



SOUTHMINSTER PARISH COUNCIL

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**Councillors are summoned to attend the Southminster Parish Council Meeting to be held at Community Hall 2, King George V Memorial Field, Station Road, Southminster on the
21st March 2022 at 19.30 hrs.**

Joanna Jeffery

Clerk to the Council

14th March 2022

A G E N D A

22/058 Apologies for absence.

22/059 Co-option

Propose and co-opt two Councillors, sign acceptance of office.

22/060 To receive and note any declarations of interest:

22/061 To receive and approve Minutes of the last meeting – 21st February 2022 and EOM 3rd March 2022.

22/062 Public Session – opportunity for members of public to speak:

22/063 Planning

To discuss and respond to the following planning applications.

Week ending: 25th February 2022

22/00110/FUL PP-11004329

Proposed new detached two-storey dwelling

Land adjacent to 7 Station Cottages Hall Road Southminster Essex

21/01301/FUL PP-10459734

Section 73A Construction of garage

10 Oak Drive Southminster Essex CM0 7FH

Week ending: 4th March 2022

21/01331/FUL PP-10486474

Construction of 1 No 3 bedroom detached house with parking

14 North End Southminster Essex CM0 7DN

Planning Decisions

Week ending: 25TH February 2022

AGR/MAL/22/00072

Prior notification for agricultural straw barn

Deal Hall The Marshes Southminster Essex
PRIOR APPROVAL GRANTED

Appeal Notifications –

Site Address: The Dengie Project Trust Knightswood Centre Steeple Road Southminster

Proposal: Conversion of 2No. existing buildings (previous use class C2) into 11 flats and 2 maisonettes and the construction of 3 new bungalows to the rear.

Appeal Ref: 20/01344/FUL PP-09371633

Appeal Ref: APP/X1545/W/21/3285300

Appeal Decisions –

Site Address-

Appeal Ref:

Proposal:

Site Address –

Appeal Ref:

Proposal:

Site address –

Appeal Ref:

Proposal:

22/064

Finance Matters: -

- a: To receive and approve payment and receipts reports for February 2022.
- b: To approve payments and to sign cheques.
- c: To receive and approve the budget status for February 2022.
- d: To receive and approve the Bank Reconciliation Statement to 8th February 2022.

22/064.01

Grass Cutting Contract

To discuss price increase

To pass any resolution as necessary.

22/064.02

To approve Clerk's backdated pay award agreed by National Joint Council for Local Government.

To agree an increase of 22p per hour backdated to 1st April 2021.

22/064.03

To agree Clerks salary scale increase, in line with Contract of Employment with effect from to 1st April 2022.

22/065

Audit Committee recommendations

Following the Audit Committee meeting held on 16th March 2022 the following recommendations are made for agreement by Southminster Parish Council.

Investment Strategy – Recommendation to adopt.

22/066

Dist Cllr's Report

- 22/067** **Proposed new building at King George V Memorial Field**
Update from Cllr Anderson.
- 22/068** **Platinum Jubilee Celebrations**
To discuss the purchase of a beacon.
To receive an update from Cllr Harrold.
To discuss and pass any resolution as necessary.
- 22/069** **Flower boxes**
To make provision of four flower boxes, at the entrance to the village and Jubilee Woods.
To discuss and pass any resolution as necessary
- 22/070** **Jubilee Woods**
Cllr Harrold, Cllr Mische and Cllr Anderson to give an update.
To discuss and pass any resolution as necessary.
- 22/071** **Public Session– opportunity for members of public to speak:**
- 22/072** **Date of the next meeting:**
Thursday 7th April 2022 – Annual Parish Assembly.
- 22/073** **Close of business:**