



SOUTHMINSTER PARISH COUNCIL

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Minutes

The Meeting of Southminster Parish Council 25th April 2022.

Present: Cllr J Anderson, Cllr Harrold, Cllr Fluker, Cllr Wyn-Davies and Cllr Bridge.

In attendance: Joanna Jeffery, Parish Clerk, and four members of the public.

22/089 Apologies for absence.
Cllr Mische, Cllr Pratt and Cllr Noonan.

22/090 To receive and note any declarations of interest:
Cllr Fluker – Openness and Transparency – Cllr Fluker is a Member of Southminster Bowls Club.

22/091 To receive and approve Minutes of the last meeting – 21st March 2022 and EOM 30th March 2022.
21st March 2022 Proposed by Cllr Fluker, seconded by Cllr Bridge
EOM 30th March 2022 Proposed by Cllr Fluker, seconded by Cllr Wyn Davies.

22/092 Public Session – opportunity for members of public to speak:
A resident asked what the role of the Parish Warden was, it was discussed that the Parish Warden is responsible for maintenance around the village and reports any issues.
Old Parish Room, the build appears to have stopped. The Parish Council have no updates on this as it is now under private ownership.
A resident spoke of the surface issues on the High Street pavements, it was informed that the pavements are the responsibility of Essex County Council. Cllr Fluker suggested writing to Essex County Council.

22/093 Planning
To discuss and respond to the following planning applications.
Week ending:

Planning Decisions

Week ending: 25TH March 2022
FUL/MAL/21/01301
Section 73A Construction of a garage
10 Oak Drive Southminster Essex
REFUSED

Week ending: 15th April 2022
FUL/MAL/21/01331
Construction of 1 No 3 bedroom detached house with parking
14 North End Southminster Essex CM0 7DN
REFUSE

HOUSE/MAL/22/00107
Rear extension to existing bungalow. Demolition of existing garage with new replacement garage to rear of site.
Rosdene, 42 Station Road Southminster Essex
REFUSE

HOUSE/MAL/22/00224
Demolition of existing side extension, construction of new single storey side extension, part single and part two storey rear extension, construction of raised terrace and alterations to fenestration.
Pond House Scotts Hill Southminster Essex
APPROVE

22/094

Finance Matters: -

- a: To receive and approve payment and receipts reports for April 2022.
- b: To approve payments and to sign cheques.
- c: To receive and approve the budget status for April 2022.
- d: To receive and approve the Bank Reconciliation Statement to 8th April 2022.

RESOLVED: DEFERED TO NEXT MEETING.

22/094.02

To discuss and agree virement of funds to Ear Marked Reserves Capital Projects – Pavilion Project.

Cllr Bridge proposed to ear mark the Community Building Development Fund and General Development Fund to Capital Projects – Pavilion Project, seconded by Cllr Fluker.

RESOLVED: MEMBERS AGREE TO EAR MARK THE COMMUNITY BUILDING DEVELOPMENT FUND AND THE GENERAL DEVELOPMENT FUND TO CAPITAL PROJECTS – PAVILION PROJECT.

22/094.03

To approve and sign section 1, the Annual Governance Statement of the Annual Governance and Accountability Return for 2021/22 (appendix 4).

Cllr Harrold proposed the signing of section 1 of the Annual Governance Statement of the Annual Governance and Accountability Return for 2021/2022 (appendix 4), seconded by Cllr Fluker.

RESOLVED: SECTION 1 WAS DULY SIGNED BY CLLR ANDERSON AND THE CLERK.

Signed by Cllr Anderson Chair 16th May 2022

22/094.04 To approve and sign section 2 of the Annual Governance Statement of the Annual Governance and Accountability Return for 2021/22 (appendix 5).
Cllr Harrold proposed the signing of section 2 of the Annual Governance Statement of the Annual Governance and Accountability Return for 2021/2022 (appendix 5), seconded by Cllr Fluker.

