



# **SOUTHMINSTER PARISH COUNCIL**

**New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB**

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**Councillors are summoned to attend the Southminster Parish Council Meeting to be held at Community Hall 2, King George V Memorial Field, Station Road, Southminster on the  
13<sup>th</sup> February 2023 at 19.30 hrs.**

**Joanna Jeffery  
Clerk to the Council  
6<sup>th</sup> February 2023**

## **A G E N D A**

**23/024      Apologies for absence.**

**23/025      To receive and note any declarations of interest:**

To disclose the existence and any nature of any Disclosable Pecuniary Interests. Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.  
(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

**23/026      To receive and approve Minutes of the Parish Council meeting held on 16<sup>th</sup> January 2023.**

**23/027      Public Session – opportunity for members of public to speak:**

**23/028      Planning**

To discuss and respond to the following planning applications.

Week ending: 20<sup>th</sup> January 2023

22/01261/HOUSE PP-11734848

Single storey rear and side extension

42 Queen Street Southminster Essex CM0 7BB

23/00020/FUL PP-11833943

Replacement dwelling

Mayhaven Scalby Road Southminster Essex

Week ending: 27<sup>th</sup> January 2023

23/00004/LDE PP-11811161

Claim for a lawful development certificate for existing use of building as a fish and chip shop.

Southminster Fish Bar 11A & 13 High Street Southminster Essex

23/00011/HOUSE PP-11823448

Single storey side extension

2 Steeple Meadows Southminster Essex CM0 7UY

## **Planning**

### **Decisions**

Week ending:

### **Appeal Decisions**

Week Ending: 20<sup>th</sup> January 2023

**Appeal Ref:** APP/X1545/W/21/3285300

**Proposal:** Conversion of 2No. Existing buildings (previous use class C2) into 11 flats and 2 maisonettes and the construction of 3 new bungalows to rear.

**Address:** Knightswood Centre, Steeple Road, Southminster, Essex CM0 7BD

**APPEAL ALLOWED**

**23/028.01**

### **Planning responses between meetings**

To discuss the procedure for planning responses between meetings.

To pass any resolution as necessary.

**23/029**

### **Finance Matters: -**

a: To receive and approve payment and receipts reports for February 2023.

b: To approve payments and to sign cheques.

c: To receive and approve the budget status for February 2022.

d: To receive and approve the Bank Reconciliation Statement to 31<sup>st</sup> January 2023.

**23/030**

### **Highways**

To receive an update and to discuss the following.

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**23/031**

### **Dist Cllr's Report**

**23/032**

### **Proposed new building at King George V Memorial Field**

Update from Cllr Harrold.

**23/033**

### **Change of meeting times**

To discuss the change of meeting time to 7pm during GMT and 7.30pm during BST.

To pass and agree any resolution as necessary.

**23/034**

### **Kings Coronation**

To discuss potential celebrations.

To discuss and pass any resolution as necessary.

**23/035**

### **Christmas Lights 2023**

J Jeffery

13<sup>th</sup> February 2023

To discuss the alternative decoration designs  
To hear from the Clerk, the outcome of the correspondence with Essex Highways as to the replacement of column numbers 23, 28 and 29.  
To agree on the number of lights in this year's display.  
To discuss and pass any resolution as necessary.

**23/036 Dengie Hundred Group of Parish Councils**  
To discuss and propose a new representative for Dengie Hundred Group of Parish Councils.  
To discuss and pass any resolution as necessary.

**23/037 Southminster Preschool vandalism**  
Update from Cllr Connor.

**23/038 Parking in King George V memorial Field**  
To discuss parking concerns during school, drop off and pick up.  
To discuss potential partnership working to find a resolution.  
To discuss and pass any resolution as necessary.

**23/039 Allotments**  
To discuss the provision of a solar light for the allotment's footpath.  
To discuss and pass any resolution as necessary.

**23/040 Southminster United Football Club**  
To request an additional pitch for Under 11's.  
To discuss and pass any resolution.

**23/041 Jubilee Woods**  
To discuss planting and maintenance.

**23/042 Any matters that the Chair considers urgent.**  
To discuss and pass any resolutions as necessary.

**23/043 Public Session– opportunity for members of public to speak:**

**23/044 Exclusion of Press and Public:**  
To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.

**23/045 Tennis Club**  
To discuss an email received from Southminster Tennis Club.

**23/046 Southminster United Football Club Lease**  
To discuss and agree contract and hire rate for 2023.

**23/047 All Raw – Car Park building lease**  
To discuss and agree contract and hire rates for 2023.

**23/048 Purchase of a van for Parish Warden use.**

To discuss and agree any resolution as necessary.

**23/049**      **Date of the next meeting:**  
Monday 20<sup>th</sup> March 2023.

**23/050**      **Close of business.**