

# Buildings Land and Property Policy



Date Minute Reference 24/069

Adopted: 18<sup>th</sup> March 2024

Next Review: March 2025

## **Southminster Parish Council**

### **Buildings Land and Property Policy**

This policy outlines the Council's policies in relation to the Buildings, Land and Property under its ownership and control.

### **The Council Owns and Controls the following Buildings Land and Property.**

#### **The Parish Room Queenborough Road**

Part Sublet to Essex County Council Library Services

#### **Jubilee Wood Devonshire Road**

#### **The Public Car Park High Street**

The Demountable Building

Public Conveniences

Car Park and access road surfaces

#### **King George V Playing Field Station Road**

Playing Fields/Vegetation

Community Hall One

Community Hall Two

Pavilion Changing Rooms

Scout Hut (Land)

Bowls Club (Land)

Multi Use Games Area

Childrens Play Area

Tennis Court (Land)

Container One

Container Two

Container Three

Derelict Toilet block

Access Roads, Paths, and Surfaces

#### **Village Pump Hall Road**

#### **Pump Mead Allotments**

#### **Pantile Hill Allotments**

## **Policy**

1. All buildings, land and properties under the ownership or control of the Council will be visually inspected internally and externally on a six-monthly basis.
2. Additional inspections will be carried out following periods of inclement weather.
3. Details of inspections including dates carried out and faults found will be recorded in the property register and actioned in accordance with the Councils governance and procedures.
4. Where tenancy agreements exist, internal inspections will be carried out in accordance with the terms of the agreement or at intervals of not less than 12 months.

## **Following Areas maintained for others**

Strip of land at King George V Memorial Field – Network Rail

Crown Way, Hillside Rd, Devonshire Rd, Coombe Rd, Spells Close, Queenborough Rd, Entrance to Pump Mead, Cripplegate, Orchard Rd, North End, New Moor Crescent, New Moor Close, Kings Rd, Burnham Rd, Rose Drive, Southfield Way, High St, West House Estate, Scotts Hill culvert, Scotts Hill roundabout, Vicarage Meadow – Essex County Council