



# **SOUTHMINSTER PARISH COUNCIL**

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## **Minutes**

### **The Meeting of Southminster Parish Council 14th June 2021.**

**Present:** Cllr J Anderson, Cllr Harrold, Cllr H Bridge, Cllr Monks and Cllr R Pratt

**In attendance:** Joanna Jeffery, Parish Clerk, Dist Cllr Fluker and three members of the public.

**21/104 Apologies for absence.**  
Cllr Wyn-Davies, Cllr Mische and Cllr Noonan.

**21/105 To receive and note any declarations of interest:**  
There were no declarations of interest.

**21/106 To receive and approve Minutes of the last meeting – 17<sup>th</sup> May 2021.**  
Proposed by Cllr Pratt, seconded by Cllr Harrold.

**21/107 Public Session – opportunity for members of public to speak:**  
None.

**21/108 Planning**  
To discuss and respond to the following planning applications.  
Week ending: 28<sup>th</sup> May 2021  
21/00522/OUT  
Proposed new detached 2 storey dwelling  
7 Station Cottages Hall Road Southminster Essex  
Southminster Parish Council SUPPORT this planning application.

#### **Planning Decisions**

Week ending: 4<sup>th</sup> June 2021

FUL/MAL/21/00346

Proposed change of use from holiday use to permanent residential use.

Chesnuts Seamar Road Southminster Essex

REFUSE

Signed

Cllr J Anderson

19<sup>th</sup> July 2021

HOUSE/MAL/21/00349

Demolition of single storey side extension and erection of a double side storey extension with rear facing dormer.

18 Queenborough Road Southminster Essex CM0 7AB

APPROVE

PDE/MAL/21/00235

Single storey orangery style conservatory which would extend beyond the rear wall of the original house by 5.0m, maximum height of 3.6m and the maximum height of the eaves by 2.75m.

The Sailings Princes Avenue Southminster Essex

PRIOR APPROVAL REFUSED

**Appeal Notifications – 3<sup>rd</sup> June 2021**

Site Address: 9 Steeple Meadows Southminster Essex CM0 7UY

Single Storey rear extension, garage conversion and external fenestration alterations.

Application Ref: 20/01116/HOUSE PP-09211881

Appeal Ref: APP/X1545/D/21/3272331

Appeal Start Date: 26<sup>th</sup> May 2021.

**Appeal Decisions – None.**

**21/109**

**Finance Matters: -**

a: To receive and approve payment and receipts reports for June 2021.  
Cllr Pratt proposed retrospectively signing the accounts once a second Councillor had approved them, seconded by Cllr Harrold.

b: To approve payments and to sign cheques – deferred to next meeting.

c: To receive and approve the budget status for April, May & June 2021 – deferred to next meeting.

d: To receive and approve the Bank Reconciliation Statement to 8<sup>th</sup> June 2021 – deferred to next meeting.

21/109.01 To discuss and agree the opening of a current account with Unity Trust bank, bank charges are £6 per month and 15p per transaction.  
Proposed by Cllr Pratt, seconded by Cllr Harrold.

21/109.02 To discuss and agree entering into Highways Devolution for the year 2021-20222.  
Cllr Pratt proposed the signing of the Highways Devolution Agreement for 2021-2022, seconded by Cllr Harrold.

21/109.03 To agree and approve Annual Audit 2020-2021.  
Cllr Pratt proposed the approval and signing of the Annual Audit 2020-2021 for forward submission to PKF Littlejohn LLP, seconded by Cllr Harrold.

Signed

Cllr J Anderson

19<sup>th</sup> July 2021

**21/110 Dist Cllr's Report**

**The Council Offices are still closed to visitors and are being used as an NHS Vaccination Centre. The centre will be open 12 hours a day 7 days a week in August. In urgent and serious cases face to face meetings are available by appointment only**

If residents are having any difficulty contacting the Council I will assist them.

**In light of the PMs Announcement tonight events planned for Prom Park are likely to be cancelled**

All Council Committee Meetings are being carried out in a Covid Secure Environment

**To comply with Covid requirements Full Council is now meeting at Maldon Football Club until further notice.**

The next meeting of Full Council is on 1<sup>st</sup> July at 6pm. Meetings are being live streamed.

