



SOUTHMINSTER PARISH COUNCIL

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Councillors are summoned to attend the Annual Southminster Parish Council Meeting on the Monday 20th May 2024 at 7pm, at Community Hall 2, King George V Memorial Field, Southminster

**Joanna Jeffery
Clerk to the Council
8th May 2024**

A G E N D A

- 24/123 Election of Chairman**
Propose and elect Chairman for 2024/25.
- 24/124 Elected Chairman to sign Acceptance of Office**
- 24/125 Election of Vice Chairman**
Propose and elect Vice Chairman for 2024/2025
- 24/126 All Other Members to sign Acceptance of Office**
- 24/127 Apologies for absence.**
- 24/128 Members reminder to review their Register of Interests**
- 24/129 Election of Parish Council Members to committees and organisations.**
1. Allotment Committee.
 2. Audit Committee.
 3. Cheque Signatories.
 4. D.H.G.P.C.
 5. Emergency Committee.
 6. Footpaths and PROW
 7. F.O.S.C.O.S.
 8. Henry Gilder Drake Trust.
 9. King George V Playing Field Committee/Strategic Development Committee
 10. Memorial Hall.
 11. Employer Committee
 12. Grievance and discipline
 13. Planning Committee
 14. Public Transport
- 24/130 To receive and approve Minutes of the Extraordinary meeting held 1st May 2024.**

24/131 To receive and note any declarations of interest:

24/132 Public Session – opportunity for members of public to speak:

24/133 Planning

To discuss and respond to the following planning applications.
Week ending:

Planning

Decisions

Week ending: 26th April 2024

WTPO/MAL/24/180

A1 on TPO 1/74 - T18 Lime – Crown lift to 4m above ground, Crown reduce by 4m. T19 – Lime – Crown lift to 4m above ground and crown reduce by 4m. T32 – Sycamore Fell, T33 – Sycamore – Crown reduction by 4m
1 Stammers Court Burnham Road Southminster Essex

ALLOWED

TCA/MAL/24/00216

T1 – Eucalyptus – Fell. T2 & T3 – Conifers – Fell
Rosdene 42 Station Road Southminster Essex

ALLOWED TO PROCEED

FOR INFORMATION ONLY

Appeals advised:

Site Address:

Proposal:

Application Ref:

Appeal Ref:

Appeal start date:

Appeal Decision

Site Address:

Proposal:

Application Ref:

Appeal Ref:

24/134 Finance Matters: -

- a: To receive and approve payment and receipts reports for May 2024.
- b: To approve payments and to sign cheques.
- c: To receive and approve the budget status for May 2024
- d: To receive and approve the Bank Reconciliation Statement to May 2024.

24/134.01 To discuss and agree insurance proposal for 2024/2025.

24/134.02 To discuss and agree the Fixed Asset Register

- 24/135 Clerks Report**
- 24/136 Dist Cllr's Report**
- 24/137 May Day event**
Update from Cllr Harrold
- 24/138 Pavilion**
To discuss a request from Southminster United FC to tidy up the pavilion.
To discuss and pass any resolution as necessary.
- 24/139 King George V Memorial Field – Deterrent planting**
Following the repair to the fence which backs onto Epsom Mews a suggestion of deterrent planting has been made by Cllr Pratt.
To discuss and pass any resolution as necessary.
- 24/140 Councillor email addresses**
To discuss the provision of Councillor email addresses using .gov.uk or .org.uk.
To discuss and pass any resolution as necessary.
- 24/141 Footpath 26 – Wonston Road**
To receive an update.
- 24/142 Public Session**
- 24/143 Exclusion of Press and Public:**
To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.
- 24/144 Rent Review for year 2024-2025**
To discuss rents for Southminster Tennis Club, Southminster Bowls Club, Southminster Scouts, and football pitch fees.
To discuss and pass any resolution as necessary
- 24/145 Pump Mead Allotments**
To discuss correspondence received from solicitors.
To discuss and pass any resolution as necessary.
- 24/146 Update from Solicitor regarding SUFC Holdings LTD**
To discuss and pass any resolution as necessary.
- 24/147 Date of the next meeting:**
Parish Council meeting Monday 17th June 2024.
- 23/148 Close of business:**