



SOUTHMINSTER PARISH COUNCIL

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Minutes

The Parish Meeting of Southminster Parish Council 20th June 2022, held at Community Hall 2, King George V Memorial Field, Station Road, Southminster, Essex.

Present: Cllr J Anderson, Cllr G Harrold, Cllr D Noonan, Cllr Pratt, Cllr Mische, Cllr Wyn-Davies and Cllr Fluker.

In attendance: Joanna Jeffery, Clerk/RFO and eight members of the public.

22/141 Apologies for absence.
No apologies were received.

22/142 To receive and note any declarations of interest:
Cllr Pratt – Non-Pecuniary Interest 22/145 22/00428/FUL PP-11122705
Cllr Fluker remains open minded to all planning applications.

22/143 To receive and approve Minutes of the last meeting – 16th May 2022.
Proposed by Cllr Fluker, seconded by Cllr Harrold.

22/144 Public Session – opportunity for members of public to speak:
The Station Adopter has made a request for a small shed be placed on the King George V Memorial field, to house tools for the Southminster Men's Shed. This will be an agenda item for next meeting.
Southminster Flower Show, a discussion was had regarding a contract with Southminster Parish Council and Southminster Flower Show, Liz Smith will bring a copy to the office.

22/145 Planning
To discuss and respond to the following planning applications.
Week ending: 10th June 2022
22/00428/FUL PP-11122705
Demolition of existing buildings and erection of a single residential dwelling
Oaklands Scalby Road Southminster Essex
RESOLVED: Southminster Parish Council recommend the REFUSAL of planning Permission. This application does not accord with Policy D1, it is unsustainable and urbanises a rural area.

The follow items of urgent business were added to the agenda.

22/00535/FUL PP-11178087

Material change of use of land to the south of the existing site 'The Hawthorns' and siting of an addition mobile home for permanent residential occupation with associated access gateway, driveway and hardstanding, grassed amenity area and boundary fencing and landscaping.

The Hawthorns, Scalby Road, Southminster, Essex

RESOLVED: Southminster Parish Council recommend the GRANTING of planning permission subject to a Section 106 agreement that the annexe is ancillary to the main property.

22/00697/WTPO PP-11308752

TPO 10/01 T1 Robinia – Reduce overall size to maintain shape by tip pruning to suitable/previous pruning points. East side by up to 1.5m to give 3m clearance above garden. West side by up to 1.5m to balance tree and give 3m clearance above garden.

Remove over extended limb over shed height by up to 2m to maintain shape.

RESOLVED: Southminster Parish Council SUPPORT The Tree Officers recommendation.

Planning Decisions

Week ending:

22/146

Finance Matters: -

a: To receive and approve payment and receipts reports for June 2022.

Proposed by Cllr Noonan, seconded by Cllr Harrold.

b: To approve payments and to sign cheques.

Proposed by Cllr Harrold, seconded by Cllr Noonan.

c: To receive and approve the budget status for June 2022.

Proposed by Cllr Harrold, seconded by Cllr Noonan.

d: To receive and approve the Bank Reconciliation Statement to 8th June 2022.

Proposed by Cllr Noonan, seconded by Cllr Harrold.

22/147

Dist Cllr's Report

Report to Council from District Cllr Adrian Fluker

UK Shared Prosperity and Levelling up Fund (UKSPF)

The Council has been allocated £1m to spend on approved projects between now and 2025.

It is hoped that the money will be used throughout the District.

Planning Services

Follow my motion to Council a review of Planning Services – the focus will be on service delivery including Enforcement and Communications

Street Cleaning

The Council has agreed to increase its expenditure on street cleaning

Corporate Performance and Risk

The Council has reviewed its performance and risks

Support for Ukraine

Updates and information are available on the MDC website

ECC has 942 sponsors and 2,042 guests. 769 guests have arrived.

Armed Forces Day

Is today. Various events are planned throughout the district over the weekend more information is available on the visit Maldon page of the MDC website

Signed by Cllr J Anderson 18th July 2022

999 Day

Is being held at Riverside Park Burnham on 30th August Bicycle security marking will be available free of charge – More details on the MDC website.

Government Energy Rebate Scheme linked to band D homes.

Payments of £150 are now being made to eligible homes. All grants have to be paid by 30th September. If all of the the main grant is not used a discretionary scheme will follow – watch the MDC website for details

UFest and Queens Batton Relay

Will visit Prom park on the 8th July this is a free to enter event and will include the baton relay and entertainment.

