



SOUTHMINSTER PARISH COUNCIL

New Parish Room, Queenborough Road, Southminster, Essex. CM0 7AB

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Councillors are summoned to attend the Virtual Annual Southminster Parish Council Meeting on the 26th April 2021 at 6pm via Zoom

**Joanna Jeffery
Clerk to the Council
19th April 2021**

Members of the public wishing to attend should contact the Parish Clerk via email before 3pm on the day of the meeting for the meeting ID and Password.

A G E N D A

- 21/065 Apologies for absence.**
- 21/067 Election of Chairman**
Propose and elect Chairman for 2021/22.
- 21/068 Elected Chairman to sign Acceptance of Office**
- 21/069 Election of Vice Chairman**
Propose and elect Vice Chairman for 2021/122
- 21/070 Members reminder to review their Register of Interests**
- 21/071 Co Option**
Propose and elect two Councillors, sign acceptance of office.
- 21/072 Election of Parish Council Members to committees and organisations.**
1. Allotment Committee.
 2. Audit Committee.
 3. Cheque Signatories.
 4. D.H.G.P.C.
 5. Emergency Committee.
 6. Footpaths.
 7. F.O.S.C.O.S.
 8. Henry Gilder Drake Trust.
 9. King George V Playing Field Committee/Strategic Development Committee
 10. Memorial Hall.
 11. Personnel Committee
 12. Appraising staff
 13. Grievance and discipline
 14. Planning Committee
 15. Public Health.
 16. Public Transport

17. Southminster Volunteers.

21/073 To receive and approve Minutes of the last meeting – 15th March 2021 and EOM 14th April 2021.

21/074 To receive and note any declarations of interest:

21/075 Public Session – opportunity for members of public to speak:

21/076 Planning

To discuss and respond to the following planning applications.

Week ending: 19th March 2021

21/00237/LBC PP-09601988

Renovation and alteration of existing accommodation associated with Police station, to 1No. 4 bedroom dwelling and 1No. 3 bedroom dwelling.

Renovation and extension of existing garage/shop block, and change of use to single detached 2 bedroom dwelling together with associated landscaping, car parking, cycle parking and refuse storage.

Former Police Station Queenborough Road Southminster Essex

21/00236/FUL PP-09601988

Renovation and extension of existing garage/shop block, and change of use to single detached 2 bedroom dwelling together with associated landscaping, car parking, cycle parking and refuse storage. Renovation and alteration of existing accommodation associated with Police Station, to 1No. 4 bedroom dwelling and 1No. 3 bedroom dwelling with associated amenity space.

Former Police Station Queenborough Road Southminster Essex

Week ending 26th March 2021

21/00067/HOUSE PP-09446702

Proposed square bay window with pitched roof to the front of the property.

6B North End Southminster Essex CM0 7DN

Week ending 9th April 2021

21/00346/FUL PP-09690338

Proposed change of use from holiday use to permanent residential use

Chestnuts Seamer Road Southminster Essex

21/00349/HOUSE PP-09696489

Demolition of single storey side extension and erection of a double storey side extension with rear facing dormer. The purpose of the extension is to create a larger Kitchen, Sun Room on the Ground Floor and an Office/Study on the first floor.

The extension measures 2.9m width x 7.627m Depth x 6.796m Height. It is set back from the front elevation by 500mm and stepped in at the rear by 1000mm.

It's external fabric matches that of the existing dwelling.

18 Queenborough Road Southminster Essex CM0 7AB

21/077 Finance Matters: -

a: To receive and approve payment and receipts reports for April 2021.

- b: To approve payments and to sign cheques.
- c: To receive and approve the budget status for April 2021.
- d: To receive and approve the Bank Reconciliation Statement to 8th April 2021.

21/078 Dist Cllr's Report

21/079 King George V Proposed New Community Building

Cllr Anderson to update

21/080 Community Engagement Team

To discuss and agree response to Request for Service April 2021 – March 2022.

21/081 Jubilee Woods

Update from Cllr Harrold/Cllr Anderson. The Clerk has made an application to the CIF Fund for a buddy/reflection bench.

21/082 Public Session

21/083 Date of the next meeting:

TBC

21/084 Close of business: