



SOUTHMINSTER PARISH COUNCIL

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**Councillors are summoned to attend a Meeting of Southminster Parish Council to be held at Community Hall 2, King George V Memorial Field, Station Road, Southminster on the
17th July 2023 at 19.30 hrs.**

**J Jeffery
Parish Clerk
10^h July 2023**

A G E N D A

23/171 Apologies for absence.

23/172 Co-Option
To Co-Opt up to two Parish Councillors.

23/173 To receive and note any declarations of interest:
To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.
(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

23/174 Public Session – opportunity for members of public to speak:

23/175 Planning
To discuss and respond to the following planning applications.
Week ending:

Planning

Decisions

Week ending: 9th June 2023

LBC/MAL/23/00316

Repair and alterations to building and change of use to up to four separate units for planning use Class E purposes. Works include the replacement of the roof, repairs to the masonry, internal insulation to the walls and floor, installation of a new load bearing first floor immediately above the existing floor, and creation of new internal openings. Removal of redundant machinery. Installation of new stairs and new services (including all new electrical works, plumbing, heating

and installation of new toilet facilities). New external oil fired boiler and new heating oil tank. Installation of new hard surface to south east of barn to facilitate level access into building.

APPROVE

Week ending: 16th June 2023

FUL/MAL/23/00409

Replacement dwellinghouse and garage block

Resthaven Foxhall Road Southminster Essex

APPROVE

Week ending: 30th June 2023

HOUSE/MAL/23/00405

Single storey rear extensions, repositioning of porch and alterations to existing dormers on main dwelling house and erect detached garage with room above.

Heath Cottage Old Heath Road Southminster Essex

APPROVE

HOUSE/MAL/23/00451

Section 73A application for the removal of a circular window & replacement with a full size timber box sash window.

22 Station Road Southminster Essex

APPROVE

Week ending: 7th July 2023

FUL/MAL/23/00501

Construction of new detached single storey bungalow with detached 2 bay garage with access driveway and parking/turning space together with new boundary fencing, external works and landscaping for private residential use (self/custom build).

Land Adjacent Ivydene Scaly Road Southminster Essex

REFUSE

HOUSE/MAL/23/00415

Extension of existing detached garage

Filey House Filey Road Southminster Essex

APPROVE

Appeals Advised

Site Address:

Proposal:

Application Ref:

Appeal Ref:

Appeal Start Date:

Appeal Decisions

Site Address:

Proposal:

Application Ref:

Appeal Ref:

23/175.01 To discuss and agree the proposal of Chair, Vice Chair and Cllr Fluker responding to planning applications on behalf of Southminster Parish Council during the period 18th July 2023 to 17th September 2023, to accommodate no August parish council meeting.

23/176 Finance Matters: -

- a: To receive and approve payment and receipts reports for July 2023.
- b: To approve payments and to sign cheques.
- c: To receive and approve the budget status for July 2022.
- d: To receive and approve the Bank Reconciliation Statement to 30th June 2023.

23/176.01 To consider Internal Auditor's report

To discuss and pass any resolution as necessary.

23/177 Highways

To receive an update.

23/178 Clerks Update

23/179 Dist Cllr's Report

23/180 To consider the purchase and installation of a dog waste bin on Steeple Road.

To discuss and pass any resolutions as necessary.

23/181 Medical Centre

To receive an update.

23/182 Any matters that the Chair considers urgent.

To discuss and pass any resolutions as necessary.

23/183 Public Session– opportunity for members of public to speak:

23/184 Date of the next meeting:

Monday 18th September 2023.

23/185 Exclusion of Press and Public:

To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.

23/186 Community Hall 2 Electrical work

To discuss quotes received.

To discuss and pass any resolution as necessary.

23/187

Close of business.