



SOUTHMINSTER PARISH COUNCIL

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Councillors are summoned to attend the Annual Southminster Parish Council Meeting on the Monday 15th May 2023 at 7.30pm, at Community Hall 2, King George V Memorial Field, Southminster

**Joanna Jeffery
Clerk to the Council
9th May 2023**

A G E N D A

- 22/113 Election of Chairman**
Propose and elect Chairman for 2023/24.
- 23/114 Elected Chairman to sign Acceptance of Office**
- 23/115 Election of Vice Chairman**
Propose and elect Vice Chairman for 2023/2024
- 23/116 All Other Members to sign Acceptance of Office**
- 23/117 Apologies for absence.**
- 23/118 Members reminder to review their Register of Interests**
- 23/119 Election of Parish Council Members to committees and organisations.**
1. Allotment Committee.
 2. Audit Committee.
 3. Cheque Signatories.
 4. D.H.G.P.C.
 5. Emergency Committee.
 6. Footpaths.
 7. F.O.S.C.O.S.
 8. Henry Gilder Drake Trust.
 9. King George V Playing Field Committee/Strategic Development Committee
 10. Memorial Hall.
 11. Personnel Committee
 12. Appraising staff
 13. Grievance and discipline
 14. Planning Committee
 15. Public Health.
 16. Public Transport
 17. Southminster Volunteers.
- 23/120 To receive and approve Minutes of the last meeting – 17th April 2023.**

23/121 To receive and note any declarations of interest:

23/122 Public Session – opportunity for members of public to speak:

23/123 Planning

To discuss and respond to the following planning applications.

Week ending: 14th April 2023

23/00244/FULM PP-11752734

Erection of a 19 MW Solar PV Array, comprising ground mounted solar PV panels, with co0located 5 MW battery energy storage system (BESS), vehicular access from Keelings Road, internal access tracks, landscaping and associated infrastructure including security fencing, CCTV cameras, and grid connection infrastructure including transformers, substation compound buildings and cabling route to the point of connection.

Land To The South of Keelings Road Dengie Essex

Week ending: 21st April 2023

23/00405/HOUSE PP-12084646

Single storey rear extension, repositioning of porch and alterations to existing dormers on main dwelling house and erect detached garage with rooms above.

Heath Cottage, Old Heath Road, Southminster, Essex

Week ending: 28th April 2023

23/00315/FUL

Repair and alterations to building and change of use to up to four separate units for planning use Class E purposes. Works include the replacement of the roof, repairs to the masonry, internal insulation to the walls and floor, installation of a new load bearing first floor immediately above the existing floor, and installation of glazing to existing openings. Removal of one internal wall and creation of new internal openings. Removal of redundant machinery. Installation of new stairs and new services. New external oil fired boiler and new heating oil storage tank. Installation of new hard surface.

Grain Drying Unit Approximately 60 Metres South East of Barn Listed QV 8 129 Hall Road Southminster

23/00409/FUL PP-12067669

Replacement dwellinghouse and garage block

Resthaven Foxhall Road Southminster Essex

Week ending: 5th May 2023

23/00451/HOUSE

Section 73A application for the removal of a circular window & replacement with a full size timber box sash window.

22 Station Road Southminster Essex CM0 7EW

23/00435/FUL PP-12092961

Application for private use stable block with 6No. Stables including tack/feed room and washdown area, 20m x 40m arena, re-use and relocate existing

outbuilding for maintenance equipment and hay storage, muck clamp and associated fencing and hardstanding and access track.

Land at Fairfield Old Heath Road Southminster

23/124

Finance Matters: -

- a: To receive and approve payment and receipts reports for May 2023.
- b: To approve payments and to sign cheques.
- c: To receive and approve the budget status for May 2023.
- d: To receive and approve the Bank Reconciliation Statement to May 2023.

23/124.01 To discuss and agree insurance proposal for 2023/2024.

23/124.02 Chairman's Honorarium
To discuss the provision of a Chairman's Honorarium.
To discuss and pass any resolution as necessary.

23/124.03 Members Travel Expenses
To discuss the provision of Members Travel Expenses.
To discuss and pass any resolution as necessary.

23/125

Co-Option Policy

To receive a recommendation from the Audit Committee to adopt a Co-Option policy.
To discuss and pass any resolution as necessary.

23/126

Dist Cllr's Report

23/127

Kings Coronation Picnic in the Park

Update from Cllr Harrold

23/128

Community Hall 2

To discuss the provision of a new door/door frame.
To discuss and pass any resolution as necessary.

23/129

Public Session

23/130

Date of the next meeting:

Annual Parish Assembly Thursday 25th May 2023.

22/131

Close of business: