



<p>Present: Cllr Stephen Le Tissier (in the Chair), Cllr Stephen Proffitt, Cllr Frank Mahon, Cllr Chris Watts, Cllr Andrew Shergold and Cllr Alison Mapplethorpe In attendance: Clerk, Cllr's and 05 members of the public. Dictaphone on for Clerks record. The meeting was opened by Cllr Le Tissier at 19.32 The Steeple Claydon Parish Council meeting was held in person at the Village Hall, MK18 2PY on Tuesday 02 December 2025 admission from 7.15pm onwards for a 7.30pm start. Members of the public are welcome to come along to see what the council is doing. There is a public participation session at the start of the meeting when the public are able to comment on the agenda items or ask the council questions about their activities. The agenda is published on the website and on the VH noticeboard on the Thursday before the meeting.</p> <p>QUESTIONS FOR PARISH COUNCIL All questions from parishioners will need to be submitted to the Clerk before the meeting - cut off midday on the day of the meeting, details below. If you need any help or information from your PC, please contact the Proper Officer and Clerk to the Council; Ms Hannah Holmes clerk@steepleclaydonparishcouncil.gov.uk www.steepleclaydonparishcouncil.gov.uk Tel. 01296 534698. Please note Clerk is part-time: 9.30am - 2.30pm, Monday to Friday</p>	
<p>1. Welcome by Chairman Cllr Le Tissier, read aloud the following BMKALC GOOD PRACTICE NOTE: Council Meetings are formal meetings held in public but are not public meetings. Members of the public are welcome to join us but may only participate during Public Participation time. There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 2 minutes. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will be answered during the next working day or added to a future agenda as appropriate. Please be aware that this meeting may be recorded by any attendee exercising their legal right to do so. Please ensure that phones are set to silent during the meeting.</p>	
<p>2. Apologies To receive Councillor's apologies; none received</p>	
<p>3. Declarations of Interest; In accordance with Sections 30 (3) and 235 (2) of the Localism Act 2011; To receive declarations of interest and dispensations in respect of matters contained in this agenda: Cllr Mahon has a reimbursement on the finance run for x2 wreaths for Remembrance Day</p>	
<p>4. Minutes - To approve and sign the minutes of the meeting held on 04 November 2025 Approved as a true representation of the November 2025 PC meeting; Proposed by Cllr Mahon and seconded by Cllr Shergold all other Cllr's agreed, so it was resolved - signed off by Cllr Le Tissier a. Matters arising from the minutes None. P&C staffing update minutes were signed off by Chair with all Cllrs agreement for Clerks folder.</p>	
<p>5. Councillor Co-Option – to consider any co-option applications received. None received. Cllrs agreed to put on Jan agenda.</p>	
<p>6. Chairman's Comments - To receive a report on matters not on the agenda but of interest to the Council and Parish: Cllr Le Tissier noted it's nearly Christmas, new decorations up at hall, but still busy with the NHPlan works, the WI fair went well, and the Seniors' Christmas Sunday lunch is this Sunday, over 70+ people expected. Noted on-going maintenance of various items, spoke to Josh about the HS2 road safety fund will move</p>	

