



# **SOUTHMINSTER PARISH COUNCIL**

**New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB**

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**Councillors are summoned to attend a Meeting of Southminster Parish Council to be held at Southminster Memorial Hall, High Street, Southminster on the 19<sup>th</sup> January 2026 at 19.00 hrs.**

*J Jeffery*  
*Parish Clerk*

**13<sup>th</sup> January 2026**

*Members, we are recording this meeting, and by being present at the meeting, you are giving your consent to being recorded. During each item, please put your hand up to indicate if you wish to speak. I will then invite you at the appropriate time.*

*Members of the public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.*

## **A G E N D A**

**26/001 Apologies for absence.**

**26/002 Resignation of Parish Clerk/RFO**

Members to note the resignation of Joanna Jeffery, Parish Clerk/RFO.  
The Parish Clerk is currently working her notice period.

**26/003 To receive and approve Minutes of the Parish Meeting held 15<sup>th</sup> December 2025.**

**26/004 To receive and note any declarations of interest:**

To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

**26/005 Public Session – Opportunity for Members of the Public to speak regarding items on the agenda only**

Restricted to 15 minutes across both public sessions.

**26/006 Planning**

Week ending: 12<sup>th</sup> December 2025

25/00897/FUL PP-14354823

Erection of 100m to tip wind turbine for 25 years, substation unit, hardstanding, access track, temporary construction compound and associated infrastructure.  
Land Rear of Dengie Crops Hall Road Asheldham Essex

Week ending: 19<sup>th</sup> December 2025

OUTM/MAL/24/00941 PP-13550306

Outline planning application with all matters reserved except for primary means of access from Scotts Hill, for the development of up to 249 dwellings, public open space, together with associated landscaping, highways, drainage and other infrastructure works.

Land West of David Fisher Way David Fisher Way Southminster Essex

25/01090/HOUSE

Installation of 9 solar panels on the flat roof

Former Southminster Library Queenborough Road Southminster Essex

Week ending: 16<sup>th</sup> January 2026

26/00007/WTPO PP-14601277

(A1 area on TPO 9/75) T1 Horse Chestnut – Crown Reduction by 2m. T2 Horse Chestnut – Crown lifting to 3m and sever the ivy surrounding the trunk.

Cherry House Station Road Southminster Essex

### **Planning Decisions**

Week ending: 9<sup>th</sup> January 2026

FOR INFORMATION ONLY

25/01124/NMA

Application for non-material amendment following grant of Planning Permission 10/00004/FUL allowed on appeal APP/X1545/A/10/2140423 (Construction of nine wind turbine generators with an overall height to tip of 125m, and associated crane hardstanding areas, access tracks, substation building, 80m meteorological mast, hardstanding area for marine access, temporary laydown area, temporary construction compound, and associated electrical infrastructure.)  
Amendment sought: Installation of CCTV on all turbines on post bolted to the turbine concrete foundation.

Land Between Middlewick Farm and Wraywick Farm The Marshes Southminster Essex

### **Appeals Advised**

**Site Address:**

**Proposal:**

**Application Ref:**

**Appeal Ref:**

**Appeal Start Date:**

**Site Address:**

### **Appeal Decisions**

**Appeal Reference:**

**Proposal:**

- 26/007 Finance Matters: -**
- a: To receive and approve payment and receipts reports for December 2025..
  - b: To approve payments and to sign cheques.
  - c: To receive and approve the budget status to 14<sup>th</sup> January 2026.
  - d: To receive and approve the Bank Reconciliation Statement to 31<sup>st</sup> December 2025.
  - e. To receive and approve Ear Marked Reserves.
  - f. To discuss and agree additional signatories to banking mandate.
- To discuss and pass any resolution as necessary. [000]

- 26/008 Supplementary Estimates, Virements, Procurements Exemption and use of reserves.**
- a) **Supplementary Estimates**
  - b) **Virements**
  - c) **Procurement Exemption**
  - d) **Use of Reserves**
- To discuss and pass any resolution as necessary.

- 26/009 Rent Review for year 2026-2027**
- To discuss rents for Southminster Tennis Club, Southminster Bowls Club, Southminster Scouts and football pitch fees.
- To discuss and pass any resolution as necessary.

- 26/010 Budget/Precept 2026/2027**
- To receive and approve minutes of meeting held 5<sup>th</sup> January 2026.
- To review budget.
- To discuss and agree precept for 2026-2027.

- 26/011 Highways**
- To receive an update.

- 26/012 Clerks Update**

- 26/013 Dist Cllr's Report**

- 26/014 Strategic Development Committee**
- To receive an update from Cllr Harrold.
- To discuss and pass any resolution as necessary.

- 26/015 Events Committee**
- To receive an update from Cllr Harrold.
- To discuss and pass any resolution as necessary.

- 26/016 Allotments**
- To receive an update.
- To discuss and pass any resolution as necessary.

- 26/017 High Street Toilets**

To discuss drainage issue.  
To discuss and pass any resolution as necessary

**26/018 King George V Memorial Field water leak**

To receive three quotes for repair.  
To discuss and pass any resolution as necessary.

**26/019 King George V Memorial Field Playground repairs**

To receive a quote for a replacement roundabout.  
To discuss and pass any resolution as necessary

**26/020 Parish Tractor disposal/insurance renew**

Cllr Harrold/Cllr Fluker to update.  
To discuss and pass any resolution as necessary.

**26/021 Strategic Development Committee**

To discuss/agree quote provided for purchase of heras fencing – Cllr Fluker  
To receive an update – Cllr Harrold  
To discuss and pass any resolution as necessary.

**26/022 Events Committee**

To receive an update – Cllr Harrold  
To discuss and pass any resolution as necessary.

**26/023 To consider a request from Stow Maries Parish Council**

Stow Maries Parish Council are requesting interest/support for helping to crowd fund a planning report to combat the Morris Farm proposed development which will put more stress on the already inadequate infrastructure in the Dengie Peninsula.  
To discuss and pass any resolution as necessary.

**26/024 Community Hall 1**

To discuss provision of pest control liability. The current contract is due to expire February 2026.  
To discuss and pass any resolution as necessary.

**26/025 Footpaths**

To receive an update from Mr Neall.

**26/026 Business by reason of special circumstances considered by the Chairperson to be urgent.**

**26/027 Public Session– opportunity for members of public to speak on items of mutual interest:**

**26/028 Date of the next meeting:**

Monday 16<sup>th</sup> February 2026 @ 7pm, Parish Council meeting.

**26/029 Exclusion of Press and Public:**

To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.

**26/030 High Street Car Park Building**  
To discuss and review termination of lease.  
To discuss and pass any resolution as necessary.

**26/031 Close of business.**