RESOLVED: SECTION 2 WAS DULY SIGNED BY CLLR ANDERSON AND THE CLERK.

22/095 Dist Cllr's Report

Report from Cllr Adrian Fluker Maldon District Council Monday 25th April 2022

MDC –

Local Development Plan -

The call for sites (Housing and Economic Land Availability Assessment (HELAA)) is continuing and the sites being submitted are being assessed by Officers.

The five-year housing land supply currently stands at just below three years which means the policies in the LDP and particularly those relating to settlement boundaries no longer apply. Policies regarding sustainability and impact still apply when considering the 'tilted balance'.

Bradwell B -

The government have announced that they will be building a fleet of new nuclear power stations – Bradwell is an allocated site.

New Medical Centre -

Nothing new to report other than the VFM and Full Business Case assessments are progressing.

David Fisher Way –

I have spoken to Essex Highways today and can confirm:

- The Vehicle Restraint System (VRS) works at the southern end of the site (at the northern arm of the B1018/David Fisher Way roundabout) has been granted for 9 May to 20 May 2022. To carry out these works safely, the developer will use temporary multi-way lights.

- The northern permanent tie in work between the development and Steeple Road i.e., the final phase of works, involving the road closure/diversion, has been granted for 17 August to 16 September 2022.

Waste, Recycling, and green waste Collections –

The contractor has been able to recruit additional staff and it is hoped going forward normal service will be resumed.

Maldon Recycling Centre - Users of vans and other small commercial vehicles must book in advance via the ECC website.

Local Primary School Places –

I am working with St Leonards ECC and MDC to try and clarify the issues raised regarding the availability of places in September.

Council Tax Bills – Energy Grants

The £150 Govt grant will be paid separately to account holders it is anticipated that this will be paid in the coming weeks.

Dogs Consultation –

MDC have opened a consultation regarding dog walking and the use of leashes in Maldon District Council parks and open spaces.

Foot Bridge at Barley Meadows –

This bridge was supposed to be provided by way of a S106 agreement unfortunately ECC failed to assess the costs correctly and as a result are looking at other ways to fund the bridge. From a connectivity point of view, it is an important piece of infrastructure. There seems to be something of an impasse that said I would ask that the parish council considers writing to MDC and ECC asking for the bridge to be provided.

St Leonards Church – Flag Pole

I have been raising funds to reinstate the hoist on the flag pole which is not a straight forward job I am close to achieving the sum total required perhaps the PC might like to make a donation??!!

Meeting with MDC Officers re SPC Open Spaces -

Signed by Cllr Anderson Chair 16th May 2022

The meeting took place on Wednesday 20th April in Southminster and was attended by members of the PC and representatives from FOSCOS – reported elsewhere.

Ukrainian Refugees –

The MDC website has information regarding homing refugees and more general advice can be found on the Maldon CVS website.

ECC Free Business Support

Covering General support, start-ups, financing, low carbon, digital skills and cyber security, Import export advice, finance and debt management. More information from www.tendring.gov.uk/north-essex-economic-board.

Ride London Women's World tour - 27th May -

Is coming to MDC The High Street and Market Hill will be closed at various times to facilitate the racing more info on the MDC website.

Clerk to write to Maldon District Council to ask for a progress update on the bridge and an update on Section 106 monies.

22/096 Parks and Open Spaces

Cllr Fluker informed a meeting had been held with Maldon District Council Asset Manager for Parks and Open Spaces, FOSCOS and Members from Southminster Parish Council

It was agreed that work needs to be carried out at Seasons Wood.

Maldon District Council will update the Clerk with any funding opportunities.

A discussion was had at the meeting regarding the reallocation of the Skate Park from Maldon, the Clerk will write to Maldon District Council to confirm interest in the Skatepark.

22/097 Clerks Report

Letter from resident regarding a skatepark.

The Clerk read a letter from a young resident regarding a skatepark for Southminster, it was agreed that Cllr Anderson would reply to the letter.

