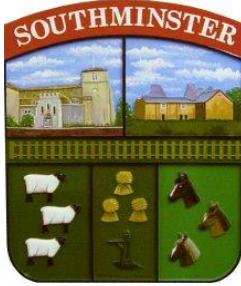


Signed by Cllr Harrold 20th November 2023



SOUTHMINSTER PARISH COUNCIL

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Minutes

The Meeting of Southminster Parish Council

23rd October 2023 at 19.30, held at Community Hall 2, King George V Playing Field, Station Road Southminster Essex.

Present: Cllr J Anderson, Cllr Mische, Cllr Cleary, Cllr Wilcox, Cllr McKee and Cllr M Wyn-Davies.

In Attendance: J Jeffery (Parish Clerk/RFO) and nine members of the public.

23/209 Apologies for absence.

Apologies were received from Cllr Fluker, Cllr Harrold and Cllr Pratt.

In the absence of Cllr Harrold, Chair from the meeting, Cllr Cleary proposed Cllr Mische to Chair the meeting, seconded by Cllr Anderson, All in favour.

RESOLVED: Cllr Mische will act as Chair for the Parish Council meeting.

23/210 To receive and approve Minutes of the Parish Council meeting held on 18th September 2023.

Proposed by Cllr Cleary, seconded by Cllr Wyn-Davies

RESOLVED: The minutes of the meeting held 18th September 2023 were duly signed by Cllr Mische.

23/211 To receive and note any declarations of interest:

To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

Cllr Wilcox declared a Disclosable Pecuniary Interest in item 23/213

23/00980/FUL PP-12452076 and 23/00979/FUL PP-12451734

Queens Head Public House, 36 Queen Street, Southminster.

23/212 Public Session – opportunity for members of public to speak:

A resident commented that the Christmas light had now been installed.

Mrs Smith asked on behalf of Southminster Flower Show committee for an update on the flower show container. The Clerk informed she will speak with Cllr's Harrold and Fluker to provide an update.

23/213 Planning

To discuss and respond to the following planning applications.

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Week ending: 22nd September 2023

23/00872/WTPO PP-12436613

T1 Yew – Crown lift by 1m. Crown reduction by 1m.

T2 Ash – Crown reduction by 3m.

T3 Sycamore – Pollard by 5m to previous pollard points. Remove one lower limb.

T4 Lime – Pollard by 5m to previous pruning points.

T5 Oak – Reduce by 1.5m.

T6 Ash – Crown reduction by 3m. Crown lift by 1m. Remove Ivy.

A balancing of crown and some correction work to unauthorised work is also required.

Minster House 29 Burnham Road Southminster Essex

Southminster Parish Council SUPPORT the Tree Officers recommendation.

Week ending: 29th September 2023

23/00939/VAR PP-12483383

Variation of condition 2 on approved planning permission 20/00360/FUL

(Change of use from office use class B1a to residential class C3 to create 5 residential units, involving partial demolition of rear wing to create parking, cycle and refuse storage space and construct first floor extension.

The Bank House 10 Station Road Southminster Essex

Southminster Parish Council SUPPORT this planning application.

Week ending: 13th October 2023

23/00980/FUL PP-12452076

Partial demolition of existing buildings, conversion of retained frontage building and erection of a one to two storey rear extension to provide two commercial, business and service uses (Class E) units, including a convenience food shop, at ground floor and three flats (Class C3) at first floor together with modified access arrangements, parking, refuse storage, landscaping and other ancillary works.

Queens Head Public House 36 Queen Street Southminster Essex

Southminster Parish Council SUPPORT this planning application.

23/00979/FUL PP-12451734

Demolition of existing buildings and erection of a one to two storey building to provide two commercial, business and service uses (Class E) units, including a convenience food shop, at ground floor and three flats (Class C3) at first floor together with modified access arrangements, parking, refuse storage, landscaping and other ancillary works.

Queens Head Public House 36 Queen Street Southminster Essex

Southminster Parish Council recommend the refusal of planning permission, Southminster Parish Council wish to preserve the façade of the building.

