



# **SOUTHMINSTER PARISH COUNCIL**

**New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB**

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**Councillors are summoned to attend a Meeting of Southminster Parish Council to be held at Community Hall 2, King George V Memorial Field, Station Road, Southminster on the  
21<sup>st</sup> October 2024 at 19.00 hrs.**

*J Jeffery*  
*Parish Clerk*

15<sup>th</sup> October 2024

## **AGENDA**

**24/226 Apologies for absence.**

**24/227 To receive and approve Minutes of the Parish Meeting held 16<sup>th</sup> September 2024.**

**24/228 To receive and note any declarations of interest:**

To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

**24/229 Public Session – Opportunity for Members of the Public to speak regarding items on the agenda only**

Restricted to 15 minutes across both public sessions.

**24/230 Planning**

Week ending: 27<sup>th</sup> September 2024

24/00751/WTPO PP-13428393

(TPO 08/20) T1 – Ash Tree – Crown reduction by 2m and lateral reduction by 1.5m.

The Cottage 25 Burnham Road Southminster Essex

24/00769/LDP PP-13442479

Claim for lawful development certificate for proposed two storey rear extension. Alterations to fenestration.

Cattolica 23 Burnham Road Southminster Essex

Week ending: 4<sup>th</sup> October 2024  
24/00760/HOUSE PP-13437805  
Two storey rear extension with single storey side and rear wrap around extension.  
25 Queenborough Road Southminster Essex CM0 7AB

24/00778/HOUSE PP-13448493  
Proposed single storey side and rear extension. Addition of rooflights.  
57 Cherry Orchard Southminster Essex CM0 7HE

Week ending 11<sup>th</sup> October 2024  
24/00784/HOUSE PP-13452282  
Erection of a detached single storey wooden outbuilding/garage.  
Land Adjacent to 65 Queen Street Southminster Essex

### **Planning**

#### **Decisions**

Week ending: 27<sup>th</sup> September 2024  
LDP/MAL/24/00582  
Claim for a lawful development certificate for proposed two-storey rear extension, addition of a dormer to the side elevation, and removal of chimney.  
Cattolica 23 Burnham Road Southminster Essex  
**REFUSE**

Week ending: 11<sup>th</sup> October 2024  
LDP/MAL/24/00769  
Claim for lawful development certificate for proposed two storey rear extension. Alterations to fenestration.  
Cattolica 23 Burnham Road Southminster Essex  
**APPROVE**

#### **Appeals Advised**

##### **Site Address:**

**Proposal: Application Ref:**

**Appeal Ref:**

**Appeal Start Date:**

##### **Appeal Decisions**

23/01190/HOUSE

**Appeal Reference: APP/X1545/D/24/3342442**

**Proposal:** Single storey rear extension, first floor rear extension and alterations to fenestration.

**Address:** 7 Cripplegate, Southminster

**APPEAL DISMISSED**

- 24/231 Finance Matters: -**  
a: To receive and approve payment and receipts reports for October 2024.  
b: To approve payments and to sign cheques.  
c: To receive and approve the budget status for October 2024.  
d: To receive and approve the Bank Reconciliation Statement to 30<sup>th</sup> September 2024.
- 24/232 Highways**  
To receive an update.
- 24/233 Clerks Update**
- 24/234 Dist Cllr's Report**
- 24/235 Performance, Governance and Audit Committee**  
To receive the following recommendations from the Performance, Governance and Audit Committee.  
Adoption of Financial Regulations for Municipal year 2024-2025.  
To agree and pass any resolution as necessary.
- 24/236 Events Committee**  
Fireworks Event Task Form – Cllr Wyn-Davies  
To note the monetary prizes for the Southminster Competitive Festival of Music 2025.  
To adopt minutes of Events Committee meetings held 22<sup>nd</sup> May 19<sup>th</sup> June 24<sup>th</sup> July 21<sup>st</sup> August 11<sup>th</sup> September and 16<sup>th</sup> October 2024.  
To discuss and pass any resolution as necessary.
- 24/237 Strategic Development Committee.**  
Cllr Harrold to give an update.  
Members to discuss and pass any resolutions as necessary.
- 24/238 Hedging at King George V Memorial Field.**  
To discuss and pass any resolution as necessary.
- 24/239 White lining at King George V Memorial Field**  
To discuss quote.  
To discuss and pass any resolution as necessary.
- 24/240 Any matters that the Chair considers urgent.**  
To discuss and pass any resolutions as necessary.
- 24/241 Public Session– opportunity for members of public to speak on items of mutual interest:**
- 24/242 Date of the next meeting:**  
Monday 18<sup>th</sup> November 2024.

**24/243 Exclusion of Press and Public:**

To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.

**24/244 Update from Solicitor regarding SUFC Holdings Ltd**

To discuss and pass any resolution as necessary.

**24/245 Renewal of lease/Review of Charges - Car Park building – All Raw**

To discuss and pass any resolution as necessary.

**24/246 Renewal of lease/Review of Charges – Community Hall 2 – Southminster  
Preschool.**

To discuss and pass any resolution as necessary

**24/247 To review insurance details for all tenants.**

To discuss and pass any resolution as necessary.

**24/248 Close of business.**