

## Southminster Parish Council

### NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

#### ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

#### NOTICE

1. **Date of announcement:** 2nd June 2023
2. **Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be available for inspection by any person interested. For the year ended 31<sup>st</sup> March 2020 these documents will be available on reasonable notice by application to:**

Mrs Joanna Jeffery – Clerk to Southminster Parish Council  
The Parish Room  
Queenborough Road  
Southminster  
Essex  
01621 773868  
[southminsterpc@yahoo.co.uk](mailto:southminsterpc@yahoo.co.uk)

commencing on Monday 5<sup>th</sup> June 2023

and ending on Friday 14<sup>th</sup> July 2023

**3. Local government electors and their representatives also have:**

- The opportunity to question the appointed auditor and the accounting records; and
- The right to make objections which, concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.

The appointed auditor can be contacted at the address in paragraph 4 for this purpose between the above dates only.

4. **The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and the Accounts and Audit Regulations 2015 and NAO's Code of Audit Practice 2015. The appointed auditor is:**

PKF Littlejohn LLP (Ref: SBA Team)  
1 Westferry Circus  
Canary Wharf  
London E14 4HD  
([sba@pkf-littlejohn.com](mailto:sba@pkf-littlejohn.com))

5. **This announcement is made by Mrs Joanna Jeffery – Clerk to Southminster Parish Council**