



## **SOUTHMINSTER PARISH COUNCIL**

**New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB**

Tel: 01621 773868

Fax: 01621 773868

E-mail: [southminsterpc@yahoo.co.uk](mailto:southminsterpc@yahoo.co.uk)

Website: <https://e-voice.org.uk/southminster-parish-council/>

### **Minutes**

#### **The Meeting of Southminster Parish Council 21<sup>st</sup> February 2022.**

**Present:** Cllr J Anderson, Cllr Harrold, Cllr Noonan, Cllr Pratt, Cllr Wyn-Davies, Cllr Mische, Cllr Bridge and Cllr Monks.

**In attendance:** Dist Cllr Fluker, Joanna Jeffery, Parish Clerk, and five members of the public.

**22/026 Apologies for absence.**  
No Apologies were received.

**22/027 To receive and note any declarations of interest:**  
No declarations of interest were received.

**22/028 Exclusion of press and public**  
To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.  
Proposed by Cllr Pratt, seconded by Cllr Noonan, all in favour.

**22/029 To discuss set up and function of Sub Committees.**  
Cllr Anderson gave a brief outline of Sub Committees. A further discussion was had by all Members.

**22/030 To discuss rent proposal from Southminster United Football Club**  
To discuss and agree rent proposal for Community Hall 1 from 1<sup>st</sup> March 2022.  
Cllr Pratt proposed acceptance of the proposal with a twelve month contract, with a three month break to both tenant and landlord. The tenant is also liable for all utilities and must show relevant licence and insurance, seconded by Cllr Noonan, all in favour.

**7.30pm Allow Public and Press to join the meeting.**

Signed by Cllr Anderson 21<sup>st</sup> March 2022

**22/031 To receive and approve Minutes of the last meeting – 17<sup>th</sup> January 2022.**  
Proposed by Cllr Noonan seconded by Cllr Mische.

**22/032 Public Session – opportunity for members of public to speak:**  
A resident enquired about the Village Pump, Cllr Noonan informed that he has made the small fence to finish the project.

**22/033 Planning**  
To discuss and respond to the following planning applications.  
Week ending: 04<sup>th</sup> February 2022

**FOR INFORMATION ONLY**

22/00072/AGR PP-10562066

Prior notification for agricultural straw barn  
Deal Hall The Marshes Southminster Essex

Week ending: 11<sup>th</sup> February 2022

22/00224/HOUSE PP-11017503

Demolition of existing side extension, construction of new single storey side extension, part single and part two storey rear extension, construction of raised terrace and alterations to fenestration.

Pond House Scotts Hill Southminster Essex

Southminster Parish Council recommend the GRANTING of planning permission.

**At the Chair's discretion the following planning was added to the agenda for discussion and response.**

Week ending: 18<sup>th</sup> February 2022

22/00107/HOUSE PP-11002270

Rear extension to existing bungalow. Demolition of existing garage with new replacement garage to rear of site.

Rosedene 42 Station Road Southminster Essex

Southminster Parish Council recommend the GRANTING of planning permission.

**Planning Decisions**

Week ending: 14<sup>th</sup> January 2022

WTPO/MAL/21/01062

TPO 9/75 T1 Eucalyptus – Reduce by 10 metres.

Cherry Croft Station Road Southminster Essex

**APPROVE**

HOUSE/MAL/21/01206

Single storey front extension. Two storey side extension. Single storey rear extensions and changes to fenestration. Demolition of existing outbuilding and erection of two outbuildings.

New Dwelling at Appleby Old Heath Road Southminster Essex

**APPROVE**

HOUSE/MAL/21/01142

Single storey front extension

Signed by Cllr Anderson 21<sup>st</sup> March 2022

27 Coombe Road Southminster Essex CM0 7AH

**APPROVE**

TCA/MAL/21/01156

T1 Mimosa – Full crown reduction 2-3 metres. T2, T3 & T4 Conifer – Trim by 4-5 metres

61 Station Road Southminster Essex CM0 7EW

**ALLOWED TO PROCEED**

Week ending 4<sup>th</sup> February 2022

VAR/MAL/21/01262

Removal of condition 8 on approved planning permission 21/00247/FUL (Demolition of existing part single and part two storey outbuilding and replacement with new oak framed part single and part two storey outbuilding)

Three Wells Scalby Road Southminster Essex

**APPROVE**

Week ending: 11<sup>th</sup> February 2022

FUL/MAL/21/01141

Proposed new live/work dwelling unit. Change of use from recreational to residential. Chestnuts Seamer Road Southminster Essex

**REFUSE**

HOUSE/MAL/21/01274

Single storey front extension. Two storey front and full side extension. Removal of existing lean-to-rear extension.

**REFUSE**

**22/034**

**Finance Matters: -**

- a: To receive and approve payment and receipts reports for February 2022, proposed by Cllr Noonan, seconded by Cllr Pratt.
- b: To approve payments and to sign cheques, proposed by Cllr Noonan seconded by Cllr Harrold.
- c: To receive and approve the budget status for February 2022, proposed by Cllr Anderson, seconded by Cllr Harrold.
- d: To receive and approve the Bank Reconciliation Statement to 8<sup>th</sup> February 2022, proposed by Cllr Noonan seconded by Cllr Harrold.

**22/035**

**Dist Cllr's Report**

**Report from Cllr Adrian Fluker Maldon District Council Monday 21<sup>st</sup> February 2022**

**Parish Council Meeting 17<sup>th</sup> January** – I couldn't attend as I had to attend an emergency budget meeting at MDC.

**MDC** – Due to personal reasons The Leader of the Council Cllr Stamp resigned in December. In the interim and in advance of the next full Council Meeting Cllr Siddall was appointed Leader Designate. The designation was not ratified by Council on 18<sup>th</sup> January at which time Cllr Channer was appointed Leader until May 2022.

Signed by Cllr Anderson 21<sup>st</sup> March 2022

For the municipal year 22/23 The Council is predicting a budget short fall of c£450,000 whilst some of this figure can be accounted for due to the pandemic the balance is driven through rising operating costs, inflation, and the reduction of income.

I have queried the financial position of the Council. On 18<sup>th</sup> January Council appointed me to the Strategy & Resources and Performance Governance and Audit Committees.

**Local Development Plan** - The call for sites (Housing and Economic Land Availability Assessment (HELAA)) is continuing and the sites being submitted are being assessed by Officers – Member involvement and public consultation will come later. There are several sites associated with Southminster with an additional large development to the South currently being scoped. The call for sites is still open to applicants. The South of Maldon area including Southminster represents 8,000 units of the sum total submitted so far. The five-year housing land supply currently stands at just below three years which means the policies in the LDP and particularly those relating to settlement boundaries no longer apply. Policies regarding sustainability and impact still apply when considering the ‘tilted balance’.

**Chestnuts Seamer Road** - I withdrew my call in to committee on sight of the Officers recommendation. When considering applications, the PC needs to consider ‘tilted balance’ and respond accordingly.

**Bradwell B** – CGN have now had the GDA (Generic Design Assessment) of the HFL 1000 reactor approved by the Government. CGN have won their appeal against the refusal of the works associated with the geological assessment of the site. Currently there is minimal activity on the site, but it is still unclear what route the government will take with regards deliverability. I am attending an update meeting tomorrow.

**New Medical Centre** – Following the Pandemic NHS Mid Essex CCG have now picked up the project with some vigour – Rob Ruffell the Eastern Support Manager is now liaising and supporting the existing surgery. The viability assessment has been completed positively and the Developer Board Approval is “in train”. Full build costs are being quantified after which time the Full Business Case will be signed off by the CCG and NHSE/1 after which time the project will move forward.

**David Fisher Way** – Following my latest and formal request to ECC Highways – I have now had a formal response, in summary, further delays have occurred in relation to the revised provision of a vehicle restraint system at the roundabout junction with the B1008 and the relocation of the statutory undertaker’s plant including BT equipment and other street furniture (Two Street Lights are due to be relocated on 2<sup>nd</sup> March). Third party agreements have now been completed. That said the 12-week statutory period confirming diversions and road closures in relation to civil engineering works will be issued shortly along with a Temporary Traffic Regulation Order after which time works will start.

**Concessions** – MDC are seeking interested parties to contact them regarding new concessions in their parks and open spaces. This may be of interest to both local business and individuals.

**Garden Waste Collections** - will revert to weekly from 28<sup>th</sup> February.

**Grants** - Omicron Hospitality and Leisure Grant up to £6k and the Omicron Business Grants up to £1k– The closing date for applications is 28<sup>th</sup> February.