22/098 Proposed new building at King George V Memorial Field

Update from Cllr Anderson.

Ongoing to Costs to Barkers Associates, discuss and pass any resolution as Necessary.

A discussion took place regarding the revised drawings and submission to Maldon District Council Planning. Cllr Fluker suggested adding the outside drawings to the social media page once the application had been validated by Maldon District Council.

Cllr Harrold proposed the plans were acceptable for submission to Maldon District Council, seconded by Cllr Wyn-Davies.

RESOLVED: PLANS HAVE BEEN ACCEPTED AND CAN BE SUBMITTED TO MALDON DISTRICT COUNCIL PLANNING.

22/099 Platinum Jubilee Celebrations

To receive an update from Cllr Harrold.

To discuss and pass any resolution as necessary.

Cllr Wyn-Davies informed there is a meeting of the events committee on 26th April 2022.

Outline of the day, Church Service, Southminster Primary School children will be singing. Treasure Hunt, official opening of Jubilee Woods – Rainbows and Brownies to perform a dance. Cllr Misch will be story telling in Jubilee Woods.
Picnic in the Park at King George V Memorial Field, mobile DJ, live bands and 2 x bouncy castles.

22/100

Flower boxes

To make provision of four flower boxes, at the entrance to the village and Jubilee Woods.

To discuss and pass any resolution as necessary

Defer to next meeting.

22/101

Jubilee Woods

Cllr Harrold, Cllr Mische and Cllr Anderson to give an update.

To discuss the purchase of an English Oak Tree for planting at Jubilee Woods to commemorate the Queens Platinum Jubilee. Cllr Noonan to update.

To discuss and pass any resolution as necessary.

Cllr Mische informed that works to install the carved animals and picnic benches is to start on 28th April 2022. Discussion regarding the purchase of a tree was deferred to next meeting.

22/102

Purchase of Machinery

To discuss the purchase of a ride on lawn mower and small power mower.

To discuss and pass any resolution as necessary.

Cllr Fluker proposed the purchase of a Motabo Lawn Mower, seconded by Cllr Harrold.

RESOLVED: PURCHASE OF A MOTABO LAWN MOWER FOR USE BY THE PARISH WARDEN.

22/103

Website

To discuss the provision of a new website, to comply with Accessibility legislation.

Suggested provider is godaddy.com, a three year term deluxe membership is £9.99 per month.

To discuss and pass any resolution as necessary.

Cllr Fluker proposed the provision of a new website hosted by godaddy, using Southminsterpc.org, seconded by Cllr Wyn-Davies.

RESOLVED: Godaddy website to be created using southminsterpc.org

22/104

Public Session– opportunity for members of public to speak:

A brief discussion was had regarding school places and preschool places.

22/105

Date of the next meeting:

Thursday 5th May 2022 – Annual Parish Assembly.

22/106

Exclusion of Press and Public:

To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.

PROPOSED BY Cllr Harrold, seconded by Cllr Fluker.

22/107 To discuss rents for year 2022/2023

To discuss and agree rents for bowls club, tennis club and scouts building for 2022/2023.

Cllr Fluker proposed an increase of 7.5% for the bowls club and tennis club, with a review of the tennis club lease in six months. Scouts to remain £5 per year plus water, back dated to 1st April 2022, seconded by Cllr Harrold.

RESOLVED: TENNIS AND BOWLS CLUB RENTS TO INCREASE BY 7.5% BACKDATED TO 1ST APRIL 2022.

SCOUTS TO REMAIN AT £5 PER YEAR PLUS WATER.

22/108 Community Hall 2 hire

To discuss potential hall hirer and associated works

To discuss and pass any resolution as necessary.

Cllr Fluker asked what a pack away preschool might look like, the Clerk will ask for more information.

22/109 Staffing Matters

Cllr Anderson to update

To discuss and pass any resolution as necessary

See confidential report 25.04.2022.

22/110 Close of business: Meeting closed at 10.30pm.