



SOUTHMINSTER PARISH COUNCIL

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**Councillors are summoned to attend a Meeting of Southminster Parish Council to be held at Community Hall 2, King George V Memorial Field, Station Road, Southminster on the
23rd October 2023 at 19.30 hrs.**

**J Jeffery
Parish Clerk
17th October 2023**

A G E N D A

23/209 Apologies for absence.

23/210 To receive and approve Minutes of the Parish Council meeting held on 18th September 2023.

23/211 To receive and note any declarations of interest:
To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.
(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

23/212 Public Session – opportunity for members of public to speak:

23/213 Planning

To discuss and respond to the following planning applications.

Week ending: 22nd September 2023

23/00872/WTPO PP-12436613

T1 Yew – Crown lift by 1m. Crown reduction by 1m.

T2 Ash – Crown reduction by 3m.

T3 Sycamore – Pollard by 5m to previous pollard points. Remove one lower limb.

T4 Lime – Pollard by 5m to previous pruning points.

T5 Oak – Reduce by 1.5m.

T6 Ash – Crown reduction by 3m. Crown lift by 1m. Remove Ivy.

A balancing of crown and some correction work to unauthorised work is also required.

Minster House 29 Burnham Road Southminster Essex

Southminster Parish Council SUPPORT the Tree Officers recommendation.

Week ending: 29th September 2023

23/00939/VAR PP-12483383

Variation of condition 2 on approved planning permission 20/00360/FUL

(Change of use from office use class B1a to residential class C3 to create 5 residential units, involving partial demolition of rear wing to create parking, cycle and refuse storage space and construct first floor extension.

The Bank House 10 Station Road Southminster Essex

Week ending: 13th October 2023

23/00980/FUL PP-12452076

Partial demolition of existing buildings, conversion of retained frontage building and erection of a one to two storey rear extension to provide two commercial, business and service uses (Class E) units, including a convenience food shop, at ground floor and three flats (Class C3) at first floor together with modified access arrangements, parking, refuse storage, landscaping and other ancillary works.

Queens Head Public House 36 Queen Street Southminster Essex

23/00979/FUL PP-12451734

Demolition of existing buildings and erection of a one to two storey building to provide two commercial, business and service uses (Class E) units, including a convenience food shop, at ground floor and three flats (Class C3) at first floor together with modified access arrangements, parking, refuse storage, landscaping and other ancillary works.

Queens Head Public House 36 Queen Street Southminster Essex

Town and Country Planning Act 1990 (as amended)

Application No: ESS/78/23/MAL

Proposal: Continuation of Mineral Extraction and ancillary use without compliance with Conditions 3 (Approved details); 4 (Approved details and Cessation date); 29 (Landscape and Restoration) and 50 (Landform and Restoration Levels) of planning permission ref: ESS/16/14/MAL a (Variation of Condition of a previous permission to provide for an extended timescale and importation of inert materials), to enable the implementation of a revised restoration scheme.

Location: Land at Asheldham Quarry, Southminster Road, Asheldham, Essex CM0 7DZ

Southminster Parish Council SUPPORT this application, however we would request a Traffic Management Plan is included to keep heavy traffic out of the village.

The preferred route would be to use the following roads, David Fisher Way, Foxhall Road and Green Lane.

Planning

Decisions

Week ending: 29th September 2023

HOUSE/MAL/23/00777

Proposed rear single storey extension, first floor rear extension and alterations to fenestration.

7 Cripplegate Southminster Essex CM0 7DW

REFUSE

Week ending: 13th October 2023

FUL/MAL/23/00435

Application for private use stable block with 6No. Stables including tack/feed room and washdown area, a 20m x 40m arena, re-use and relocate existing outbuilding maintenance equipment and hay storage, muck clamp and associated fencing and hardstanding and access track

Land At Fairfield Old Heath Road Southminster

APPROVE

FOR INFORMATION ONLY

LDP/MAL/23/00743

Claim for lawful development certificate for proposed 2no. Outbuildings with the demolition of an existing stable and alterations to existing garage.

Heath Cottage Old Heath Road Southminster Essex

REFUSE

Appeal Decision

Site Address: Land Adjacent Ivydene, Scalby Road, Southminster, Essex CM0 7BP

Proposal: Construction of new detached single storey 4-bedroom bungalow with detached 2 bay garage with access driveway and parking/turning space together with new boundary fencing, external works and landscaping for private residential use.

Application Ref: FUL/MAL/22/00579

Appeal Ref: APP/X1545/W/22/3313237

APPEAL DISMISSED

Site Address: Fairview, 8 Kings Road, Southminster, Essex CM0 7EJ

Proposal: Single storey home

Application Ref: FUL/MAL/22/00727

Appeal Ref: APP/X1545/W/23/3316449

APPEAL ALLOWED

Site Address: Oaklands, Scalby Road, Southminster, Essex

Proposal: Demolition of existing buildings and erection of a single residential dwelling.

Application Ref: FUL/MAL/22/00428

Appeal Ref: APP/X1545/W/22/3309361

APPEAL DISMISSED

Site Address: Fairview, 8 Kings Road, Southminster, Essex CM0 7EJ

Proposal: Single storey home

Application Ref: FUL/MAL/22/00727

Appeal Ref: APP/X1545/W/23/3316449

APPEAL ALLOWED

- 23/214 Finance Matters: -**
a: To receive and approve payment and receipts reports for October 2023.
b: To approve payments and to sign cheques.
c: To receive and approve the budget status for October 2023.
d: To receive and approve the Bank Reconciliation Statement to 30th September 2023.
- 23/215 Highways**
To receive an update.
- 23/216 Clerks Update**
- 23/217 Dist Cllr's Report**
- 23/218 Footpaths**
To receive an update from Mr Neall.
- 23/219 Horse and Rider signage along Old Heath Road**
Replacement horse and rider signage is requested for Old Heath Road, no financial support is required as will be funded via Essex Bridle Association or British Horse Society. However, a letter of support is requested from Southminster Parish Council.
To discuss and pass any resolution.
- 23/220 Allotments**
An allotment holder has raised the issue of a free allotment being given in recognition of the holders maintaining the planters along the High Street to the value of £22.10 (2022-2023), Cllr Harrold agrees that all allotments should be paid for, however, Cllr Harrold would like to propose a payment of £25 per year is given from Parish Maintenance expenditure to the said allotment holder to maintain the planters.

To receive an update regarding Allotment Holders meeting.
To discuss and pass any resolution
- 23/221 Any matters that the Chair considers urgent.**
To discuss and pass any resolutions as necessary.
- 23/222 Public Session– opportunity for members of public to speak:**
- 23/223 Date of the next meeting:**
Monday 20th November 2023.
Pre budget/Precept meeting 23rd November 2023.
- 23/224 Exclusion of Press and Public:**

To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.

23/225 Tennis Courts

To receive an update.

To discuss and pass any resolution as necessary

23/226 Leases

To receive an update.

To discuss and pass any resolution as necessary

23/227 Staff Contracts and Pay Review

To discuss recommendation from Employer Committee.

To discuss and pass any resolution as necessary.

23/228 Close of business.