<p>forwards, hoping first quarter of 26. He will check the newly repaired/refurbished Etesia lawnmower.</p>	
<p>7. Update from Unitary Ward Cllr – Cllr F Mahon</p> <p>Cllr Mahon noted that he applied again for the annual interest on the HS2 enhancement fund due sometime in Dec 25. Clerk to notify cllrs when received.</p> <p>The third BC care home due to open, fourth one is in our parish; explained the local authority buys the property, all works being done, has to be fully staffed before check 6month check by OFSTED – hopes to be ready for 2/3 quarter of 2026. Aim is to open x10 children's homes by 2026 as it is in the BC manifesto.</p> <p>Moving on to; EHCP – Education, Health and care plan, a needs assessment for SEN children, gov is supposed to bring in a white paper, now due Xmas eve at the earliest – the CC reports highlights the acute strain of eyewatering deficits, huge demand increase with a seeming lack of solution. BC will move £3M from elsewhere to EHCP to try and get rid of the huge back log, has been approved and is going through last stage of procurement – to be rolled out first week of Jan 26.</p> <p>Cllr Mahon felt there was a big improvement in the local road repairs.</p> <p>Noted the road to Claydon House is being done – starting tomorrow – due to finish by 11/12</p> <p>Next update in Jan 2026 – would like to wish everybody a very Merry Christmas and prosperous New Year.</p>	<p>Clerk</p>
<p>8. Public Participation – Standing Orders are set aside to allow for public participation - The meeting was closed by the Chair and public participation was opened at 19.45</p> <p>P1 – would like to discuss the disabled parking space in parking area – feels it is inaccessible due to parking either side of it – would like council to consider re-marking and shading either side to discourage poor parking. Cllr Le Tissier agreed it needs to be remarked – should it be moved? Would like this to be investigated.</p> <p>Regarding Cllr Mahon’s comments on EHCP; – they felt not enough special places in schools – Cllr Mahon suggested they write to Cllr Mahon at his BC address or visit his surgery at the POW on a Thursday between 1-3pm. P1 - Wishes the PC a very Happy Christmas.</p> <p>P2 – cleaned out the power shed and took all the rubbish to the tip. New coat of paint. PC agreed they can trim back a branch in way of the door. PF happy to help CCClub do this.</p> <p>P3 – Had a good uptake on ‘bags of taste’ scheme – now has less parameters on the qualification criteria. Working well so far. Still have about 45/50 vouchers still available. Encourages people to get in touch. Details available in Molly’s Cafe.</p> <p>Christmas Carols at Mollys Cafe on Sunday 21/12 afternoon starting at 4pm – all are welcome.</p> <p>Recreation ground CCTV at pavilion discussed due to large amounts of litter and rubbish around the oavilion – asked of he can request CCTV to be checked. Clerk noted we require a TVPolice number to send the link. Cllr Le Tissier noted the Bye Law's allow us to give out appropriate fines, but what do we do with that information. ‘Dodgy’ stuff can be reported and sent to TVP.</p> <p>P2 – Updated the meeting they ran a local event at Railway centre with 326 people taking part, lots of supporters, excellent feedback received – for a village sports club.</p> <p>Public participation was closed at: 19.54 and the SCPC meeting was re-opened.</p>	<p>Clerk. 09/12</p>
<p>9. Clerk report: monthly report. Emailed to Cllrs on Friday 28/11. Hard copies given to Cllrs. Noted new Christmas decorations at Hall. Appendix 1</p>	
<p>10. Caretakers update: Received late. Emailed to Cllrs 01/12.</p>	

