



# **SOUTHMINSTER PARISH COUNCIL**

**New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB**

**Tel: 01621 773868**

**Fax: 01621 773868**

**E-mail: [southminsterpc@yahoo.co.uk](mailto:southminsterpc@yahoo.co.uk)**

**Website: [www.essexinfo.net/southminster-parish-council](http://www.essexinfo.net/southminster-parish-council)**

**Councillors are summoned to attend the Annual Southminster Parish Council Meeting on the Monday 16<sup>th</sup> May 2022 at 7.30pm, at Community Hall 2, King George V Memorial Field, Southminster**

**Joanna Jeffery  
Clerk to the Council  
10<sup>th</sup> May 2022**

## **A G E N D A**

- 22/101            Apologies for absence.**
- 22/102            Election of Chairman**  
Propose and elect Chairman for 2022/23.
- 22/103            Elected Chairman to sign Acceptance of Office**
- 22/104            Election of Vice Chairman**  
Propose and elect Vice Chairman for 2022/2023
- 22/105            Members reminder to review their Register of Interests**
- 22/106            Election of Parish Council Members to committees and organisations.**
1. Allotment Committee.
  2. Audit Committee.
  3. Cheque Signatories.
  4. D.H.G.P.C.
  5. Emergency Committee.
  6. Footpaths.
  7. F.O.S.C.O.S.
  8. Henry Gilder Drake Trust.
  9. King George V Playing Field Committee/Strategic Development Committee
  10. Memorial Hall.
  11. Personnel Committee
  12. Appraising staff
  13. Grievance and discipline
  14. Planning Committee
  15. Public Health.
  16. Public Transport
  17. Southminster Volunteers.
- 22/107            To receive and approve Minutes of the last meeting – 25<sup>th</sup> April 2022.**
- 22/108            To receive and note any declarations of interest:**

- 22/109 Public Session – opportunity for members of public to speak:**
- 22/110 Planning**  
To discuss and respond to the following planning applications.  
Week ending: 29<sup>th</sup> April 2022  
22/00545/LDE PP-11193049  
Claim for lawful development certificate for existing single storey storage area  
10 Oak Drive Southminster Essex CM0 7FH
- 22/111 Finance Matters: -**  
a: To receive and approve payment and receipts reports for May 2022.  
b: To approve payments and to sign cheques.  
c: To receive and approve the budget status for May 2022.  
d: To receive and approve the Bank Reconciliation Statement to 8<sup>th</sup> May 2022.
- 22/111.01 To discuss and agree insurance proposal for 2022/2023.
- 22/112 Dist Cllr’s Report**
- 22/113 King George V Proposed New Community Building**  
Cllr Anderson to update
- 22/114 Platinum Jubilee Update**  
Update from Cllr Harrold
- 22/115 Jubilee Woods**  
Update from Cllr Harrold/Cllr Anderson.
- 22/116 Parishioner Surgeries**  
To discuss resuming Parishioner Surgeries
- 22/117 Review of leases**  
Cllr Fluker to review and report to council any recommendations.
- 22/118 Public Session**
- 22/119 Date of the next meeting:**
- 22/120 Exclusion of Press and Public:**  
To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.
- 22/121 Staffing Matters**  
Cllr Anderson to update  
To discuss and pass any resolution as necessary
- 22/122 Community 2 Hall hire**  
To discuss potential hall hirer and associated works

To discuss and pass any resolution as necessary.

**22/123**

**Close of business:**

TBC