



# **SOUTHMINSTER PARISH COUNCIL**

**New Parish Room, Queenborough Road, Southminster, Essex. CM0  
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**Audit committee members are summoned to attend the  
Southminster Parish Council Audit Committee meeting**  
to be held at the Parish Room, Queenborough Road, Southminster.  
on Wednesday 15<sup>th</sup> January 2020 @ 10.30am.

## **AGENDA**

- 20/01 Apologies:
- 20/02 To review and agree Minutes from last meeting held on 11<sup>th</sup> September 2019
- 20/03 Matters arising from the minutes:
- 20/04 To consider the addition of safe guarding policy to all policies.
- 20/05 Review Complaints Procedure.
- 20/06 Review Freedom of Information .
- 20/07 Review Financial Regulations
- 20/08 Review Risk Register
- 20/09 Information exchange/Next agenda items:
- 20/10 Date of next meeting: 10<sup>th</sup> March 2020.
- 20/11 Meeting Closure