<p>11. Action Point List – to go through and update completed actions for the last month. Cllrs were reminded by Clerk to check the To Do app regularly and to update when they have completed an action point. To Do List can be found in Outlook under a blue tick. Links to list re-sent around to Cllrs. Cllr Mapplethorpe will speak to Cllr Watts for IT help. Cllr Le Tissier requested that all Cllr’s join the list or let Clerk know if you need IT assistance.</p>	<p>Clerk – done Cllr Mapplethorpe</p>
<p>12. Neighbourhood watch – any update? Leave on agenda for Jan 26 – no update as a NHWatch Co-ordinator in still needed for the village. Clerk noted it was agreed previously that PC will push for a new NHW group at Annual Parish Meeting in May 26.</p>	
<p>13. Road Safety Strategy a. Any update from working group? Road Safety working group is currently; Cllr Proffitt / Cllr Mahon / Cllr Le Tissier under Planning and Development Cllr Le Tissier noted he would like the RSGroup to continue to chase HS2 Road Safety Funds timeline, believes latest delivery date is late Spring 26, Cllr Le Tissier will continue to pursue this matter. BC relevant email addresses are included on correspondence as requested, but no response received except from Josh Tomlinson – consultation due in the new year.</p>	
<p>A. Planning and Development – includes; Planning, Developments and Roads / Street Furniture / EWR & HS2 / Neighbourhood Plan / Best Kept Village; a. NHPlan any update – Cllr Le Tissier noted b. Terms of Reference of Neighbour Hood Plan working group – Cllr Le Tissier All cllrs have had a chance to look at the proposed TOR, it was noted a wg member is doing the minutes/admin of NHPlan meetings, no Cllr comments received, so TOR were Proposed by Cllr Le Tissier seconded by Cllr Mahon, all other cllrs agreed, so it was resolved. List of members inc; Cllr Mapplethorpe to be sent to Clerk by PF. Received during meeting. Cllr Le Tissier proposed that cllrs agreed with a NHPlan leaflet going out to the village, once the Parish Council view/approve it, planned delivery date to each house in village is before Christmas 25, seconded by Cllr Mahon, all other cllrs agreed so it was resolved. Cllr Le Tissier noted it will be the first of many NHPlan communications to go out. PF was invited to speak and updated the meeting that the working group meeting last week was productive, a BC meeting has been requested with the BC NHPlan team – as our NHPlan is dependant on the BC local plan. Working Group on target for the ONHomer timeline – Cllr Le Tissier to sign agreed service level agreement to be returned to ONHomer. Cllr Mahon discussed the importance of notifying the public how important an updated NHPlan is, as noted that if over 5+ years old it only carry's very moderate weight with BC planning.</p> <p>Appendix 2: NHPlan TOR</p>	<p>Clerk - done</p>
<p>B. Properties and Facilities – includes; Village Hall, Cottage & Library / Recreation Ground / Vicarage Orchard / Pavilion Project a. Tractor & Fireworks shed roller door quotes: Clerk / Cllr Le Tissier No update received from company – Clerk to chase again for final figure re-quote b. Pavilion refresh quotes: Clerk / Cllr Le Tissier Over budget – needs trimming by £5K - Cllr Le Tissier requested this brief be put on the Government tender portal as these quotes are over budget. Clerk to do (12/12). Noted that he is also registered to receive quotes from Gov tender portal in case of needing to declare an interest.</p>	<p>Clerk - to do</p>

