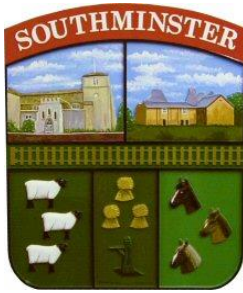


Signed by Cllr Noonan 16<sup>th</sup> March 2022



## **SOUTHMINSTER PARISH COUNCIL**

**New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB**

Tel: 01621 773868

Fax: 01621 773868

E-mail: [southminsterpc@yahoo.co.uk](mailto:southminsterpc@yahoo.co.uk)

Website: [www.essexinfo.net/southminster-parish-council](http://www.essexinfo.net/southminster-parish-council)

### **Audit Committee Meeting**

held Monday 18<sup>th</sup> October 2021 at Community Hall 1, King George V Memorial Field, Station Road, Southminster, Essex @ 7.00pm

#### **MINUTES**

##### Councillors Present:

Cllr Anderson, Cllr Pratt, Cllr Noonan, Cllr Mische and Joanna Jeffery (Clerk/RFO).

21/27 Apologies: None.

21/28 To review and agree Minutes from last meeting held on 7<sup>th</sup> July 2021, proposed by Cllr Pratt, seconded by Cllr Anderson.

21/29 Matters arising from the minutes: There were none.

21/30 To consider the adoption of a safeguarding policy. Members agreed to bring this to a future meeting.

21/31 Review Standing Orders.  
After review it was suggested to remove item 8): or, if at least two members so request by signed ballot. To allow for transparency, with amendment Cllr Pratt proposed the document fit for purpose, seconded by Cllr Anderson.

21/32 Review Transparency Code, Cllr Anderson proposed the document fit for purpose, seconded by Cllr Pratt.

21/33 Review Project Process and Format, Cllr Noonan proposed the document fit for purpose with the addition of projects in excess of £10,000, seconded by Cllr Mische.

21/34 Review Data Protection Policy, Cllr Pratt proposed the document fit for purpose, seconded by Cllr Mische.

21/35 Information exchange/Next agenda items: None.

21/36 Date of next meeting: 17<sup>th</sup> January 2022 @ 7pm.

21/37 Meeting Closure: meeting closed at 7.15pm.

Signed

18<sup>th</sup> October 2021