



SOUTHMINSTER PARISH COUNCIL

New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB

Tel: 01621 773868

Fax: 01621 773868

E-mail: clerk@southminsterparishcouncil.com

Website: <https://e-voice.org.uk/southminster-parish-council/>

Councillors are summoned to attend a Meeting of Southminster Parish Council to be held at Southminster Memorial Hall, High Street, Southminster on the 14th April 2025 at 19.00 hrs.

J Jeffery
Parish Clerk
8th April 2025

A G E N D A

- 25/070 Apologies for absence.**
- 25/071 To receive and approve Minutes of the Parish Meeting held 17th March 2025.**
- 25/072 To receive and note any declarations of interest:**
To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.
(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)
- 25/073 Public Session – Opportunity for Members of the Public to speak regarding items on the agenda only**
Restricted to 15 minutes across both public sessions.
- 25/074 Planning**
Week ending: 14th March 2025
25/00205/HOUSE PP-13831953
Single storey rear extension
Holmfield Pantile Hill Southminster Essex
- 24/00896/HOUSE PP-13500595
Installation of an Air Source Heat Pump
29 Cherry Orchard Southminster Essex CM0 7HE
- 25/00240/LDP PP-13862190
Claim for a lawful development certificate for a proposed erection of a detached Workshop/garage building adjacent to existing dwelling.
Orchard Cottage Scotts Hill Southminster Essex

Week ending: 28th March 2025

25/00231/WTPO PP-13853151

(TPO 01/74) T1 (Horse Chestnut) - Repollard by 4m back to old pollards.

Remove deadwood from crown.

2 The Chestnuts Burnham Road Southminster Essex

25/00314 PP-13894495

Installation of gas meter boxes to plots 1 –5

Former Southminster Library Queenborough Road Southminster Essex

Week ending: 4th April 2025

25/00100/PADADD PP-13751538

Prior approval for the enlargement of an existing dwellinghouse by the construction of an additional storey with a maximum height of 7.67m.

Moorhill Kennels Tillingham Road Southminster Essex

APPLICATION WITHDRAWN

Week ending: 11th April 2025

25/00206/OUTM PP-13690298

Outline planning application for the demolition of number 46 Queenborough Road and the erection of up to 110 dwellings (including affordable housing), with public open space, structural planting, landscaping, sustainable drainage system (SuDS) and vehicular access point. All matters reserved, except for means of access.

Land West of Spratts Farm Queenborough Road Southminster Essex

FOR INFORMATION ONLY

Week ending: 28th March 2025

25/00240/LDP

Claim for a lawful development certificate for a proposed erection of a detached workshop/garage building adjacent to existing dwelling.

Orchard Cottage Scotts Hill Southminster Essex

Week ending: 4th April 2025

25/00369/LDP PP-13909028

Claim for lawful development certificate for a proposed single storey side extension

Moorhill Kennels Tillingham Road Southminster Essex

Planning

Decision

Week ending: 4th April 2025

FOR INFORMATION ONLY

25/00111/LDP

Claim for a lawful development certificate for a proposed garage conversion

22 Kings Croft Southminster CM0 7ER

APPROVE

Appeals Advised

Site Address:

Proposal:

Application Ref:

Appeal Ref:

Appeal Start Date:

Appeal Decisions

Appeal Reference: APP/X1545/W/24/3351697

Proposal: Outline application for a residential development of up to 220 dwellings and associated infrastructure, public open space, and highway access.

Address: Land North of Homefield and West of Tillingham Road, Southminster CM0 7DT

APPEAL DISMISSED

25/075

Finance Matters: -

- a: To receive and approve payment and receipts reports for March 2025.
- b: To approve payments and to sign cheques.
- c: To receive and approve the budget status for March 2025.
- d: To receive and approve the Bank Reconciliation Statement to 31st March 2025.

To discuss and pass any resolution as necessary.

25/076

Supplementary Estimates, Virements and Procurements

To discuss and pass any resolution as necessary.

25/077

Highways

To receive an update.

25/078

Clerks Update

25/079

Dist Cllr's Report

25/080

Strategic Development Committee

To provide an update.

To discuss and pass any resolution as necessary.

25/081

To discuss a request from Southminster Bowls Club.

Request to erect advertising banners on the inside perimeter of the bowling green to gain additional funding for the club.

To discuss and pass any resolution as necessary.

25/082

Gov.uk Domain

To discuss the provision of .gov.uk domain and website upgrade.

To discuss and agree provision of laptops for Clerk and Councillors.

To discuss and pass any resolution as necessary

- 25/083 Events Committee**
To receive an update from Cllr Wyn-Davies
To agree and pass any resolution as necessary.
- 25/084 Footpaths**
To receive an update from Mr Neall.
- 25/085 King George V Memorial Field Public Toilets**
To receive an update from Cllr Mische.
- 25/086 King George V Memorial Field**
To discuss quote received for playground maintenance.
To discuss and pass any resolution as necessary.
- 25/087 Public Session– opportunity for members of public to speak on items of mutual interest:**
- 25/088 Date of the next meeting:**
Tuesday 13th May 2025 – Parish Assembly
Monday 19th May 2025 – Annual Parish Council meeting.
- 25/089 Exclusion of Press and Public:**
To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.
.
- 25/090 Renewal of agreement/Review of Charges - Car Park building – All Raw**
Cllr Fluker to update.
To discuss and pass any resolution as necessary.
- 25/091 Rent Review for year 2025-2026**
To discuss rents for Southminster Tennis Club, Southminster Bowls Club, Southminster Scouts and football pitch fees.
To discuss and pass any resolution as necessary.
- 25/092 Close of business.**