts / Cllr Le Tissier

F. Events

a. Farmers Market – any update Cllr Le Tissier

b. Music event – 15 August 2026 – Cllr Proffitt

15. Rosefield Solar Farm – any update - Cllr Mahon

16. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.

17. Date of next meeting: Tuesday 03 March 2026 at the Village Hall

18. Confidential Items - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

a. Staffing update

Ms Hannah Holmes

Clerk to the Council

29/01/2026

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.