<p>c. Kitchen & Library interior works quotes – Clerk</p> <p>Quote 1</p> <ul style="list-style-type: none"> a. Library ceiling local decoration - £510.00 no VAT b. Library ceiling full redecoration - £1,250.00 no VAT c. Kitchen ceiling and paneling - £860.00 no VAT <p>A+C = (860+510=1370)</p>	
<p>Quote 2</p> <p>Library ceiling local decoration - £500.00 plus VAT</p> <p>Library ceiling local decoration plus kitchen - £1,500.00 plus VAT</p> <p>Cllr Le Tisser Proposing quote no1 A&C seconded Cllr Watts all other cllrs in favour so it was resolved – Clerk to arrange and notify Cllrs and regular users of timescale</p>	Clerk
<p>d. Cottage parking area quotes – Clerk / Cllr Le Tissier</p> <p>From the new gates backwards into cottage garden over old, paved area – to park one car.</p> <p>Quote 1 – gravel edged with block pavers £3,700.00 plus VAT</p> <p>Quote 2 – block pavers edged with concrete - £5,140.00 no VAT</p> <p>It was noted that these works would only be able to commence after April 26.</p> <p>Cllrs discussed the various types of permeable – we had requested a ‘porous hard standing parking area’.</p>	Clerk
<p>Brief for this to go on Government tender portal – Clerk to do 12/12</p> <p>e. Rural England Prosperity Fund – Cllr Proffitt</p> <p>Cllr Le Tissier previously noted - Rural England prosperity funding application just received at the November meeting, Cllr Proffitt happy to take this forward and investigate further.</p> <p>Possible capital funding for installing an accessible footpath from Meadoway to children's corner – Cllr to write brief and get 3 quotes, or as is required by funding application.</p>	Cllr Proffitt
<p>f. Library Winter opening hours / signage update – Clerk</p> <p>Clerk noted the Librarian had put in a request for summer and winter opening times and for Tues & Friday to be 1pm-4pm in winter and in summer revert to 2.30pm-5.30pm</p> <p>Cllr Mapplethorpe proposed we accept this suggestion, seconded by Cllr Watts – all other Cllrs in agreement so it was resolved</p> <p>Cllr Le Tissier noted we had a kind offer of a new door sign from FS – Cllr Le Tissier will notify FS of the new hours.</p>	Cllr Le Tissier
<p>g. Claydon Cycling Club proposal – Cllrs</p> <p>Draft response to be agreed and then sent on has been sent around to Cllrs for comment.</p>	All Cllrs
<p>h. Woodland Trust; free trees application – Cllr Mahon</p> <p>Cllr Mahon noted he is looking to support a business Rosehill kennel who are adjacent to the new bat tunnel by Poor’s Piece – Cllr Mahon to support them with another 60 trees.</p> <p>Cllr Le Tissier noted he had applied last march for trees – now has x135 mixed saplings for the SC angling club. Suggested the PC apply for x30 in the rec area , proposed by Cllr Le Tissier, seconded by Cllr Mahon, other Cllrs agreed the trees could be used at rec and VO, so it was resolved.</p> <p>Noted one anonymous parishioner has planted about +800 trees in the parish.</p>	Clerk - done
<p>i. Hall/Pavilion availability on Bank Holidays – Clerk</p> <p>Cllrs will confirm if they can check hall after Xmas Day current booking.</p>	

<p>C. Finance</p> <p>a. To approve the payments listed in the finance run for December 2025 – RFO Clerk noted Sasse were missed payment from last month so has been added to December payment run. Proposed we approve all payments by Cllr Le Tissier seconded by Cllr Mapplethorpe, all other Cllr agreed so it was resolved. Cllr Mahon abstained.</p> <p>Appendix 3</p> <p>b. Cllr to approve BACS run before Friday 05 December 2025</p> <p>c. To discuss and agree budgets and precept request for 2026/27 financial year– RFO/All Cllrs Clerk/RFO noted that we should await precept calculator due out 05/12/25 - to go on Jan 2026 agenda</p> <p>d. Request received from FOSCS for prom decoration funding – Clerk It was noted the PC already get the hall hire FOC and has given FOSCS details of a local community charity they can apply to for this. Request is for £80-£100, Cllr Mahon discussed we also have funding coming in from HS2 mitigation funding interest, which is not ring fenced, so we could support them via S137 and these funds. To put on Jan 26 agenda – Clerk to investigate community decorating packs.</p> <p>e. Fireworks 2025 donations total is £3,813.00 therefore £1,906.50 for each chosen cause. Approval of donations to: Steeple Claydon Community Cars Scheme and the 1st Steeple Claydon Scout Group Noted BACS payments in finance runs but approved by all Cllrs present.</p>	<p>Clerk done</p>
<p>D. Youth Council - any update – Cllr A Shergold</p> <p>Cllr Shergold reported back on the 13 Nov meeting held at SCSchool, the SC family hub had its first meeting at the primary school hall. Hope more of these events happen. Good for cross communication of volunteer groups. New head of primary starting in Jan 2026. Deputy head is happy for cllrs/clerk to arrange to speak to the children. Discussed that an ‘adopt a granny’ type scheme should happen locally – seniors linked with struggling families by a professional to support each other.</p> <p>a. To note: SCYC Volunteers inaugural meeting – to be held on Friday 19/12/25 from 6.45pm at Molly’s cafe. Two secondary schools that replied to Cllr Shergold the STF in winslow and Royal Latin are keen. Cllr Le Tissier noted Buckingham school hosted a similar themed local conference on at the school recently. Youth council volunteers interested – x2 teens from St Thomas Freemantle school. After school homework club discussed briefly.</p>	<p>Clerk done</p>
<p>E. Communications - any update from working group</p> <p>Cllr Watts updated Cllrs on his list he sent though on IT updates needed, main website transfer is now with Cloudy IT Friday meeting with clerk – to move forwards with assertion 10 requirements and training. Booking bug moving across to Calenso – require admin login from ex Cllr. Social media and IT policy and GDPR checklist for digital and data compliance being compiled Two factor authentication etc Cllr Le Tissier discussed some email queries with working groups. Email account for the</p>	