Town and Country Planning Act 1990 (as amended)

Application No: ESS/78/23/MAL

Proposal: Continuation of Mineral Extraction and ancillary use without compliance with Conditions 3 (Approved details); 4 (Approved details and Cessation date); 29 (Landscape and Restoration) and 50 (Landform and Restoration Levels) of

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planning permission ref: ESS/16/14/MAL a (Variation of Condition of a previous permission to provide for an extended timescale and importation of inert materials), to enable the implementation of a revised restoration scheme.

Location: Land at Asheldham Quarry, Southminster Road, Asheldham, Essex CM0 7DZ

Southminster Parish Council SUPPORT this application, however we would request a Traffic Management Plan is included to keep heavy traffic out of the village.

The preferred route would be to use the following roads, David Fisher Way, Foxhall Road and Green Lane.

Planning

Decisions

Week ending: 29th September 2023

HOUSE/MAL/23/00777

Proposed rear single storey extension, first floor rear extension and alterations to fenestration.

7 Cripplegate Southminster Essex CM0 7DW

REFUSE

Week ending: 13th October 2023

FUL/MAL/23/00435

Application for private use stable block with 6No. Stables including tack/feed room and washdown area, a 20m x 40m arena, re-use and relocate existing outbuilding maintenance equipment and hay storage, muck clamp and associated fencing and hardstanding and access track

Land At Fairfield Old Heath Road Southminster

APPROVE

FOR INFORMATION ONLY

LDP/MAL/23/00743

Claim for lawful development certificate for proposed 2no. Outbuildings with the demolition of an existing stable and alterations to existing garage.

Heath Cottage Old Heath Road Southminster Essex

REFUSE

Appeal Decision

Site Address: Land Adjacent Ivydene, Scalby Road, Southminster, Essex CM0 7BP

Proposal: Construction of new detached single storey 4-bedroom bungalow with detached 2 bay garage with access driveway and parking/turning space together with new boundary fencing, external works and landscaping for private residential use.

Application Ref: FUL/MAL/22/00579

Appeal Ref: APP/X1545/W/22/3313237

APPEAL DISMISSED

Site Address: Fairview, 8 Kings Road, Southminster, Essex CM0 7EJ

Proposal: Single storey home

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Application Ref: FUL/MAL/22/00727

Appeal Ref: APP/X1545/W/23/3316449

APPEAL ALLOWED

Site Address: Oaklands, Scalby Road, Southminster, Essex

Proposal: Demolition of existing buildings and erection of a single residential dwelling.

Application Ref: FUL/MAL/22/00428

Appeal Ref: APP/X1545/W/22/3309361

APPEAL DISMISSED

23/214

Finance Matters: -

a: To receive and approve payment and receipts reports for October 2023.

Proposed by Cllr Harrold, seconded by Cllr Cleary.

b: To approve payments and to sign cheques.

Proposed by Cllr McKee, seconded by Cllr Wilcox

c: To receive and approve the budget status for October 2023.

Proposed by Cllr Cleary, seconded by Cllr McKee

d: To receive and approve the Bank Reconciliation Statement to 30th September 2023.

Proposed by Cllr Harrold, seconded by Cllr Cleary.

23/215

Highways

To receive an update.

The Clerk informed that Footpath 1, Spells Close has now had vegetation cut back by Essex County Council.

The light in Princes Avenue has now been repaired.

23/216

Clerks Update

High Street Toilets

Works are due to start in the next couple of weeks, extensive works are needed due to the building cracking.

The front step has been removed to make safe by the contractors.

High Street Car Park

Two abandoned vehicles have been reported to Maldon District Council, the Community Engagement Team will assess.

It has been noted that various other vehicles are using the car park extensively. South East Essex Parking Partnership have been contacted for advice.

Dog Bin – David Wilson Homes

David Wilson Homes have agreed to donate, this is now in process.

Fireworks

Wristbands are being sold via the office and Southminster School.

Security, first aid, risk assessments, food vendors are all in place.

Ayletts Trust have been contacted with regards to the Little Lions donation, a donation can be made, Clerk has sent a message to Karen at Little Lions.

Comm Hall 2 – Alcoholic Anonymous have moved to a large premises after 5 years due to an increase in numbers.

Pavilion – A wasp nest was removed from outside the building.

Remembrance Sunday – 12th November 2023, piper is booked, who will be attending.

Playground – Repair works to be carried out in next couple of weeks, due to vandalism.

Glass has been thrown into the preschool garden and has smashed, this has been reported to the police.

