



# **SOUTHMINSTER PARISH COUNCIL**

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## **Performance, Governance and Audit Committee Meeting**

to be held at Parish Office, Queenborough Road, Southminster.

on Wednesday 26<sup>th</sup> June 2024 @ 9am.

### **MINUTES**

#### Councillors Present:

Cllr Cleary, Cllr Pratt and Cllr Harrold.

24/56 Apologies: Cllr Fluker

24/57 To agree the Minutes from the meeting held on 12<sup>th</sup> March 2024 – deferred.

24/58 Matters arising not covered by the following agenda items.

There was a brief discussion regarding lanyards and the provision of a seal.

24/59 To receive and note any declarations of interest:

To disclose the existence and any nature of Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

There were none.

24/60 To review Internal Auditor report.

Cllr Pratt commented that the Internal Auditor's report had been considered and Cllr Fluker's remarks have been noted, recommendation to full council this report is adopted, points raised will be worked on over the coming year with the support of the Clerk, to be reviewed by Performance, Governance and Audit Committee in October 2024.

Cllr Pratt commended the Clerk for a good audit with no major findings.

24/61 Proposed items for the next agenda.

CCTV & Sound recording policies.

Terms of Reference for Events Committee.

24/62 Date of next meeting: 24<sup>th</sup> July 2024

24/63 Meeting Closure.

Meeting closed at 10am.

Signed by Cllr Fluker 4<sup>th</sup> September 2024