NHPlan working group agreed. b. Monthly magazine article to be produced – Draft has been sent around by Cllr Le Tissier for Cllrs comments by 08/12	
F. Events a. Fireworks- date for next year? Will have one after a fireworks meeting. b. Farmers Market – any update Cllr Le Tissier Cllr Le Tissier has met with people who organise one elsewhere and will again discuss in a couple of weeks, might host one at the rec for feedback.	
15. Rosefield Solar Farm – any update - Cllr Mahon Cllr Mahon noted that the PA has been accepted for examination. Lot of noise on social media about it. SCPC are registered as an interested party for relevant email updates. Cllr Mahon discussed the Claydons solar action group have launched a luxury raffle to fundraise for specialist advice on fighting this PA.	
16. Future agenda Items - Councillors are invited to propose items for consideration for the next agenda.	
17. Date of next meeting: Tuesday 06 January 2026 at the Village Hall	
18. Confidential Items - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.	
Any other business and future agenda items are invited by all Councillors to be sent to the Clerk (minimum of a week) ahead of preparing the next agenda.	
Meeting was closed by the Chair, Cllr Le Tissier at 20.53	
The next Parish Council meeting will be held on Tuesday 06 January 2026 at 7.30pm. The meeting will open from 7:15 and will start at 7:30 prompt. If you need any help or further information regarding accessing the meeting please contact the clerk, Hannah Holmes, Mon-Fri 9.30am - 2.30pm Clerk phone – 01296 534698. Website https://www.steepleclaydonparishcouncil.gov.uk Email – Clerk@steepleclaydonparishcouncil.gov.uk	

Signed.....

Date.....

**Appendix 1
Summary of Clerk activity from 05/11/2025**

• **November 2025**

Administration

- Preparation of monthly transactions for December 25 Meeting of the Council

On-going

- November Draft Minutes prepared and on public display

- December agenda prepared and on public display
- December Wage run and finance runs prepped
- On-going email correspondence
- Website updates ongoing
- Planning Application PC response submitted ref:
- **Streetlights:** column 38 Meadoway being replaced in next 9 weeks – 20/10
- **Fixmystreet:**

Meetings:

10/11 - paid in fireworks FR

12/11 - SCYC at Mollys mtg

13/11 - Community groups mtg at SCSchool

17/11 - budget mtg pm

24/11 - Xmas decs up with SH

28/11 - planter planning KP

Other:

- Purchased Xmas decorations and new 6ft tree for inside hall and new light tree outside 10/11
- Contacted ex-cllrs regarding fingerpost sign. Fingers being engraved - expected in November
- Cottage parking space brief written – advertised via Facebook
- Updated quotes for interior/exterior works on pavilion – 14/11
- Library/Kitchen painting brief written – advertised via Facebook
- Preparation for 26/27 budget/precept meeting
- Installed bin by NERd car park in rec with caretaker – SH to add pegs 08/09 chased 14/11
- Fencing repairs at hall/cottage – roof contractor damage x1
- Scribe training and input continues – now in 'income and expenditure'
- Chased for response to S106 VAT query – 18/11 rec'd 25/11 to do mtg with NO
- Requested full register of electors from BC for 25/26 - 05/11
- Chased for date of installation for x2 benches (Chaloner Hill & NERd/Buckingham Rd corner) and x2 'Caution Children Playing' signage at Steeple View park/Addison Road – via HS2 RSF - 11/11 - to possibly be first quarter of 2026
- Confirm CCC current PLI for power shed agreement received.
- Remembrance Day 2026 rolling road closure enquiry to BC –12/11
- Officers xmas meal organised for 10/12
- Lamppost removal query from Tilia – pole 61 opposite Redland Close – 19/11
- Applied for HS2RSF refund for MVAS brackets - £150 exc VAT – 25/11
- Applied for free compost – 27/11

Please note: The Clerk will be alternating at the **Library & Mollys Cafe – fortnightly for a 'Clerk Clinic'**, on **Thursdays from 10am - during term time**. Please email Clerk to book an appointment.

Dates: Thursday 13 November Library, Thursday 27 November Mollys Cafe, Thursday 11 December Library, Thursday 08 January 2026 Mollys Cafe, Thursday 22 January Library, Thursday 05 February Mollys Cafe.

Appendix 2

Neighbourhood Plan Working Group – Draft Terms of Reference
(Adopted 02/12/2025)

1. Introduction

Steeple Claydon Parish Council (the “Council”) has resolved to establish a Neighbourhood Plan Working Group (“the Working Group”) to oversee and progress the preparation, consultation, and delivery of the Steeple Claydon Neighbourhood Plan in accordance with the Localism Act 2011 and subsequent regulations.

The Neighbourhood Plan will set out a community-led vision and planning framework to guide future development, land use, and local priorities within the parish.

2. Purpose

- The purpose of the Working Group is to:
Lead the preparation of the Steeple Claydon Neighbourhood Plan on behalf of the Parish Council.
- Engage and consult with residents, businesses, landowners, and relevant stakeholders.
- Gather, analyse, and interpret evidence to inform the Plan.
- Liaise with Buckinghamshire Council and other statutory bodies.
- Ensure that the Plan meets all legal requirements and reflects the aspirations of the local community.
- Make recommendations to Steeple Claydon Parish Council for approval at key project stages.

3. Status

The Working Group is a non-decision-making advisory body established under the authority of Steeple Claydon Parish Council.

Final decisions on all matters, including expenditure and submission of documents, shall rest with the Parish Council. The Working Group operates under these Terms of Reference as approved and may be amended by the Council as required.

4. Membership

The Working Group shall consist of up to [8–12?] members, including at least two Parish Councillors. Membership may include residents, local business representatives, and other stakeholders with relevant skills or interests.

Members shall be appointed by resolution of the Parish Council.

The Council may co-opt additional members as needed to support specific areas of work (e.g. housing, transport, heritage, environment).

Membership will be reviewed annually or as required by the Council.

5. Chair and Administration

The Chair (and Vice-Chair, if required) shall be appointed by the Parish Council.

The Parish Clerk (or nominated person/member of NP group) will provide administrative support, including agendas, minutes, and record keeping.

Meetings shall be minuted, and minutes presented to the next Parish Council meeting for noting.

6. Meetings

Meetings will be held as required, typically monthly or at key project milestones.

A quorum shall be one third of the total membership or a minimum of three members, whichever is greater.

Working Group meetings are not required to be open to the public but may invite observers or guests where appropriate.

Sub-groups may be formed to undertake specific tasks, reporting back to the Working Group.

7. Conduct

Members are expected to adhere to the Parish Council’s Code of Conduct and declare any interests relevant to the work of the Group.

Members shall work collaboratively, objectively, and in the interests of the whole parish.

Confidential or draft materials shall not be shared publicly without the Group’s agreement and Parish Council authorisation.

8. Reporting and Accountability

The Working Group shall report regularly to the Parish Council, including progress updates, consultation results, and financial summaries.

All recommendations requiring Council approval shall be submitted via written report or recorded in meeting minutes.

The Parish Council remains the qualifying body responsible for all formal submissions, funding, and statutory consultation processes.

9. Finance and Resources

Any expenditure shall be authorised in advance by the Parish Council.

The Working Group may apply for external funding (e.g. Locality grants) with prior Council approval.

All financial records and grant documentation shall be retained and managed in accordance with the Council’s financial regulations.

10. Review and Dissolution

These Terms of Reference shall be reviewed annually or at key project stages.

The Working Group will be dissolved upon the successful adoption of the Steeple Claydon Neighbourhood Plan, unless otherwise agreed by the Parish Council.

Adoption

These Terms of Reference were approved by Steeple Claydon Parish Council at its meeting held on 02/12/25.

Signed:
Chair of Steeple Claydon Parish Council –

Date: _____

Appendix 3

Payee	Details	Payment Method	Cllr initial	Category	NET	VAT	Gross
Hannah Holmes	wages	BACS		Wages	£		£
Sam Hills	wages	BACS		Wages	£		£
Pat Serle	wages	BACS		Wages	£		£
Nick Osgerby	wages nb increase now effective x6.5hrs	BACS		Wages	£		£
Pat Serle	expenses - books x 4 - childrens fiction	BACS		Library	£24.99		£24.99
Hannah Holmes	expenses - office space and petrol to Buck garden	BACS		Admin & equipment	£16.86		£16.86

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	centre 15miles at 0.45p/p/m						
Sam Hills	expenses - cottage wallpaper x3 rolls/hall sanitary supplies	BACS		Cottage	£47.17		£47.17
Buntings Accountants	quarterly fees - accountants	BACS		Admin & equipment	£250.00	£50.00	£300.00
Cashcard	DD's / petty cash etc	BACS		Misc	£500.00		£500.00
Frank Mahon (Clr)	reimbursement of two poppy wreaths from RBL	BACS		Wreaths for Remembranc e Day S137	£60.00		£60.00
Laura Clarke	cleaning cover 07/10 to 14/10 = x6 hours total	BACS		Hall	£75.00		£75.00
Dave Griffiths	Rec ground maint for Oct/Nov 25	BACS		Rec Ground & Pavilion	£540.00		£540.00
BMKALC	invoice 6361	BACS		Training Courses	£50.00		£50.00
Helpful Hirings	ground guards & Coll/Del	BACS		Fireworks S137	£400.00	£80.00	£480.00
Geoff Phillips	gaffer tape/tools etc	BACS		Fireworks S137	£52.06		£52.06
Oakpark	1 x 9L water fire extinguisher	BACS		Fireworks S137	£166.50	£33.30	£199.80
Claydon Flooring	Kitchen floor repairs inv 0143	BACS		Hall	£338.00		£338.00
New Vision Effects	sound services for fireworks display	BACS		Fireworks S137	£450.00	£90.00	£540.00
RT Machinery	etesia service and repairs	BACS		Rec Ground & Pavilion	£1,331. 17	£266.23	£1,597.40
Dave Martin	VO works Sept/Oct/Nov 25	BACS		Vicarage Orchard	£240.00		£240.00
Dave Martin	cover for caretaker 11hrs - bins in rec 07/10- 15/10 and 15/11	BACS		Rec Ground & Pavilion	£110.00		£110.00
Scouts Association	Fireworks Fundraising Donation 2025	BACS		Fireworks S137	£1,906. 50		£1,906.50

