



# **SOUTHMINSTER PARISH COUNCIL**

**New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB**

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**Councillors are summoned to attend a Meeting of Southminster Parish Council to be held at Community Hall 2, King George V Memorial Field, Station Road, Southminster on the  
24<sup>th</sup> June 2024 at 19.00 hrs.**

*J Jeffery*

*Parish Clerk*

**19<sup>th</sup> June 2024**

## **AGENDA**

**24/148 Apologies for absence.**

**24/149 To receive and approve Minutes of the Extraordinary Meeting Held on 1<sup>st</sup> May 2024 and the Annual Parish Meeting held 20<sup>th</sup> May 2024.**

**24/150 To receive and note any declarations of interest:**

To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

**24/151 Public Session – Opportunity for Members of the Public to speak**

**24/152 Planning**

Week ending: 17<sup>th</sup> May 2024

24/00400/LBC PP-13020078

Removal of existing temporary marquee at High House Farm Barn and replacing a new Orangery marquee structure.

Improvements to be made to the surrounding landscape, including the creation of a new access drive and vineyard.

High House Old Heath Road Althorne

Week ending: 24<sup>th</sup> May 2024

24/00399/FUL PP-13020078

Removal of existing temporary marquee at High House Farm Barn and replacing a new Orangery marquee structure.

Improvements to be made to the surrounding landscape, including the creation of a new access drive and vineyard.

High House Old Heath Road Althorne

24/00398/HOUSE PP-13040615

Installation of an Air Source Heat Pump

31 Steeple Road Southminster Essex CM0 7BD

Week ending: 14<sup>th</sup> June 2024

24/00178/HOUSE PP-12836264

Erection of a detached single storey wooden outbuilding/garage.

Land Adjacent to 65 Queen Street Southminster Essex

## **Planning**

### **Decisions**

Week ending: 17<sup>th</sup> May 2024

LDP/MAL/24/00241

Claim for a lawful development certificate for a proposed outbuilding with alterations to existing garage

Heath Cottage Old Heath Road Southminster Essex

**APPROVE**

Week ending: 24<sup>th</sup> May 2024

WTPO/MAL/24/00293

(A1 on TPO 1/74) T1 – Horse Chestnut – Remove lower limb over graveyard

The Chestnuts Burnham Road Southminster Essex

**REFUSE**

### **Tree Preservation Order 4<sup>th</sup> June 2024**

#### **TOWN AND COUNTRY PLANNING ACT 1990**

#### **The Town and Country Planning (Tree Preservation) (England)**

#### **Regulations 2012**

#### **TREE PRESERVATION ORDER NO.09/24**

#### **Title: New Moor Farm – Tillingham Road – Southminster**

The Order became provisionally effective on the date it was made and remains so until confirmed or otherwise within the period of six months from that date.

### **24/153**

#### **Finance Matters: -**

- a: To receive and approve payment and receipts reports for June 2024.
- b: To approve payments and to sign cheques.
- c: To receive and approve the budget status for June 2024.
- d: To receive and approve the Bank Reconciliation Statement to 31<sup>st</sup> May 2024.

#### **24/153.01 To consider Internal Auditor's report**

To discuss and pass any resolutions as necessary.

**24/153.02** To approve and sign section 1, the Annual Governance Statement of the Annual Governance and Accountability Return for 2023/24 (appendix 4).

**24/153.03** To approve and sign section 2 of the Annual Governance Statement of the Annual Governance and Accountability Return for 2023/24 (appendix 5).

**24/154 Dengie Group of Parish Councils**

The annual subscription payment of £40 is requested, however, due to the Dengie Hundred Group of Parish Councils no longer having access to the account following the bereavement of the secretary, Chairman Cllr Fittock has offered the use of a dormant account, whilst the new account is opened. Are Members happy to make this payment?

Members to discuss and pass any resolution as necessary

**24/155 Highways**  
To receive an update.

**24/156 Clerks Update**

**24/157 Dist Cllr's Report**

**24/158 Path Lights – footpath adjacent to Pantile Hill Allotments**

To discuss options for quotes.

To discuss and pass any resolution as necessary.

**24/159 Wonston Road path**

To receive an update

**24/160 Maldon District Council contribution to High Street Public Conveniences.**

A purchase order was raised for the financial year 2023/2024 for no more than £3,800, there is a significant shortfall.

Members to discuss and pass any resolutions as necessary.

**24/161 Hedging for King George V Memorial Field**

To receive an update from Cllr Pratt.

**24/162 Any matters that the Chair considers urgent.**

To discuss and pass any resolutions as necessary.

**24/163 Public Session– opportunity for members of public to speak:**

**24/164 Date of the next meeting:**

Monday 15<sup>th</sup> July 2024.

**24/165 Exclusion of Press and Public:**

To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.

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**24/166 To discuss quotes for Van repairs**

To discuss three quotes received.

To discuss and pass any resolution as necessary.

**24/167 Close of business.**