

# **SOUTHMINSTER PARISH COUNCIL**

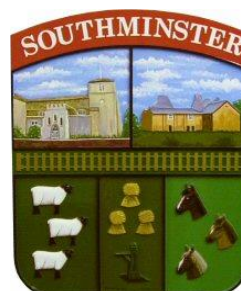
New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB

Tel: 01621 773868

Fax: 01621 773868

E-mail: [clerk@southminsterparishcouncil.com](mailto:clerk@southminsterparishcouncil.com)

Website: [www.essexinfo.net/southminster-parish-council](http://www.essexinfo.net/southminster-parish-council)



**Performance, Governance and Audit committee members are summoned to attend the Southminster Parish Council Performance, Governance and Audit Committee meeting**  
to be held at Parish Office, Queenborough Road, Southminster.  
on Wednesday 15th January 2025 @ 10am.

## **AGENDA**

- 25/01 Apologies:
- 25/02 To agree the Minutes from meetings held 4<sup>th</sup> September 2024  
To note cancelled meeting 9<sup>th</sup> October 2024.
- 25/03 Matters arising not covered by the following agenda items.
- 25/04 To receive and note any declarations of interest:  
To disclose the existence and any nature of Disclosable Pecuniary Interests.  
Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.
- 25/05 To discuss and review adoption of CCTV policy
- 25/06 To discuss and review adoption of Sound Recording policy
- 25/07 To discuss and review adoption of Terms of Reference for Events Committee
- 25/08 To discuss and review adoption of Playground Risk Management Policy
- 25/09 To discuss and review adoption of Discipline and Grievance Policy
- 25/10 To discuss and review Statement of Internal Control
- 25/11 Review Action Plan
- 25/12 Proposed items for the next agenda.
- 25/13 Date of next meeting: 5<sup>th</sup> March 2025
- 25/14 Meeting Closure.