



SOUTHMINSTER PARISH COUNCIL

New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB

Tel: 01621 773868

Fax: 01621 773868

E-mail: southminsterpc@yahoo.co.uk

Website: www.essexinfo.net/southminster-parish-council

**Councillors are summoned to attend the Southminster Parish Council Meeting to be held at Community Hall 1, King George V Memorial Field, Station Road, Southminster on the
14th June 2021 at 19.30 hrs.**

Joanna Jeffery

Clerk to the Council

7th June 2021

A G E N D A

Any members of the public wishing to attend should inform the Parish Clerk before 10am on 14th June 2021, so that social distancing is observed and compliant.

21/104 Apologies for absence.

21/105 To receive and note any declarations of interest:

21/106 To receive and approve Minutes of the last meeting – 17th May 2021.

21/107 Public Session – opportunity for members of public to speak:

21/108 Planning

To discuss and respond to the following planning applications.

Week ending: 28th May 2021

21/00522/OUT

Proposed new detached 2 storey dwelling

7 Station Cottages Hall Road Southminster Essex

Planning Decisions

Week ending: 4th June 2021

FUL/MAL/21/00346

Proposed change of use from holiday use to permanent residential use.

Chesnuts Seamar Road Southminster Essex

REFUSE

HOUSE/MAL/21/00349

Demolition of single storey side extension and erection of a double side storey extension with rear facing dormer.

18 Queenborough Road Southminster Essex CM0 7AB

APPROVE

PDE/MAL/21/00235

Single storey orangery style conservatory which would extend beyond the rear wall of the original house by 5.0m, maximum height of 3.6m and the maximum height of the eaves by 2.75m.

The Sailings Princes Avenue Southminster Essex

PRIOR APPROVAL REFUSED

Appeal Notifications – 3rd June 2021

Site Address: 9 Steeple Meadows Southminster Essex CM0 7UY

Single Storey rear extension, garage conversion and external fenestration alterations.

Application Ref: 20/01116/HOUSE PP-09211881

Appeal Ref: APP/X1545/D/21/3272331

Appeal Start Date: 26th May 2021.

Appeal Decisions – None.

- 21/109 Finance Matters: -**
- a: To receive and approve payment and receipts reports for June 2021.
 - b: To approve payments and to sign cheques.
 - c: To receive and approve the budget status for April, May & June 2021.
 - d: To receive and approve the Bank Reconciliation Statement to 8th June 2021.
- 21/109.01 To discuss and agree the opening of a current account with Unity Trust bank, bank charges are £6 per month and 15p per transaction.
- 21/109.02 To discuss and agree entering into Highways Devolution for the year 2021-2022.
- 21/109.03 To agree and approve Annual Audit 2020-2021.
- 21/110 Dist Cllr's Report**
- 21/114 Proposed new building at King George V Memorial Field**
Update from Cllr Anderson and Cllr Harrold.
- 21/115 Jubilee Woods**
Update from Cllr Harrold/Cllr Anderson and Cllr Mische.
- 21/116 Public Session– opportunity for members of public to speak:**
- 21/117 Date of the next meeting:**
19th July 2021.
- 21/118 Exclusion of Press and Public:**
To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.
- 21/119 To discuss and agree architect for King George V building.**
To discuss quotes and agree architect to prepare plans for the planning application to be submitted.

- 21/120 Parish Warden**
To discuss and agree the post of Parish Warden to include job advertisement , hours and salary.
- 21/121 To discuss rents for year 2020/2021 and 2021/2022**
To discuss and agree rents for bowls club, tennis club and scouts building for 2020/2021 and 2021/2022.
- 21/122 Community Hall 1**
To discuss and agree quotations for flooring repairs and external works.
- 21/123 Close of business:**