



SOUTHMINSTER PARISH COUNCIL

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Audit Committee Meeting

held Monday 18th October 2021 at Community Hall 1, King George V Memorial Field, Station Road, Southminster, Essex @ 7.00pm

MINUTES

Councillors Present:

Cllr Anderson, Cllr Pratt, Cllr Noonan, Cllr Mische and Joanna Jeffery (Clerk/RFO).

21/27 Apologies: None.

21/28 To review and agree Minutes from last meeting held on 7th July 2021, proposed by Cllr Pratt, seconded by Cllr Anderson.

21/29 Matters arising from the minutes: There were none.

21/30 To consider the adoption of a safeguarding policy. Members agreed to bring this to a future meeting.

21/31 Review Standing Orders.
After review it was suggested to remove item 8): or, if at least two members so request by signed ballot. To allow for transparency, with amendment Cllr Pratt proposed the document fit for purpose, seconded by Cllr Anderson.

21/32 Review Transparency Code, Cllr Anderson proposed the document fit for purpose, seconded by Cllr Pratt.

21/33 Review Project Process and Format, Cllr Noonan proposed the document fit for purpose with the addition of projects in excess of £10,000, seconded by Cllr Mische.

21/34 Review Data Protection Policy, Cllr Pratt proposed the document fit for purpose, seconded by Cllr Mische.

21/35 Information exchange/Next agenda items: None.

21/36 Date of next meeting: 17th January 2022 @ 7pm.

21/37 Meeting Closure: meeting closed at 7.15pm.

Signed

18th October 2021