**Additional funding has been made available to deal with fly tipping and waste collections and littering in public spaces.**

The Leisure Centres are now open and operating in accordance with covid regulations

**To safely enable road works to be carried out, Kings Road is from today subject to a road closure notice - notice of any closure will be given and diversion signs will be erected. Any issues please contact me or ECC. The closure will be for the duration of the works only.**

Maldon Business Group is running a parking pay back scheme for users of shops in Maldon High Street. Participating shops will display the 6-sided logo in their windows.

**Maldon Fiver Fest returns between 12th and the 26<sup>th</sup> June businesses signing up to the promotion will be displaying the fiver fest poster**

In conjunction with Essex County Council there will be a virtual jobs fair on 7<sup>th</sup> July.

**The Councils 5 Year Land supply is now around 3 years – this means the Council will now be subjected to speculative developments outside of the confines of the Local Development Plan. The council has as a result called for landowners to bring forward land suitable for developments throughout the district. When further information is available, I shall update the council with regards Southminster. The closing date for submissions was 7<sup>th</sup> June.**

In accordance with the numbers in LDP the Council now has a massive shortfall of later life accommodation. Developers seem unwilling to accommodate the Councils needs and it is unclear how the shortfall will be met. Regardless of a recommendation to approve the application Council members recently refused an application to extend Burnham Waters.

**An planning appeal has been lodged against the Council for refusal of a single storey extension garage conversion and alterations to external fenestration at 9 Steeple Meadows Southminster.**

Proposed Public Space Protection Order PSPO – Basically to control Alcohol and drug misuse and anti-social behaviour – the Consultation is on the MDC website Closes on 4<sup>th</sup> July – one for SPC

Residents are reminded that rapid Covid test kits are available free of charge from pharmacies throughout district and residents are urged to take regular tests.

**I have received lots of complaints from residents in the North of the village regarding the noise coming from commercial clay pigeon shoot at Alberts Field Asheldham. MDC have served a noise abatement order which the operator of the site has now formally appealed. MDC are now going through the process of dealing with the appeal.**

**21/111 Proposed new building at King George V Memorial Field**

Update from Cllr Anderson and Cllr Harrold.

Cllr Anderson informed that matters will be discussed under item 21/116.

**21/112 Jubilee Woods**

Update from Cllr Harrold/Cllr Anderson and Cllr Mische.

Cllr Harrold advised that he had contacted the company supplying the woodland carvings for size and weight details to prepare bases, he is currently waiting for the

Signed

Cllr J Anderson

19<sup>th</sup> July 2021

information.

Cllr Anderson gave Thanks to all those attending and assisting with the litter pick.

- 21/113 Public Session– opportunity for members of public to speak:**  
Cllr Bridge commented that it would be advantageous to look at covert cameras for the allotments.
- 21/114 Date of the next meeting:**  
19<sup>th</sup> July 2021 @ 7.30pm.
- 21/115 Exclusion of Press and Public:**  
To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.  
Proposed by Cllr Pratt, seconded by Cllr Harrold.
- 21/116 To discuss and agree architect for King George V building.**  
To discuss quotes and agree architect to prepare plans for the planning application to be submitted.  
Cllr Pratt gave Thanks to Cllr Monks for his dedicated work in providing Members with an excellent assessment review.  
It was agreed by all Members that Cllr Anderson and Cllr Monks will negotiate a best and final offer with Barkers.
- 21/117 Parish Warden**  
To discuss and agree the post of Parish Warden to include job advertisement, hours and salary.  
Cllr Harrold suggested advertising the vacancy on the Parish website, social media page and the local newspaper.  
Cllr Monks proposed advertising a Parish Warden Vacancy of 16 hours per week at a salary of £12.00 per hour, seconded by Cllr Bridge.
- 21/118 To discuss rents for year 2020/2021 and 2021/2022**  
To discuss and agree rents for bowls club, tennis club and scouts building for 2020/2021 and 2021/2022.  
Scout's hut – it was agreed no change to fees for the coming year.  
Bowls Club and Tennis Club, rents to increase by RPI – April 2020, 1.7% and April 2021, 1.6%.
- 21/119 Community Hall 1**  
To discuss and agree quotations for flooring repairs and external works.  
Following review of the quotations, Cllr Harrold proposed the acceptance of quotation from Maintenance '4' U Ltd for the internal and external repair works, seconded by Cllr Pratt.
- 21/120 Close of business:**  
Meeting closed at 8.29pm.