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SC Volunteer car service - c/o Claydons Churches Together	Fireworks Fundraising Donation 2025	BACS		Fireworks S137	£1,906.50		£1,906.50
Esfirico Limited	Library database system and support Dec 25- Nov 26 - nb 10% discount £35 as disruption Oct/Nov 25	BACS		Library	£315.00		£315.00
rCOH Ltd	inv 1890 NHPlan 50% fee for professional services	BACS		Neighbour Hood Plan 25 26	£6,550.00	£1,310.00	£7,860.00
HMRC	PAYE month 9	DD quarterly		Wages	£1,056.53		£1,056.53
Wave	12 Aug - 11 Nov - water and waste hall/library	DD		Hall	£282.54		£282.54
Wave	monthly fee £7 10/12-12/01/26 & 10/02/26	DD		Rec Ground & Pavilion	£7.00		£7.00
Barclays	account fee 15 sept - 12 oct	DD		Admin & equipment	£8.50		£8.50
Barclays	account fee 13 Oct - 12 Nov & x2 chqs	DD		Admin & equipment	£10.90		£10.90
British Gas lite	16 Oct - 19 Nov 25 PAV	DD		Rec Ground & Pavilion	£19.54	£0.98	£20.52
British Gas Lite	16 Oct - 19 Nov - Hall / Library	DD		Hall	£469.40	£93.88	£563.28
NPower	01 Oct - 31 Oct 25 s/light elec	DD		Street Lights	£576.49	£114.70	£688.19
Village Networks	wifi for hall/library Nov 25	DD		Library	£25.00	£5.00	£30.00
Village Networks	wifi for pav Nov 25	DD		Rec Ground & Pavilion	£25.00	£5.00	£30.00
Buckinghamshire Council	Trade waste for Oct 25	DD		Bins	£93.40		£93.40
YGP Yorkshire	elect for FNMC	DD		Clock	£54.21	£2.71	£56.92

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Gas & Power	and CCTV 09 Oct			Tower & Children's Corner			
YGP Yorkshire Gas & Power	elec for FNMC and CCTV 09 Nov	DD		Clock Tower & Children's Corner	£57.23	£2.86	£60.09
YGP Yorkshire Gas & Power	elec for hall/library 10 Nov	DD		Hall	£163.90	£8.20	£172.10
YGP Yorkshire Gas & Power	elec for PAV 10 Nov	DD		Rec Ground & Pavilion	£60.53	£3.03	£63.56
Paragus	lone worker app 01 Nov - 01 Dec	DD		Admin & equipment	£4.00	£0.80	£4.80
Starboard Systems / Scribe	Scribe finance database - monthly subs fee	DD		Admin & equipment	£68.00	£13.60	£81.60
					£21,995.65	£2,080.29	£24,072.94
Aldi - Clerk	Christmas decorations & trees decs / wreaths x2	cashcard	06 November 2025	Hall	£26.91		£26.91
Buckingham Garden Centre - Clerk	Bulbs/ rosemary/ winter pansies / seeds nasturtiums etc	cashcard	28 November 2025	Hall	£89.71		£89.71
Zempler Cashcard	paid in and out the cash fundraising	cashcard	11 November 2025	Admin & equipment	£18.94		£18.94
Zempler	monthly fee	cashcard	11 November 2025	Admin & equipment	£4.00		£4.00
SCPC	paid in and out the Fireworks FR cash - interaccount transfer £3,455.00	cashcard	10 November 2025				
EE	caretakers phone	cashcard	26 November 2025	Admin & equipment	£12.00		£12.00
Amazon - Clerk	tinsel x 9 - for hall/library/pavilion	cashcard	11 November 2025	Hall	£72.42		£72.42

Steeple Claydon Parish Council.
Minutes of December 2025

Amazon - Clerk	tree of lights - outside hall	cashcard	11 November 2025	Hall	£46.74		£46.74
Vonage	Library & Clerk VOIP lines	cashcard	04 November 2025	Admin & equipment	£24.23		£24.23
Amazon - Clerk	New indoor garlands x 5 each 16ft	cashcard	05 November 2025	Hall	85.35		85.35
Amazon - Clerk	New indoor 6ft fake tree	cashcard	05 November 2025	Hall	£26.99		£26.99
Amazon - Clerk	dog waste bags x 500	cashcard	05 November 2025	Rec Ground & Pavilion	£9.99		£9.99
Amazon - Clerk	5 x reams paper	cashcard	06 November 2025	Admin & equipment	£15.99		£15.99
					£433.27		£433.27