



SOUTHMINSTER PARISH COUNCIL

New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB

Tel: 01621 773868

Fax: 01621 773868

E-mail: southminsterpc@yahoo.co.uk

Website: www.essexinfo.net/southminster-parish-council

Audit committee members are summoned to attend the Southminster Parish Council Audit Committee meeting
to be held at Parish Office, Queenborough Road, Southminster.
on Wednesday 21st February 2024 @ 9.30am.

AGENDA

- 24/19 Apologies:
- 24/20 To agree the Minutes from the meeting held on 24th January 2024
- 24/21 Matters arising not covered by the following agenda items.
- 24/22 To receive and note any declarations of interest:
To disclose the existence and any nature of Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.
- 24/23 Review Training Policy.
- 24/24 Review Budget/Precept Process Policy.
- 24/25 Review Service Promise.
- 24/26 Review Health and Safety Policy
- 24/27 Review Risk Assessment
- 24/28 Review Statement of Internal Control
- 24/29 Review Code of Conduct for Members
- 24/30 Lone Worker Policy.
- 24/31 Building Maintenance Policy.
- 24/32 Risk Register update
- 24/33 Proposed items for the next agenda.
- 24/34 Date of next meeting: TBC
- 24/35 Meeting Closure.