



SOUTHMINSTER PARISH COUNCIL

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**Councillors are summoned to attend a Meeting of Southminster Parish Council to be held at Community Hall 2, King George V Memorial Field, Station Road, Southminster on the
17th April 2023 at 19.30 hrs.**

**J Jeffery
Parish Clerk
11th April 2023**

A G E N D A

23/099 Apologies for absence.

23/100 To receive and note any declarations of interest:

To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

23/101 To receive and approve Minutes of the Parish Council meeting held on 13th February 2023, Extra Ordinary Meeting held on 15th March 2023 and Extra Ordinary Meeting held on 29th March 2023.

23/102 Public Session – opportunity for members of public to speak:

23/103 Planning

To discuss and respond to the following planning applications.

Week ending: 31st March 2023

23/00316/LBC

Repair and alterations to building and change of use to up to four separate units for planning use Class E purposes. Works include the replacement of the roof, repairs to the masonry, internal insulation to the walls and floor, installation of a new load bearing first floor immediately above the existing floor, and installation of glazing to existing openings. Removal of one internal wall and creation of new internal openings. Removal of redundant machinery. Installation of new stairs and new services (including all new electrical works, plumbing, heating and installation of new toilet facilities). New external oil fired boiler and new heating oil storage tank. Installation of new hard surface to south east of barn to facilitate level access into building.

Grain Drying Unit Approximately 60 Metres South East of Barn Listed QV 8 129
Hall Farm Hall Road Southminster

23/00319/VAR PP-12040397

Variation of condition 3 (block paving) on approved planning permission

22/00853/HOUSE (Addition of hardstanding)

4 The Aspens Southminster Essex CM0 7FJ

Week ending: 07th April 2023

23/00310/HOUSE PP-12032745

New dropped and ramped crossover with new hardstanding to the front for parking

49 Burnham Road Southminster Essex CM0 7ES

23/00338/FUL PP-12050273

New development comprising 9No. Detached and terraced dwellings.

Land between Kings Road and Burnham Road Southminster Essex

FOR INFORMATION ONLY

LDP/MAL/23/00328

Claim for lawful development certificate for a proposed single storey side extension

2 Steeple Meadows Southminster Essex CM0 7UY

Planning

Decisions

Week ending: 31st March 2023

LDP/MAL/23/00096

Claim for lawful development certificate for proposed use as overnight accommodation.

High House Old Heath Road Althorne Essex

REFUSE

Week ending: 7th April 2023

HOUSE/MAL/22/01134

Single storey rear and single storey side extension

26 Pump Mead Close Southminster Essex CM0 7AE

APPROVE

WTPO/MAL/22/01166

T1 – Horse chestnut – cut back lower limb over grave yard by up to 4.5m. T2 – Lime – remove epicormic growth to a height of 3m and basal growth. T3 – Oak – remove any dead from canopy, reduce over extended branches on the east and west by up to 4m each. T4 – Lime – re pollard back to previous points – by removing up to 4m, remove low limb on southside as visibly rotten, remove basal growth and remove epicormic growth to a height of 3m. T7 – Lime – re pollard to last pollard point or 1m beyond if decay warrants, by removing up to 5m or re-growth, remove epicormic growth to a height of 3m and remove basal growth.

2 The Chestnuts Burnham Road Southminster Essex

Proposal Summary 1

T1 – Horse chestnut – cut back lower limb over grave yard by up to 4.5m.

REFUSE

Proposal Summary 2

T2 – Lime – remove epicormic growth to a height of 3m and basal growth. T3 – Oak – remove any dead from canopy, reduce over extended branches on the east and west by up to 4m each. T4 – Lime – re pollard back to previous points – basal growth and remove epicormic growth to a height of 3m. T7 – Lime – re pollard to last pollard point or 1m beyond if decay warrants, by removing up to 5m of re-growth, remove epicormic growth to a height of 3m and remove basal growth.

APPROVE

23/104

Finance Matters: -

- a: To receive and approve payment and receipts reports for April 2023.
- b: To approve payments and to sign cheques.
- c: To receive and approve the budget status for April 2022.
- d: To receive and approve the Bank Reconciliation Statement to 31st March 2023.

23/105

Highways

To receive an update and to discuss the following.

23/106

Co-option

23/107

Dist Cllr's Report

23/108

Kings Coronation

To discuss potential celebrations.

To discuss and pass any resolution as necessary.

23/109

Any matters that the Chair considers urgent.

To discuss and pass any resolutions as necessary.

23/110

Public Session– opportunity for members of public to speak:

23/111

Date of the next meeting:

Monday 15th May 2023, Annual Parish Council meeting.

Thursday 25th May 2023, Annual Parish Assembly.

23/112

Close of business.