



SOUTHMINSTER PARISH COUNCIL

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Councillors are summoned to attend the Southminster Parish Council Meeting to be held at Community Hall 2, King George V Memorial Field, Station Road, Southminster on the 18th July 2022 at 19.30 hrs.

Joanna Jeffery

Clerk to the Council

11th July 2022

A G E N D A

22/160 Apologies for absence.

22/161 To receive and note any declarations of interest:

22/162 To receive and approve Minutes of the last meeting – 20th June 2022.

22/163 Presentation to Mrs Sandra Clayton by Cllr Anderson and Cllr Wyn Davies.

22/164 Public Session – opportunity for members of public to speak:

22/165 Planning

To discuss and respond to the following planning applications.

Week ending: 24th June 2022

22/00726/LDP PP-11329839

Claim for a lawful development certificate for a proposed erection of a single storey rear extension with a pitched roof and sky lights.

44 Lavender Drive Southminster Essex CM0 7RX

22/00579/FUL PP-11218891

New detached single storey 4 bedroom bungalow with detached 2 bay garage with access driveway and parking/turning space together with new boundary fencing, external works and landscaping for private residential use.

Land Adjacent Ivydene Scalby Road Southminster Essex

Week ending: 1st July 2022

22/00588/FUL PP-11232381

Demolition of existing dwelling and erection of a row of three terrace dwellings (2 x 2 bed, 1 x 3 bed)

50 High Street Southminster Essex

Week ending: 8th July 2022

FUL/MAL/22/00737

Development of a single storey home
Fairview 8 Kings Road Southminster Essex

Planning Decisions

Week ending: 1st July 2022

FUL/MAL/22/00001

Erect two storey two bedroom dwelling, with associated off-street parking and amenity area.

46 Station Road Southminster Essex CM0 7EW

REFUSE

APPEALS ADVISED

Site address: Rosedene 42 Station Road Southminster Essex

Proposal: Rear extension to existing bungalow. Demolition of existing garage with new replacement garage to rear of site.

Application Ref: 22/00107/HOUSE PP-11002270

Appeal Ref: APP/X1545/D/22/3300446

Appeal Start Date: 27th June 2022

Site address: 10 Oak Drive Southminster Essex CM0 7FH

Proposal: Section 73A Construction of garage

Application Ref: 21/01301/FUL PP-10459734

Appeal Ref: APP/X1545/D/22/3301120

Appeal Start Date: 30th June 2022

22/165.01 To discuss and agree the proposal of Chair, Vice Chair and Cllr Fluker responding to planning applications on behalf of Southminster Parish Council during the period 19th July 2022 to 19th September 2022, to accommodate no August parish council meeting.

22/166 **Finance Matters: -**
a: To receive and approve payment and receipts reports for July 2022.
b: To approve payments and to sign cheques.
c: To receive and approve the budget status for July 2022.
d: To receive and approve the Bank Reconciliation Statement to 30th June 2022.

22/167 **Audit Committee recommendations**
Following the Audit Committee meeting held on 16th March 2022 the following recommendations are made for agreement by Southminster Parish Council.
To adopt updated Model Financial Regulations.
Statement of Internal Control is fit for purpose.

22/168 **Code of Conduct**
To receive recommendation from Audit Committee.
To pass any resolution as necessary.

22/169 **Ayletts Trust**
To discuss and agree distribution of funds for 2022.

- 22/170** **Asset Management**
Review of council owned assets.
- 22/171** **Dist Cllr's Report**
- 22/172** **Terms of reference for working groups/ working committees of Council.**
- 22/173** **Jubilee Wood**
To discuss condition of carved animals.
To pass any resolution as necessary.
- 22/174** **Proposed new building at King George V Memorial Field**
Update from Cllr Anderson.
- 22/175** **Station Adopter request**
A request from Southminster Station Adopter has been received to site a small shed on the King George V Memorial Field to store small hand tools and wheelbarrows.
To discuss and pass any resolution as necessary.
- 22/176** **Fireworks/Christmas Lights and Christmas Fayre**
To discuss preliminary outline plans and budget.
To discuss and pass any resolution as necessary.
- 22/177** **Public Session– opportunity for members of public to speak:**
- 22/178** **Date of the next meeting:**
Monday 19th September 2022.
- 22/179** **Exclusion of Press and Public:**
To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.
- 22/180** **Leases and Agreements**
To discuss and pass any resolution as necessary.
- 22/181** **Hedgerow Quotation**
To discuss quotation for works to be carried out at King George V Memorial Field.
To discuss and pass any resolution.
- 22/182** **Close of business:**