



SOUTHMINSTER PARISH COUNCIL

New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB

Tel: 01621 773868

Fax: 01621 773868

E-mail: clerk@southminsterparishcouncil.com

Website: <https://e-voice.org.uk/southminster-parish-council/>

Councillors are summoned to attend a Meeting of Southminster Parish Council to be held at Southminster Memorial Hall, High Street, Southminster on the 16th February 2026 at 19.00 hrs.

N Payne

Locum Clerk

11th February 2026

Members, we are recording this meeting, and by being present at the meeting, you are giving your consent to being recorded. During each item, please put your hand up to indicate if you wish to speak. I will then invite you at the appropriate time.

Members of the public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.

A G E N D A

26/032 Apologies for absence.

26/033 To receive and approve Minutes of the Parish Meeting held 19th January 2026.

26/034 To receive and note any declarations of interest:

To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

26/035 Public Session – Opportunity for Members of the Public to speak regarding items on the agenda only

Restricted to 15 minutes across both public sessions.

26/036 Planning

Week ending: 16th January 2026

26/00007/WTPO

(A1 AREA on TPO 9/75) T1 Horse Chestnut – Crown Reduction by 2m. T2 Horse Chestnut – Crown Lifting to 3m and sever the ivy surrounding the trunk.

Cherry House Station Road Southminster Essex

(UPRN – 1000091260536)

26/00001/LDP

Claim for lawful development certificate for a proposed single storey rear extension
48 Lavender Drive, Southminster, Essex, CM0 7RX
(UPRN – 100091428548)

Week ending 30th January 2026

26/000009/TCA

T1 Mimosa tree – Crown reduced by 1.5m and thin crown by 30%
61 Station Road, Southminster, Essex, CM0 7EW

Week ending 6th February 2026

25/00905/LDP

Claim for lawful development certificate for the proposed change of use of dwelling house
to children care home C3(b)
Hazel Grove, Foxhall Road, Steeple, Southminster
(UPRN – 01001399993)

Planning Decisions

Week ending 16th January 2026

25/01012/LBC

Addition of car chargers to plots 1-5
Former Southminster Library, Queensborough Road, Southminster, Essex
(UPRN – 200000913711)

APPROVED

Listed Building Consent Granted subject to the development beginning 3 years from
the date of this consent.

The development permitted to be carried out in accordance with the approved plans.

Week ending 23rd January 2026

24/00896/HOUSE

S73A application for installation of air source heat pump (retrospective)
29 Cherry Orchard, Southminster, Essex, CM0 7HE
(UPRN – 100090566801)

APPROVED

The development permitted to be carried out in accordance with the approved plans

25/01124/NMA

Application for non-material amendment following planning permission 10/00004/FUL
allowed on appeal APP/X1545/A/10/2140423 (Construction of nine wind turbine
generators with an overall height to tip of 125m and associated crane hard standing areas
access tracks substation building 80m meteorological mast, hard standing area for marine
access, temporary laydown area, temporary construction compound and associated
electrical infrastructure) Amendment sought Installation of CCTV on all turbines on post
bolted to the turbine concrete foundation

Land between Middlewick Farm and Wraywick Farm, The Marshes, Southminster Essex
(UPRN – 010013997333_)

APPROVED

Week commencing 30th January 2026

25/00206/OUTM

Outline planning application for the demolition of number 46 Queenborough Road and the erection of up to 110 dwellings (including affordable housing) with public open space, structural planting landscaping sustainable draining system (SuDS) and vehicular access point. All matters to be reserved except for means of access. Land West of Spratts Farm, Queenborough Road, Southminster, Essex (UPRN – 010000235334)

REFUSED

Appeals Advised

None Listed

Appeal Decisions Appeal

None Listed

FULL COUNCIL

26/037

Finance Matters: -

- a: To receive and approve payment and receipts reports for January 2026
- b: To approve payments and to sign cheques.
- c: To receive and approve the budget status to 16th February 2026
- d: To receive and approve the Bank Reconciliation Statement to 31st January 2026.
- e. To receive and approve Ear Marked Reserves.
- f. To discuss and agree additional signatories to banking mandate.
To discuss and pass any resolution as necessary. [08]

26/038

Supplementary Estimates, Virements, Procurements Exemption and use of reserves.

- a) **Supplementary Estimates**
- b) **Virements**
- c) **Procurement Exemption**
- d) **Use of Reserves**

To discuss and pass any resolution as necessary.

- 26/039 Christmas Lights**
To receive an update from Cllr Wyn Davies.
To discuss and pass any resolution as necessary.
- 26/040 Migration to Scribe**
To receive an update from Cllr Wilcox.
To discuss and pass any resolution as necessary.
- 26/041 Website – Eyelid**
To receive an update from Cllr Wilcox
To discuss and pass any resolution as necessary.
- 26/042 Highways**
To receive an update.
- 26/043 Dist Cllr’s Reports**
To receive an update from District Councillors
- 26/044 Strategic Development Committee**
To receive an update on fundraising from Cllr Harrold.
To discuss and pass any resolution as necessary.
- 26/045 Events Committee**
To receive an update from Cllr Harrold.
To discuss and pass any resolution as necessary.
- 26/046 Allotments**
To receive an update.
To discuss and pass any resolution as necessary.
- 26/047 Business by reason of special circumstances considered by the Chairperson to be urgent.**

- 26/048** **Public Session – Opportunity for members of public to speak on items of mutual interest.**
- 26/049** **Date of the next meeting:**
Monday 18th March 2026 @ 7pm, Parish Council meeting.
- 26/050** **Exclusion of Press and Public:**
To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.
- 26/051** **Position of Parish Clerk**
To receive an update on the position of Parish Clerk for the parish.
To discuss and pass any resolution as necessary.
- 26/052** **Close of Meeting**
To close the meeting after considering all matters on the agenda.