



SOUTHMINSTER PARISH COUNCIL

**New Parish Room, Queenborough Road, Southminster, Essex. CM0
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**Audit committee members are summoned to attend the
Southminster Parish Council Audit Committee meeting**
to be held at Parish Office, Queenborough Road, Southminster.
on Wednesday 24th January 2024 @ 10am.

AGENDA

24/01 Apologies:

24/02 To elect a Chair

24/03 To review and agree Minutes from last meeting held on 26th April 2023

24/04 Matters arising from the minutes:

24/05 To receive and note any declarations of interest:

To disclose the existence and any nature of Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

24/05 To review Terms of Reference

24/06 To determine name of committee

24/07 Review Training Policy.

24/08 Review Press and Social Media Policy

24/09 Review Budget/Precept Process Policy.

24/10 Review Corporate Equality Policy.

24/11 Review Service Promise.

24/12 Review Health and Safety Policy

24/13 Review Standing Orders.

24/14 Review Financial Regulations

24/15 Review Risk Assessment

24/16 Information exchange/Next agenda items:

24/17 Date of next meeting: TBC

24/18 Meeting Closure.