**Vegan Market** - Organised by MDC the market will take place in the Prom Park on 19<sup>th</sup> March

**Public Access to Meetings** - Meetings will continue to be live streamed on You Tube a small number of members of the public will be allowed to attend in person.

**Maldon Recycling Centre** - From the 28<sup>th</sup> of February users of vans will have to book in advance via the ECC website.

**Local Primary School Places** – ECC has launched a public consultation for the Maldon District Area.

## **22/036 Proposed new building at King George V Memorial Field**

Update from Cllr Anderson.

Cllr Anderson has spoken with Barkers about changing the proposed entrance to the building. Draft design images have been produced. An Extra Ordinary Meeting will be called for Thursday 3<sup>rd</sup> March 2022 to discuss the design.

The Clerk will circulate the email from Barkers with attached design images.

**22/037 Platinum Jubilee Celebrations**

To discuss the purchase of a beacon. Update from Cllr Monks.

To discuss and pass any resolution as necessary.

Cllr Monks will gather three quotes for the purchase of a gas beacon, Cllr Wyn-Davies will assist with celebrations.

Cllr Bridge suggested asking residents via a social media post what they wish to see included in the Big Lunch.

**22/038 Electric Charging Point Survey**

To discuss quote received regarding an electric charging point at the High Street Car Park. To discuss and pass any resolutions as necessary.

Cllr Wyn-Davies informed that the site had been surveyed and a quote for approx. £8,000 had been obtained for a dual charger, however more work would need to be carried out before installation, the fuse would need to be upgraded and new meter tails would need to be fitted at an additional cost.

Cllr Pratt commented that he felt it may be too soon and that the government will look to assist with a national scheme. It was agreed that Cllr Wyn-Davies would speak with car manufacturers to see if any funding would be available.

**22/039 Proposal from Roaring Lions to use King George V Memorial Facilities**

Roaring Lions would like to use the field and community buildings to host Holiday Clubs, Easter, Summer Holidays and Christmas.

Would Members be willing to give a rental subsidy to accommodate under privileged children in the Dengie.

To discuss and pass any resolution as necessary.

Cllr Bridge commented that there is no evidence for a business rate, it was agreed to defer this item to next meeting.

**22/040 Compost Bins at King George V Memorial Field**

The Station Adopters have asked if they could construct wooden compost bins at their cost, they would also like access via the gate at the bottom of the field. An offer has been made to also tidy up the overgrown growth at the end of the field.

Cllr Mische proposed the construction of wooden compost bins and key access, seconded by Cllr Pratt.

**22/041 Europlaz – main event sponsor**

Europlaz have kindly offered to sponsor three events during the year with a monetary donation of £5500.00, they would like a hospitality tent at each event. Would Members like to accept this sponsor.

Cllr Pratt proposed the acceptance of the offer from Europlaz, seconded by Cllr Mische, all in favour.

**22/042 Flower boxes**

To make provision of four flower boxes, at the entrance to the village and Jubilee Woods.

To discuss and pass any resolution as necessary

Signed by Cllr Anderson 21<sup>st</sup> March 2022

Defer to next meeting.

**22/043**

**Jubilee Woods**

Cllr Harrold, Cllr Mische and Cllr Anderson to give an update.

To discuss new quote for installing benches, picnic benches and carved animals.

To discuss and pass any resolution as necessary.

Cllr Anderson informed he has planted 50 bluebell bulbs at the woods.

Cllr Harrold will bring the installation quote to the Extra Ordinary meeting.

**22/044**

**Change of meeting night**

Would Members like to change the meeting evening to the 3<sup>rd</sup> Tuesday of the month.

It was agreed by Members to continue with Monday evening meetings.

**22/045**

**Public Session– opportunity for members of public to speak:**

A resident suggested using water retaining crystals and drought tolerant plants for the flower boxes.

The Station Adopter informed that a lease agreement has been made with Greater Anglia for a Dengie Men's Shed. Lottery funding is in place and the first session will be on 25<sup>th</sup> February 2022. The Men's Shed will be the only one based on a station platform in England.

Dist Cllr Fluker commented that Tesla and Zest are looking for super charging location points.

**22/046**

**Date of the next meeting:**

Monday 21<sup>st</sup> March 2022 @ 7.30pm.

**22/047**

**Close of business:** Meeting closed at 8.56pm.