



## Steeple Claydon Parish Council

### Notice of the JANUARY 2026 monthly meeting of the Parish Council

To: All Members of Steeple Claydon Parish Council

You are hereby summoned to attend a meeting of the Parish Council at;

The Village Hall, 48 Queen Catherine Road, MK18 2PY

To be held on **Tuesday 06 January 2026 at 7.30pm** for the purpose of transacting the business as set out below. Members of the press and public are welcome.

#### AGENDA

**1. Welcome by Chair**

**2. Apologies** - To note any Councillor's apologies

**3. Declarations of Interest** - To receive declarations of interest and dispensations in respect of matters contained in this agenda

**4. Minutes** - To approve and sign the minutes of the meeting held on; 02 December 2025

a. Matters arising from the minutes

**5. Councillor Co-Option** – a. to consider any co-option applications received

**6. Chairman's Comments** - To receive a report on matters not on the agenda but of interest to the Council and Parish

**7. Update from Unitary Ward Cllr** – Cllr F Mahon

**8. Public Participation:** The PC meeting will close for this section.

**9. Clerk report:** December 25 monthly report

**10. Caretakers update:** December 25 monthly report

**11. Action Point List** – to go through and update completed PC actions for the last month.

**12. Neighbourhood Watch** – any update

**13. Road Safety Strategy** - Any update from working group

**14. Working Groups Update on activities and recommendations:**

**A. Planning and Development** – *includes; Planning, Developments and Roads / Street Furniture / EWR & HS2 / Neighbourhood Plan / Best Kept Village;*

a. NHPlan any update – Cllr Le Tissier

**PL/25/4785/FA** Application type: Full Planning Permission. Location: Land at, Location: The Camp House , 1 Queen Catherine Road, Steeple Claydon, Buckinghamshire, MK18 2PZ Proposal: Erection of 2 detached one and a half storey dwellings Officer: Ref: Anna Souter Email: [planning.comments.csb@buckinghamshire.gov.uk](mailto:planning.comments.csb@buckinghamshire.gov.uk) Tel: 01494 732950 / 01895 837210 – comments by 30/12/2025 - **Extension request granted** until 07/01/2026

**PL/25/4698/FA** Application type: Full Planning Permission Location: Land Adjacent To Platinum Close, Steeple Claydon, Buckinghamshire. Proposal: Construction of a self-build two-storey detached dwellinghouse, detached garage/carport and construction of a vehicular access with associated brick wall and piers together with associated landscaping and hardstanding works. Officer: Faye Hudson Email:

[planning.comments.csb@buckinghamshire.gov.uk](mailto:planning.comments.csb@buckinghamshire.gov.uk) Tel:01494 732950 / 01895 837210

– comments by 30/12/2025 - **extension request granted** until 07/01/2026

**PL/25/5463/FA** Application type: Full Planning Permission Location: 4 Cherry Leys, Steeple Claydon, Buckinghamshire, MK18 2RL Proposal: Proposed 2-storey side extension and single storey rear extension. Officer: Anna Souter Email: [planning.comments.csb@buckinghamshire.gov.uk](mailto:planning.comments.csb@buckinghamshire.gov.uk) Tel: 01494 732950 / 01895 837210  
- comments by 04 January 2026 – **Extension request granted** until 07/01/2026

**B. Properties and Facilities** – includes; *Village Hall, Cottage & Library / Recreation Ground / Vicarage Orchard / Pavilion Project*

- a. Tractor & Fireworks shed roller door quotes: Clerk / Cllr Le Tissier
- b. Pavilion refresh – agree draft conditions of participation emailed 15/12: Clerk/ Cllr Le Tissier
- c. Rural England Prosperity Fund update– Cllr Proffitt
- d. Tree trimming in rec ground quote – Clerk

**C. Finance**

- a. To approve the payments listed in the finance run for January 2026 - RFO
- b. Cllr to approve BACS run before Friday 09 January 2026
- c. To discuss and agree budget and precept request for 2026/27 financial year– RFO/All Cllrs

**D. Youth Council**

- a. SCYC Volunteers inaugural meeting update – Friday 19/12/25 from 6.45pm at Mollys – Cllr Shergold

**E. Communications** – a. any update from working group – Cllr Watts

- b. Monthly magazine article to be produced – Cllr Le Tissier

**F. Events**

- a. Fireworks 2026 date – Cllr Le Tissier
- b. Farmers Market – any update Cllr Le Tissier

**15. Rosefield Solar Farm** – any update - Cllr Mahon

**16. Future agenda Items** - Councillors are invited to propose items for consideration for the next agenda.

**17. Date of next meeting: Tuesday 03 February 2026 at the Village Hall**

**18. Confidential Items** - That under the Public Bodies (Admission to Meetings) Act 1980, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

- a. Staffing update

**Ms Hannah Holmes**  
**Clerk to the Council**

**31/12/2025**

In accordance to the Data Protection Act 2018, all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its working groups will be deemed as the person having given consent to be recorded (photograph, film, audio recording) at the meeting, by any person present. A person or persons recording the Parish meeting are reminded that the 'Public Participation Session' period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.