Letter has been sent to Oasis restaurant requesting immediate attention to the unsafe glass panel on first floor flat balcony.

23/217 Dist Cllr's Report

No report.

23/218 Footpaths

To receive an update from Mr Neall.

Mr Neall reported the following,

Lavender Drive – Overgrown hedge

Outside McColls, crab apples have fallen from the tree and need sweeping as becoming slippery.

Kings Road, behind sold sign, needs cutting

Wellington Corner – eucalyptus tree needs trimming

Roundabout Scotts Hill towards Steeple Road, hedge needs cutting

Rose Inn to Bull Finch Corner needs cutting

Unsafe fence opposite the Vicarage, Burnham Road.

The Clerk will ask the Parish Warden to address.

23/219 Horse and Rider signage along Old Heath Road

Replacement horse and rider signage is requested for Old Heath Road, no financial support is required as will be funded via Essex Bridle Association or British Horse Society. However, a letter of support is requested from Southminster Parish Council.

To discuss and pass any resolution.

Cllr Mische proposed a letter of support is written from Southminster Parish

Council, seconded by Cllr Wyn-Davies.

RESOLVED: A letter of support for horse and rider signage for Old Heath Road will be prepared.

23/220 Allotments

An allotment holder has raised the issue of a free allotment being given in recognition of the holders maintaining the planters along the High Street to the value of £22.10 (2022-2023), Cllr Harrold agrees that all allotments should be paid for, however, Cllr Harrold would like to propose a payment of £25 per year is given from Parish Maintenance expenditure to the said allotment holder to maintain the planters.

Signed by Cllr Harrold 20th November 2023

Cllr Cleary proposed a payment of £25 per year is given from Parish Maintenance expenditure to the said allotment holder to maintain the planters, seconded by Cllr Anderson.

RESOLVED: A payment of £25 is to be given from Parish Maintenance expenditure for planter maintenance. [Cllr]

To receive an update regarding Allotment Holders meeting.

Mr Plumb gave Members an update on the day to day running of the allotment, the allotments are running well and Mr Plumb feels that for many of the allotment holders it gives them a focus. Concerns were raised regarding rent increases.

Mrs Neall commented regarding Allotments finances, income and expenditure. It was agreed with Mr Plumb, Allotments Chair that a meeting of the Allotment Holders would be held on Tuesday 14th November 2023 @ 7pm, at Community Hall 2. Cllr Wilcox, Cllr Cleary and Cllr McKee confirmed their attendance at the meeting.

To discuss and pass any resolution

23/221 Any matters that the Chair considers urgent.

To discuss and pass any resolutions as necessary.

None.

23/222 Public Session– opportunity for members of public to speak:

A resident commented that a further planning application has been submitted to Maldon District Council for new builds at North Fambridge, it was commented that any such developments will impact all residents of the Dengie.

Mr Plumb enquired if any financial assistance for allotments is given by the District Council, The Clerk informed that no financial assistance is given, historically money was given in Southminster Parish Council budget to assist the allotments, however, the precept is to benefit the majority and not the minority, therefore financial assistance from the precept has been withdrawn. A resident asked why the Parish Council has a large carry over figure, the Clerk explained that due to the new community building development planned the Parish Council is allowed to set aside money for the project, should there be no upcoming project the external auditors would question any savings of twice the precept.

23/223 Date of the next meeting:

Monday 20th November 2023.

Pre budget/Precept meeting 23rd November 2023.

23/224 Exclusion of Press and Public:

To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.

Proposed by Cllr Anderson, seconded by Cllr Wyn-Davies.

23/225 Tennis Courts

To receive an update.

To discuss and pass any resolution as necessary

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The Clerk read the email from Whirledge and Knott. Cllr Anderson informed that Fields in Trust have specific requirements. Requirements from Fields in Trust are to be circulated and brought to next meeting.

23/226 Leases

To receive an update.

To discuss and pass any resolution as necessary

Deferred to next meeting.

23/227 Staff Contracts and Pay Review

To discuss recommendation from Employer Committee.

To discuss and pass any resolution as necessary.

Cllr Fluker has requested a personnel meeting, Members have asked that Cllr

Fluker sets an appropriate date with a suggested 5.30pm start time. The Clerk will email Cllr Fluker.

23/228 Close of business.

Meeting closed at 9.04pm.