



SOUTHMINSTER PARISH COUNCIL

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Minutes

**The meeting of Strategic Development Committee
held at Parish Office, Queenborough Road, Southminster.
on Wednesday 5th February 2025 @ 9am.**

Present: Cllr Mische, Cllr Pratt, Cllr Melhuish and Mr Dibben.

In Attendance: J Jeffery Parish Clerk/RFO

25/07 Apologies: Cllr Harrold, Cllr Cleary and Cllr Wilcox

Mr Dibben proposed that in the absence of Cllr Harrold (Chair), that Cllr Mische be acting Chair for the meeting, seconded by Cllr Melhuish.

25/08 To agree the Minutes from the meeting held on 22nd January 2025

Cllr Pratt proposed the acceptance of the minutes of meeting held 22nd January 2025, seconded by Cllr Mische.

25/09 To receive and note any declarations of interest:

To disclose the existence and any nature of Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

There were no declarations of interest.

25/10 To consider revised quote for partial discharge of conditions.

Members considered the quotation received from Barkers for discharge of conditions 3, 4, 9 and partial discharge of condition 5. Combined fee of £4500 plus vat, 10% fee of Noise Impact Assessment and Fee for noise Impact Assessment. Cllr Pratt proposed that a recommendation of acceptance of the quote provided by Barkers be put to the full council meeting to be held on 17th February 2025, seconded by Cllr Melhuish. Clerk to speak with Barkers to confirm that they have consulted with Maldon District Council to confirm discharge of these conditions will satisfy planning.

Recommendation to full council to use professional and legal fees allocation for 2024/2025 for partial payment.

25/11 Any other matters, next agenda items

Recommendations for fund raising – Barkers and Maldon District Council.

Clerk to scan Barkers paperwork and distribute.

Clerk to speak with Barkers and Maldon District Council regarding procurement.

Action list/Record of time spent on project to be created.

Timesheet of admin time to be created.

Print and circulate planning approval conditions.

25/12 Date of next meeting: 10.30am, Thursday 6th March 2025.

25/13 Closure of meeting at 9.43am.