David Fisher Way

Traffic prohibition notices have now been issued. Which suggests David Fisher way will open to traffic on 16th September at which time Steeple Road will be closed south of the junction with David Fisher way. Blackwater Reach will become a 20mph zone.

Southminster Medical Centre

Public consultation has now started and I would encourage all residents and patients to respond.

22/148 Winter Salt Bag Scheme

Would Southminster Parish Council like salt this year?

RESOLVED: Southminster Parish Council will apply for the one tonne winter salt allocation.

22/149 Proposed new building at King George V Memorial Field

Update from Cllr Anderson.

Cllr Anderson informed that the planning application is currently with Maldon District Council.

22/150 Jubilee Woods

Cllr Harrold, Cllr Mische and Cllr Anderson to give an update.

To discuss the purchase of an English Oak Tree for planting at Jubilee Woods to commemorate the Queens Platinum Jubilee. Cllr Noonan to update.

To discuss and pass any resolution as necessary.

Cllr Anderson informed that 100 trees have been allocated from the Queens Green Canopy project, these will arrive in November. It was agreed that one oak from the allocation should be planted in the wildflower area.

22/151 Platinum Jubilee

To discuss event.

To discuss expenses from the Events Committee.

To discuss and pass any resolution as necessary.

Cllr Harrold informed the Church service had been well attended as was the treasure hunt. Cllr Mische opened Jubilee Woods. Sandra Clayton gave up her time to teach the Brownies and Rainbows a dance that was performed.

Expenses for the bands and disco have been agreed and will be paid.

The Clerk will purchase 4 bottles of wine to Thank Mr Luff and Mr Cleary.

A discussion was held regarding Temporary Event Notice Licences.

22/152 Parish Machinery

To revisit purchase of lawn mower

To discuss disposal of 2 x lawn mowers

To discuss and pass any resolution as necessary

Signed by Cllr J Anderson 18th July 2022

A discussion was had regarding the short battery life of battery powered tools.

A discussion was had regarding the 2 x disused lawnmowers, they are large and will not cut the areas needed due to size.

Cllr Pratt proposed the purchase of a petrol strimmer and a petrol lawn mower for use by the Parish Warden, seconded by Cllr Noonan.

Cllr Pratt proposed the disposal of two x lawn mowers, seconded by Cllr Fluker.

RESOLVED: Cllr Noonan to dispose of two x lawn mowers. The Clerk will purchase a petrol lawn mower and strimmer.

The follow items of urgent business were added to the agenda.

Asset Management

Cllr Fluker informed that Southminster Parish Council needs to be proactive rather than reactive. The Asset Register needs to be updates and checked regularly.

Cllr Fluker proposed considering a working group, agenda item for next meeting, seconded by Cllr Harrold.

RESOLVED: Agenda item for next meeting, Asset Management, to consider a working group.

22/153 Public Session– opportunity for members of public to speak:

A resident informed that the following footpaths are overgrown, Princes Avenue – Elsdon Chase and Kings Road – Burnham Road, the Clerk will inform Maldon District Council.

Rubbish dumping is continuing at Priors Way, the Clerk will contact MDC.

22/154 Date of the next meeting:

Monday 18th July 2022.

22/155 Exclusion of Press and Public:

To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.

Cllr Pratt so proposed the exclusion of Press and Public, seconded by Cllr Harrold.

See Confidential Report 20.06.2022

22/156 Community Hall 2 hire

To discuss potential hall hirer and associated works

To discuss and pass any resolution as necessary.

The Terms of the agreement were agreed subject to a caveat regarding the wall heaters.

RESOLVED; To issue an agreement to Southminster Pre-School to sign the agreement.

22/157 Hedgerow Quotation

To discuss quotation for works to be carried out at King George V Memorial Field.

To discuss and pass any resolution.

RESOLVED: It was agreed to obtain two more quotes.

22/158 Staffing Matters

Cllr Anderson to update

To discuss and pass any resolution as necessary

After a brief discussion it was concluded that using Vine HR would be exceedingly expensive and not represent value to the Council.

The existing contract could not be varied without agreement of the Council. The maximum payable under the existing contract is SCP 23. The Chairman would discuss this with the Clerk.

Signed by Cllr J Anderson 18th July 2022

In order to resolve the issue Cllr Fluker would consider alternative options and report back to council.

22/159

Close of business:

Meeting closed at 10pm.