



SOUTHMINSTER PARISH COUNCIL

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**Councillors are summoned to attend the Southminster Parish Council Meeting to be held at Community Hall 1, King George V Memorial Field, Station Road, Southminster on the
17th May 2021 at 19.00 hrs.**

Joanna Jeffery

Clerk to the Council

12th May 2021

A G E N D A

Any members of the public wishing to attend should inform the Parish Clerk before 10am on 17th May 2021, so that social distancing is observed and compliant.

21/085 Apologies for absence.

21/086 To receive and note any declarations of interest:

21/087 Co-option
Propose and elect two Councillors, sign acceptance of office.

20/088 To receive and approve Minutes of the last meeting – 26th April 2021.

21/089 Public Session – opportunity for members of public to speak:

21/090 Planning
To discuss and respond to the following planning applications.
Week ending 30th April 2021
21/00174/OUT PP-09539306
Outline planning application for the construction of 7No. detached two storey dwellings and garaging.
Land between Kings Road and Burnham Road Southminster Essex

Appeal Notifications – None.

Appeal Decisions – None.

21/091 Finance Matters: -
a: To receive and approve payment and receipts reports for May 2021.
b: To approve payments and to sign cheques.
c: To receive and approve the budget status for April & May 2021.
d: To receive and approve the Bank Reconciliation Statement to 8th May 2021.

- 21/092 Dist Cllr's Report**
- 21/093 Proposed new building at King George V Memorial Field**
Update from Cllr Anderson and Cllr Harrold.
- 21/094 To discuss and agree revision of start time for Parish Council meetings.**
Would members prefer for the meetings to start at 7pm or 7.30pm.
- 21/095 Jubilee Woods**
Update from Cllr Harrold/Cllr Anderson.
To discuss and agree the purchase of a litter bin.
To discuss and set date for litter pick.
- 21/096 Public Session– opportunity for members of public to speak:**
- 21/097 Date of the next meeting:**
14th June 2021.
- 21/098 Exclusion of Press and Public:**
To determine a proposal that the press and public should now be excluded from the meeting in accordance with The Local Government Act 1972, ss100.
- 21/099 To discuss and agree architect for King George V building.**
To discuss quotes and agree architect to prepare plans for the planning application to be submitted.
- 21/100 Community Hall 1**
To discuss and agree change of use to Class A, to allow for a premises licence application.
- 21/101 High Street Toilets**
To discuss and agree the installation of intelligent lighting.
To discuss and agree the installation of a timed lock and signage.
- 21/102 Parish Warden**
To discuss and agree the post of Parish Warden to include job advertisement , hours and salary.
- 21/103 Close of business:**